

**PORTER COUNTY COUNCIL
Regular Council Meeting
September 28, 2021**

The Porter County Council met on Tuesday, September 28, 2021 at 5:30 p.m. in the County Administration Center, 155 Indiana-Suite 205, Valparaiso, Indiana.

Mr. Rivas called the meeting to order with the Pledge of Allegiance.

Members present were Council Member Jeremy Rivas, Council Member Andy Bozak, Council Member Mike Brickner, Council Member Sylvia Graham, Council Member Mike Jessen, Council Member Poparad and Council Member Greg Simms. Also present was, Auditor Vicki Urbanik, Auditor Chief Deputy Toni Downing and Council Attorney Harold Harper.

Minutes

Approval of Regular Council Meeting August 24, 2021.

Mr. Rivas, Next on the agenda we have the approval of the regular council meeting minutes for August 24th, 2021.

Ms. Graham, Motion to approve.

Mr. Jessen, Second

Mr. Rivas, Motion and a second on the floor, discussion? All in favor signify by saying Aye? Opposed same sign?

Motion carries on a unanimous voice vote.

First Reading

Mr. Rivas, First reading please?

Auditor Vicki Urbanik,

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Porter County, Indiana that the proper legal officers of Porter County, Indiana will meet in the Porter County Government Administration Building located at 155 Indiana Avenue, Valparaiso Indiana 46383 on September 28th, 2021 at 5:30 p.m. to consider the following appropriation adjustments to the county budgets for the year 2021 and to transact any further business which might come before the Council:

General Fund			
Sheriff General Fund	1000-22200-000-0005	Uniform and Clothing	\$ 6,500.00
Circuit Court Fund	1000-31900-000-0232	Family House	\$ 5,880.00
Fed/DOC Fund	1000-39500-000-9601	Contractual Services	<u>\$ 115,000.00</u>
			\$ 127,380.00
Tax Sales Fees Fund			
Tax Sales Fees Fund	1203-39500-000-0003	Contractual Services	\$ 40,000.00
Sales Disclosure Fund			
Sales Disclosure Fund	1131-39500-000-0008	Contractual Services	\$ 32,166.00

Memorial Opera House Fund

MOH Fund	4915-11100-000-0175	Salaries	\$	(48,766.05)
MOH Fund	4915-12100-000-0175	FICA	\$	(3,730.00)
MOH Fund	4915-12300-000-0175	PERF	\$	<u>(5,461.00)</u>
			\$	(57,957.05)

JDC CODES Fund

JDC Codes Fund	4916-12300-000-0381	PERF	\$	1,120.00
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Prosecutors Discovery Fee Fund

Prosecutor Discovery Fee	4920-21100-000-0009	Office Supplies	\$	2,475.00
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Family Court Donations Fund

Family Court Donations	9113-12300-000-0381	PERF	\$	1,120.00
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VASIA Guardianship Grant Fund

VASIA Guardianship Grant	9167-31200-000-0201	Consultants	\$	30,000.00
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9997 (PCCRVC) Tourism Fund

9997 PCCRVC (Tourism)	9997-39200-000-0000	Disposal	\$	2,000.00
9997 PCCRVC (Tourism)	9997-45100-000-0000	Data Processing Equipment	\$	<u>6,000.00</u>
			\$	8,000.00

Taxpayers appearing at such meeting shall have a right to be heard thereon. The appropriations adjustments as finally made will be referred to the Indiana Department of Local Government Finance. Upon receipt of a certified copy of the actions taken, and where applicable, the DLGF will make a written determination as to the sufficiency of funds to support the appropriations.

Vicki Urbanik
Auditor of Porter County

Publish September 16, 2021

Mr. Rivas, Alright, thank you.

Circuit Court – Judge Mary DeBoer

Circuit Court General Fund - 1000-000-0232

Additional \$5,880 to 31900 Family House.

Reason: To pay remainder of the 2021 bills for CASA & Family House.

Mr. Rivas, Circuit Court Judge Mary DeBoer, hello and good evening. So there's an additional in front of everyone for \$5,880 dollars to Family House. Reason to pay remainder of the 2021 bills for CASA & Family House.

Mr. Jessen, I'll make the motion.

Ms. Graham, Second.

Mr. Rivas, You just want to do an additional right now? There's a motion and a second on the floor for the additional, discussion?

Mr. Jessen, There's a lot of CASA & information, can you just tell us a little bit about what's going on with this?

Circuit Court Judge Mary DeBoer, Why we're here?

Mr. Jessen, Yes.

Circuit Court Judge Mary DeBoer, So what has happened in the past well before I came on board at some point we started...we didn't have enough allocated to that line item and we would be behind by December. So it's instead of that being brought to the attention of one of us the judges and it sat until January. Which then we were paying out of our fresh funds for last year, so then it just kept building until it got to a point where finally someone said hey... So part of it was not having enough allocated in the lineup. Part of it was a slip up on not carrying over what was there to the next year so that it would defray some of that and some of it was billing practices on the part of the agencies which we now have made clear to them, that we need to make sure that we get them early enough in December so that everything is covered to pay. But we tried to adjust for the deficiency with next year's line items increased in those two areas. One is the matter of the CASA, was a matter of adding \$2 dollars to the budget to make sure that everything was adequate to get covered, so that will take care of that. The other one we needed to increase by \$585 dollars I believe, so then we'll be square on both of those agencies and now we're aware of what of what to look out for.

Mr. Jessen, Perfect, thank you.

Mr. Rivas, Any other questions? Can we get a roll call Madame Auditor on the additional?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Bozak	-	Yes
Mr. Brickner	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Poparad	-	Yes
Mr. Simms	-	Yes
Mr. Rivas	-	Yes

Auditor Vicki Urbanik, 7 - 0

Transfer \$300 from 21200 Office Fixtures Under \$100 to 22200 Uniform and Clothing. Reason: Need to purchase a new judicial robe.

Transfer \$2,000 from 31100 Legal to 31800 CASA Program
\$5,500 from 31200 Consultants to 31800 CASA Program.
\$2,000 from 31300 Training & Education to 31800 CASA Program.
\$9,000 from 31610 Mental Health/Drug Court to 31800 CASA Program.
\$1,500 from 31700 Interpreter to 31800 CASA Program.
\$5,000 from 36100 Maintenance Agreements to 31800 CASA Program.
\$300 from 36300 Equipment Other Than Vehicles to 31800 CASA Program.
\$894 from 39640 Toxicology Lab to 31800 CASA Program.
\$1,206 from 39640 Toxicology Lab to 31900 Family House.

Reason: To pay remainder of the 2021 bills for CASA & Family House.

Mr. Rivas, All right there's a couple of transfers, also in front of you transfer \$300 from Office Fixtures Under \$100 to Uniform and Clothing. Reason, need to purchase a new judicial robe. There's some more transfer, I'll go on \$2,000 from Legal to CASA Program, \$5,500 from Consultants to CASA Program, \$2,000 from Training & Education to CASA Program, \$9,000 from Mental Health/Drug Court to CASA Program, \$1,500 from Interpreter to CASA Program, \$5,000 from Maintenance Agreements to CASA Program, \$300 from Equipment Other Than Vehicles to CASA Program, \$894 from Toxicology Lab to CASA Program and \$1,206 from Toxicology Lab to Family House. Reason to pay remainder of the 2021 bills for CASA & Family House.

Mr. Jessen, Motion.

Mr. Bozak, Second.

Mr. Rivas, Motion and a second on all the transfers, discussion? None? All in favor of the transfers signify by saying Aye? Opposed same sign? We're good thank you.

Motion carries on a unanimous voice vote.

Circuit Court Judge Mary DeBoer, Thank you.

Mr. Jessen, Have a good evening.

Superior Court 1 – Magistrate Osan

VASIA Guardianship Grant Fund - 9167-000-0201

Additional \$30,000 to 31200 Consultants. Reason: VASIA Grant provides funds to Indiana Guardianship Services who serve as court-appointed guardians over the person and/or estate for incapacitated adults who have no other persons able and/or willing to serve as guardian on their behalf.

Mr. Rivas, Superior Court 1 Magistrate Osan. VASIA Guardianship Grant Fund additional \$30,000 to Consultants. Reason: VASIA Grant provides funds to Indiana Guardianship Services .

Superior Court 1 Magistrate Osan, This additional \$30,000 dollars is a appropriation for monies that we already have to pay invoices.

Mr. Rivas, How do you pronoun this? Is it just an acronym?

Superior Court 1 Magistrate Osan, VASIA.

Mr. Rivas, What's that?

Superior Court 1 Magistrate Osan, VASIA.

Mr. Rivas, VASIA Guardianship grant provides funds to Indiana Guardianship Services who serve as court-appointed guardians over the person and/or estate for incapacitated adults who have no other persons able and/or willing to serve as guardian on their behalf.

Ms. Graham, Is this the same program that they're doing for Porter County Aging and Community Services?

Superior Court 1 Magistrate Osan, Through what?

Ms. Graham, Porter County Aging and Community Services also have a program similar to this. But these are separate?

Superior Court 1 Magistrate Osan, I'm unaware of that, this is a grant that we apply for annually and so these are funds that ultimately fund videos for those who don't have anybody else that will do that.

Ms. Graham, So this has been going on for quite a while?

Superior Court 1 Magistrate Osan, I can't tell you for how long exactly, I think it's new in terms of a few years. This is not the first re-appropriation that has been requested.

Mr. Bozak, Mr. President I make the motion.

Mr. Jessen, Second.

Mr. Rivas, Motion and a second for the additional, any further discussion? Can we get a roll call on the additional for the grant fund.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Brickner	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Poparad	-	Yes
Mr. Simms	-	Yes
Mr. Rivas	-	Yes
Mr. Bozak	-	Yes

Auditor Vicki Urbanik, 7 - 0

Mr. Bozak, Have a good day.

Tourism – Director Lorelei Weimer

PCCRVC (Tourism) Fund - 9997-000-0000

Additional \$2,000 to 39200 Disposal. Reason: Increased visitation at the Visitor Center necessitated having trash and recycle pickups changed from twice monthly to weekly.

Additional \$6,000 to 45100 Data Processing Equipment. Reason: Line item depleted do to purchasing 3 new computers, a new data server and network switch.

Mr. Rivas, Tourism it looks like a couple of additional from the Tourism fund. \$2,000 to Disposal. Reason: Increased visitation at the Visitor Center necessitated having trash and recycle pickups changed from twice monthly to weekly. There's a second additional \$6,000 to Data Processing Equipment. Reason: Line item depleted do to purchasing 3 new computers, a new data server and network switch. Good evening. You have a couple additional in front of you?

Mr. Jessen, I make a motion on both additional.

Ms. Graham, Second.

Mr. Rivas, Motion and second on the floor, discussion?

Mr. Poparad, You purchased three computers? How's your revenue?

Tourism Director Lorelei Weimer, How's our what?

Mr. Poparad, Your revenue ?

Mr. Simms, How's your revenue going?

Tourism Director Lorelei Weimer, Our revenue has increased, it's very well this year Bob. We're very fortunate because we have the National and State Park and Outdoor Recreation, it's one of the things that actually saved our destination.

Mr. Bozak, Till the water is polluted.

Tourism Director Lorelei Weimer, What was that?

Mr. Bozak, I said till the water was polluted.

Tourism Director Lorelei Weimer, Yeah that's not really a good topic.

Mr. Bozak, No it's not.

Mr. Simms, Is the Pavilion open yet?

Tourism Director Lorelei Weimer, It's not, it's my understanding they're not going to open that until spring of next year. So again COVID has caused equipment issues, you know labor shortages and that's our understanding.

Mr. Simms, Okay.

Mr. Rivas, Any further discussion? Let's get a roll call on the two additional.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Poparad	-	Yes
Mr. Simms	-	Yes
Mr. Rivas	-	Yes
Mr. Bozak	-	Yes
Mr. Brickner	-	Yes

Auditor Vicki Urbanik, 7 - 0

Mr. Rivas, Thank you. Lorelei did you talk with Joy?

Tourism Director Lorelei Weimer, Yes, I will be there on Thursday.

Mr. Rivas, Thursday okay.

Tourism Director Lorelei Weimer, Thank you so much.

Mr. Rivas, Yes, no problem.

Development & Storm Water Management - Director Robert Thompson

Cumulative Bridge Fund - 1135-000-0079

Transfer \$7,506 from 23610 Culverts to 36100 Maintenance Agreements. Reason: To cover annual maintenance agreement for ESRI (County GIS).

Transfer \$1,500 from 23610 Culverts to 32200 Telephone. Reason: To cover cell phone and GPS services through remainder of the year, due to additional jetpacks and GPS devices.

Plan Commission Fund - 1180-000-0079

Transfer \$12,000 from 31200 Consultants to 36100 Maintenance Agreements. Reason: To cover annual maintenance agreement for ESRI (County GIS) and Permitting Software

Transfer \$2,000 from 37200 Software to 33200 Legal Notices. Reason: To cover legal notices for BZA and BZA Hearing Officer Variances.

Mr. Rivas, Development & Storm Water Management. It looks like we have Cumulative Bridge fund a transfer for \$7,506 from Culverts to Maintenance Agreements. Reason: To cover annual maintenance agreement for ESRI (County GIS). Another transfer of \$1,500 from Culverts to Telephone. To cover cell phone and GPS services through remainder of the year, due to additional jetpacks and GPS devices. That's the first one under Cumulative bridge fund.

Mr. Simms, He thinks you're flying around.

Mr. Bozak, Oh, I'm going with that, I don't know what it is but I like that.

(Laughter)

Mr. Rivas, Do you want me to continue on? I'll continue on, Plan Commission fund...

Mr. Bozak, Yeah, let's rule on them all.

Mr. Rivas, Plan Commission, there's transfer \$12,000 from Consultants to Maintenance Agreements. Reason: To cover annual maintenance agreement for ESRI (County GIS) and Permitting Software. Another transfer \$2,000 from Software to Legal Notices. Reason: To cover legal notices for BZA and BZA Hearing Officer Variances. So there's four transfers in front of you from Cumulative Bridge fund and Plan Commission fund.

Mr. Bozak, I'll make the motion.

Ms. Graham, Second.

Mr. Rivas, Motion and a second on the floor for all transfers, discussion? Questions?

Mr. Jessen, Yeah, so Bob the only question that I have is so the additional for the maintenance agreements is that because the mid-year came in with an increase of some sort? Or did we expand services or...?

Development & Storm Water Management Director Bob Thompson, No annual maintenance agreement for the ESRI Software or GIS is usually due at this time. And we had some other items come up so the budget was low so we had to do the transfers or basically that covers all the software maintenance we need and all the seats available for our office. Which we do have a number of seats because use GIS up there rather frequently.

Mr. Jessen, So it was more than anticipated, is that safe to say?

Development & Storm Water Management Director Bob Thompson, Um...

Mr. Bozak, You took money out of it.

Development & Storm Water Management Director Bob Thompson, We had other maintenance agreements that came up and we had to take care of, so I mean we just went down. It's not more, it's... a lot of that is coming up because of the permitting software we have coming through. Which is attached to our GIS network.

Mr. Bozak, Have we adjusted the budget for next year to reflect this number?

Development & Storm Water Management Director Bob Thompson, We try to...yes as best as we can. We're trying to outlook all of our costs.

Mr. Bozak, Thank you.

Mr. Rivas, Further discussion? All in favor of the four transfers signify by saying Aye? Opposed same sign? We're good thank you.

Motion carries on a unanimous voice vote.

Development & Storm Water Management Director Bob Thompson, Thank you.

Mr. Rivas, Have a great evening. Nice mask.

Treasurer – Michelle Clancy

Tax Sales Fees Fund - 1203-000-0003

Additional \$40,000 to 39500 Contractual Services. Reason: Tax Sale – Estimated Fees to be collected for redeemed/sold 2021 tax sale properties.

Mr. Rivas, Treasurer Michelle Clancy, Tax Sale Fee fund additional \$40,000 to Contractual Services. Reason: Tax Sale – Estimated Fees to be collected for redeemed/sold 2021 tax sale properties. \$40,000 dollars additional

Mr. Bozak, So we're kind of running the money out there and then it will be recuperated or...?

Treasurer Michelle Clancy, Basically this is collected throughout the year but it's put into our track software system which is not (inaudible) to pay the bills and then at settlement that money gets refunded back.

Mr. Bozak, Thank you. I make the motion.

Mr. Jessen, Second.

Mr. Rivas, Motion and a second on the floor, any further discussion? If not could we get a roll call?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Jessen	-	Yes
Mr. Poparad	-	Yes
Mr. Simms	-	Yes
Mr. Rivas	-	Yes
Mr. Bozak	-	Yes
Mr. Brickner	-	Yes
Ms. Graham	-	Yes

Auditor Vicki Urbanik, 7 - 0

Mr. Jessen, Thanks for coming.

Mr. Rivas, Thank you.

Prosecutor – Prosecutor Gary Germann

Prosecutors Discovery Fee Fund - 4920-000-0009

Additional \$2,475 to 21100 Office Supplies. Reason: Need to appropriate line item this for fund.

Mr. Rivas, Prosecutor Discovery Fee fund. Gary reached out to Joy, I followed it up with a phone call and talked to Gary. He had a conflict, so I told him that I would represent this additional, he said he's just trying to allocate it. He's got a couple ideas he may need to spend the money. It's \$2,475 dollars to office supplies need to appropriate line item this for fund.

Mr. Bozak, What's his idea to spend the money?

Mr. Rivas, He said some something about air purifier, also if we at any point and time he had anybody to work from home, maybe a laptop computer. So those were the two ideas he floated out there for this money.

Mr. Bozak, Thank you.

Mr. Poparad, Do you need a motion?

Mr. Rivas, I do need a motion.

Mr. Poparad, I make the motion.

Mr. Jessen, Second.

Mr. Rivas, Second. We have a motion and second on the floor. I appreciate him reaching out.

Mr. Jessen, So he's just depleting that fund?

Mr. Rivas, I feel that he was just appropriating it, in case he needed it. Yes.

Mr. Bozak, Oh that's everything in that fund?

Mr. Rivas, Yes. So there's a motion and a second on the floor for the additional, can we get a roll call Madame Auditor? Is there something wrong? Did I do something wrong?

Auditor Vicki Urbanik, The request is for an additional right?

Mr. Rivas, Yes the additional \$2,475 dollars to office supplies to the Prosecutors Discovery Fee fund.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Poparad	-	Yes
Mr. Simms	-	Yes
Mr. Rivas	-	Yes
Mr. Bozak	-	Yes
Mr. Brickner	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes

Auditor Vicki Urbanik, 7 - 0

Mr. Rivas, Is there something wrong Madame Auditor?

Auditor Vicki Urbanik, If this is for a laptop computer, is that what he said?

Mr. Rivas, He said he may...he wanted to appropriate it and he thought he would.

Auditor Vicki Urbanik, He can't out that line item.

Mr. Rivas, Okay.

Auditor Vicki Urbanik, It has to come out of (inaudible) so he'll have to come back for a transfer.

Mr. Jessen, He can figure that out.

Mr. Rivas, He'll figure that out.

Mr. Bozak, Can he get air purifier out that line item?

Auditor Chief Deputy Toni Downing, Office supplies are used for tangible but consumable supplies.

Mr. Rivas, You guys will audit anything he sends down to your office right?

Auditor Vicki Urbanik, Yeah.

Mr. Rivas, Tell them if it's good or not good right?

Auditor Vicki Urbanik, (Inaudible)

Mr. Rivas, Can't pay it.

Mr. Bozak, Why not do a transfer then, they can't use it.

Mr. Jessen, It was miscellaneous.

Ms. Graham, There should be a miscellaneous.

Mr. Rivas, Well all right, we've got the Sheriff in front of us.

Porter County Sheriff and Jail – David Reynolds

Sheriff General Fund - 1000-000-0005

Additional \$6,500 to 22200 Uniform and Clothing. Reason: To cover the cost of uniforms for patrol including new hires.

Federal Prisoner/DOC General Fund - 1000-000-9601

Additional \$115,000 to 39500 Contractual Services. Reason: To cover the cost of services for Summerill to increase our US Marshals Federal Prisoner rate.

Jail Adult Community Corrections Grant Fund - 9162-000-0380

Transfer \$7,648.35 from 11100 Salaries to 11200 Hourly.

Form 144 ~~\$30,000 to \$22,352 Caseworker~~
Hourly up to \$16.48 per hour

Reason: Full time case worker resigned and replacement is still in college will be hourly until the first of the year.

Mr. Rivas, Sheriff General Fund additional \$6,500 to Uniform and Clothing. Reason: To cover the cost of uniforms for patrol including new hires. I'll keep going if you want? There's Federal Prisoner/DOC General Fund additional \$115,000 to Contractual Services. To cover the cost of services for Summerill to increase our US Marshals Federal Prisoner rate. Jail Adult Community Corrections Grant fund that's a transfer \$7,648.35 from Salaries to Hourly. Form 144 ~~\$30,000 to \$22,352 Caseworker~~ I believe we can scratch out the \$30,000 to \$22,352 it's just the Form 144 Hourly up to \$16.48 per hour is that correct?

Sheriff Comptroller Edie Hahn, Yes.

Mr. Rivas, So the Form 144 change would just be hourly up to \$16.48 the reason is the full time case worker resigned and replacement is still in college will be hourly until the first of the year. So you've got a couple of additional and a transfer and a Form 144 in front of you?

Mr. Jessen, I make a motion on all of it.

Ms. Graham, Second.

Mr. Rivas, Motion and a second on the additional, transfer and 144, discussion?

Mr. Bozak, So is that position January 1 going back to \$30,000 dollars?

Sheriff Comptroller Edie Hahn, No, I did that it was a mistake. I just needed a part-time for this year and then she's going to be full-time.

Mr. Bozak, Can you explain what Summerill is?

Sheriff David Reynolds, In 25 words or less?

Mr. Bozak, As long as you need.

Sheriff David Reynolds, Summerill is the company that we contracted about nine months ago to do the proposal on the increase for the federal inmates. They are out of DC and they're the ones that approached us.

Mr. Bozak, So it's a one-time fee service? We're done with that now?

Sheriff Comptroller Edie Hahn, It wasn't go to cost us anything if he couldn't get us increase in the housing. So it was based on the increase from what it was to what he could change it to. We're paying him that for three months for how many federal inmates we have. So we really don't know it's probably not going to be this much but we really don't know how much it's going to be it depends on how many feds are in every day and the difference. So we're making the same as we are now, it's just that we have to pay him now because that was the contract.

Mr. Rivas, Can you say that again? I'm sorry, so what are we paying?

Sheriff Comptroller Edie Hahn, We are paying him 56 to 75 that's what he got us at. So we're paying him that difference per inmate, per day for three months.

Mr. Simms, So without his help you wouldn't have got the increase?

Sheriff Comptroller Edie Hahn, Oh no, we tried a three years ago.

Mr. Simms, So it was necessary?

Sheriff Comptroller Edie Hahn, Yes.

Mr. Bozak, So is your increase in effect now?

Sheriff Comptroller Edie Hahn, Yes effective as of August 1st.

Sheriff David Reynolds, Yes this money is going to him.

Mr. Rivas, So the first three months of all the increase goes to him so it's...

Sheriff David Reynolds, It's still a big deal for us. Because it's a one-time deal and we're going to make total over \$2 million dollars a year. So...

Mr. Rivas, Pretty good deal.

Sheriff David Reynolds, Although it sounds pretty good. It sounds like a lot, but you know...

Mr. Bozak, I'm sure there was a lot of work involved, the way you did with the studies too.

Sheriff David Reynolds, And the last guy who did it charged us and he didn't get the increase and he still charged us.

Sheriff Comptroller Edie Hahn, Not this one.

Mr. Jessen, And that was all stipulated in the contract that was approved by the Commissioners?

Sheriff David Reynolds, (Inaudible) and agree on it.

Mr. Rivas, That's not bad, so \$350,000 - \$400,000 dollars' worth of work for the guy.

Mr. Bozak, Why are we down on the uniforms? So is that a...?

Sheriff Comptroller Edie Hahn, (Inaudible) uniforms.

Mr. Bozak, Just a lot of hires this year? You're turning over quick or what?

Sheriff Comptroller Edie Hahn, Yeah, well no. Well we've had new hires, so the best...

Mr. Bozak, Expanding?

Sheriff Comptroller Edie Hahn, Yes plus we just don't have enough in uniforms to even cover regular clothing.

Mr. Bozak, Are we good for next year's budget for that?

Sheriff Comptroller Edie Hahn, No...well yes.

Sheriff David Reynolds, It depends on (inaudible)

Sheriff Comptroller Edie Hahn, It depends on where (inaudible).

Mr. Rivas, It depend on a lot right?

Sheriff David Reynolds, It depends on how much you guys approve.

(Laughter)

Mr. Rivas, So now that we've started the budget session.

(Laughter)

Mr. Bozak, I just want to ask, I don't want to be surprised Thursday.

Mr. Rivas, You just want to get right to it?

Sheriff David Reynolds, Yes.

Mr. Rivas, Alright you guys open the Sheriff's budget. Alright there are a couple of additional, transfer and 144 any further discussion?

Mr. Poparad, I make a motion on all of it.

Mr. Bozak, Second.

Mr. Rivas, Motion and second, I just thought we already had one but further discussion?

Ms. Graham, All of them?

Mr. Rivas, Yes, both additional, transfer and changing the 144. Alright can we get a roll call on it?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Simms	-	Yes
Mr. Rivas	-	Yes
Mr. Bozak	-	Yes
Mr. Brickner	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Poparad	-	Yes

Auditor Vicki Urbanik, 7 - 0

Mr. Bozak, See you guys Thursday.

Mr. Simms, Thank you.

Memorial Opera House – Director Scot MacDonald

Memorial Opera House Fund - 4915-000-0175

Reduction (\$48,766.05) to 11100 Salaries

(\$3,730) to 12100 FICA

(\$5,461) to 12300 PERF

Reason: Reduce line items Salaries, FICA and PERF being paid from SVOG Grant through Balance of 2021 (Effective pay period 17).

Mr. Rivas, Memorial Opera House.

Mr. Bozak, I didn't see him hanging out in the back there.

Mr. Simms, He's been here since Nine to Five I think.

Mr. Bozak, He's Nine to Five! Scot's hanging out in the back.

Mr. Rivas, Jokes, we've got jokes.

(Laughter)

Mr. Bozak, It takes a long time to get up here from the back.

Mr. Rivas, A reduction of (\$48,766.05) to Salaries, (\$3,730) to FICA, (\$5,461) to PERF. Reason: Reduce line items Salaries, FICA and PERF being paid from SVOG Grant through balance of 2021 for the effective pay period 17.

Mr. Bozak, So moved.

Mr. Jessen, Second.

Mr. Rivas, Motion and a second on the reduction, discussion?

Mr. Bozak, That leads to a reduction?

Mr. Jessen, Can you give us an explanation Scot?

MOH Director Scot MacDonald, Sure, so this is just cleaning up from last month, when we were in front of you we had just missed the cut-off with the way the funds were appropriated from SVOG. So it's just to make sure that everything got working last month so we could start paying our salaries out of this, this is just a housekeeping thing.

Mr. Jessen, Excellent thank you.

Mr. Rivas, Can we get a roll call on the reduction please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Rivas	-	Yes
Mr. Bozak	-	Yes
Mr. Brickner	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Poparad	-	Yes
Mr. Simms	-	Yes

Auditor Vicki Urbanik, 7 - 0

Mr. Simms, Thank you very much.

Mr. Bozak, Thank you have a great evening.

Clerk – Jessica Bailey

Clerk General Fund - 1000-000-0001

Transfer \$500 from 45100 Data Processing Equipment to 32200 Telephone & Internet Services. Reason: To pay for mifi devices.

Clerk Perpetual Fund - 1119-000-0001

Transfer \$500 from 45100 Data Processing Equipment to 32200 Telephone & Internet Services. Reason: To pay for mifi devices.

Clerk IV-D Fund - 8899-000-0001

Transfer \$500 from 45100 Data Processing Equipment to 32200 Telephone & Internet Services. Reason: To pay for mifi devices.

Mr. Rivas, Clerk Jessica Bailey, we're going to move her to the back.

(Laughter)

Mr. Bozak, She's been waiting patiently, it's time to go last.

Mr. Rivas, Clerk General fund transfer \$500 from Data Processing Equipment to Telephone & Internet Services. Reason: To pay for...

Mr. Jessen, I want to call it mifi?

Mr. Rivas, Mifi...I don't want to butcher that. Clerk Perpetual Fund transfer \$500 from Data Processing Equipment to Telephone & Internet Services. To pay for mifi devices. Clerk IV-D Fund transfer \$500 from Data Processing Equipment to Telephone & Internet Services. To pay for mifi devices. There's three transfers in front of you.

Mr. Jessen, I'd like to make a motion on the transfers, all three.

Ms. Graham, Second.

Mr. Poparad, Second

Mr. Rivas, Motion and a couple of seconds, discussion?

Mr. Jessen, Jessica do you just want to tell us a little bit about the mifi?

Mr. Bozak, What is it?

Clerk Jessica Bailey, It's a little tiny internet, it looks like a hockey puck. It gives you your own internet with having new child support software. We're in a lot of webinars, zoom meetings and we have to use our laptops because the virtuals don't have microphones or video so to be able to connect to our own internet give us the ability to participate instead of it continuously buffering.

Mr. Bozak, Do you guys have county paid cell phone or no?

Clerk Jessica Bailey, No.

Ms. Graham, What are...

Clerk Jessica Bailey, We've had these mifi's for quite some time. This is just a more appropriate line item for them.

Ms. Graham, So in other words if your Wi-Fi isn't working you can use this mifi.

Clerk Jessica Bailey, Correct.

Mr. Jessen, Did you bring on with you because my Wi-Fi is not working.

(Laughter)

Mr. Bozak, You've got to get off Sprint Mike, you've got to get off of Sprint.

Mr. Jessen, Alright.

Mr. Bozak, Well there you go.

Mr. Rivas, Any further discussion? Questions or comments? All in favor of the three transfers signify by saying Aye? Opposed same sign? Oh you are still here.

Motion carries on a unanimous voice vote.

Board of Elections & Registration

Board of Elections & Registration General Fund - 1000-000-0062

Transfer \$1,000 from 13510 Election Night Workers to 32200 Telephone & Internet Services. Reason: To pay for mifi devices.

Transfer \$3,000 from 13401 Polling Place Boards to 39510 Contractual Attorney. Reason: To pay additional expenses incurred.

Mr. Rivas, Board of Elections & Registration. General fund transfer \$1,000 from Election Night Workers to Telephone & Internet Services. Reason: To pay for mifi devices. Transfer \$3,000 from something to (Polling Place Boards) to Contractual Attorney. To pay additional expenses incurred. So unless it's an off election year are we running up a bill down there?

Mr. Jessen, I'll make the motion on both transfers and we appreciate a little bit of discussion on this...

Ms. Graham, Second.

Mr. Rivas, Motion and a second on the transfers.

Mr. Jessen, for the Contractual attorney fees.

Clerk Jessica Bailey, In 2020 we were involved in a lawsuit with the Secretary of State's Office and um when we received the bill we paid the bill and then that put us negative in our account towards the end of the year. We were reimbursed through the insurance agency for that, that was deposited into the General Fund. But rather than go for an additional we have funds available in our budget so we went for a transfer.

Mr. Jessen, That's good, thank you.

Ms. Graham, Very good.

Mr. Bozak, Can I ask how many mifi's? Because that's like a lot of money for mifi's devices, do you have quite a few of them or is that just for...?

Clerk Jessica Bailey, This is for elections. We do have an election coming up.

Mr. Bozak, Oh, so that's one for that?

Clerk Jessica Bailey, So that's going to be...

Mr. Bozak, Traveling?

Clerk Jessica Bailey, It'll go for Travel Board for that Election and also for Election Day and early voting.

Mr. Bozak, So going forward you've build that into next year's budget already?

Clerk Jessica Bailey, Oh yeah, it's already in there.

Mr. Bozak, Great.

Mr. Rivas, So that 13401 is for Polling Place Boards. So the transfer for \$3,000 dollars is from Polling Place Boards to Contractual Attorney just for the record. So there's two transfer, we have a motion and a second on the floor, further discussion? All in favor of the transfers signify by saying Aye? Opposed same sign? We done?

Motion carries on a unanimous voice vote.

Mr. Jessen, Thanks Jessica.

Ms. Graham, Thanks Jessica.

Health Department – Director Letty Zepeda

Health Department Fund - 1159-000-0610

Form 144	\$46,340 to \$49,542	Sanitarian II
	\$40,760 to \$36,207	1 st Deputy
	\$37,134 to \$37,404	2 nd Deputy
	\$36,950 to \$37,221	3 rd Deputy
	\$35,937 to \$36,207	4 th Deputy
	\$35,937 to \$36,207	5 th Deputy
	\$35,937 to \$36,207	6 th Deputy

Reason: Reorganizing department. One employee retired.

Mr. Rivas, Health Department fund you've got one form 144 in front of you, so I'll read through it and then we can get explanation.

Form 144	\$46,340 to \$49,542	Sanitarian II
	\$40,760 to \$36,207	1 st Deputy
	\$37,134 to \$37,404	2 nd Deputy
	\$36,950 to \$37,221	3 rd Deputy
	\$35,937 to \$36,207	4 th Deputy
	\$35,937 to \$36,207	5 th Deputy
	\$35,937 to \$36,207	6 th Deputy

Reason: Reorganizing department. One employee retired.

Mr. Poparad, I'll make a motion to get to discussion.

Ms. Graham, Second.

Mr. Rivas, Motion on the floor followed by a second, discussion? You want to explain what's going on?

Mr. Poparad, Looks like she's giving raises at budget time.

Mr. Rivas, Do you want to explain?

Mr. Poparad, Let's see what she has to say. But she's taking the money and distributing it to the rest. I make a motion to deny.

Mr. Rivas, Well there's a motion on the floor to approve it.

Mr. Poparad, Oh I'm sorry.

Ms. Graham, Do you want to...

Mr. Rivas, Well Letty go ahead.

Mr. Poparad, by doing this we're giving immediate raises. We've got budgets coming up in two days.

Mr. Bozak, Is that what's happening with...

Mr. Rivas, So I understand Bob, let her explain and let's get through it.

Health Department Director Letty Zepeda, Okay, so we've lost two employees already, and one was making \$40,000 dollars. I don't want to lose that money and so what we are trying to do is kind of distribute it to some of the staff. It's to equalize some of our salaries. All of our inspectors food and environmental make \$49,542 dollars except for one. They all do the same job and so I was trying to bring them so they can all be equal, since they all do the same job. They balance of that which was going to be \$1,621 dollars was going to be divided among the clerical staff, which is the deputy's one through six. Okay they're actually going to...yes one through six, so that we don't lose the money.

Mr. Poparad, I'm not saying that they don't need a raise, it's just the timing. We've been doing this every (inaudible) meeting. I don't know...

Mr. Bozak, And we are really close to budgets.

Ms. Graham, (Inaudible) how would you lose the money?

Health Department Director Letty Zepeda, Excuse me?

Ms. Graham, How would you lose the money? Isn't that...?

Mr. Jessen, What do you mean losing the money? You don't want to lose the \$40,000 dollars?

Health Department Director Letty Zepeda, Well in other words is that we need to post these positions, both of them and I can't advertise for the \$40,760 dollars for that position with the way it's at because I'll be bringing somebody with less qualification or less knowledge of the job making over some of the other staff that's already in there. I don't want to do that, so that's why I was trying to bring it down to the salary of the other equal people in there.

Mr. Rivas, So which one's...who retired?

Health Department Director Letty Zepeda, The \$40,760 dollars, she retired and if you compare her to the other deputies she makes a lot more.

Mr. Rivas, So you're bringing that position down?

Health Department Director Letty Zepeda, Right.

Mr. Rivas, And then using that money to bring the Sanitarian up?

Health Department Director Letty Zepeda, Yes up (inaudible)

Mr. Rivas, To equal the other Sanitarian's.

Mr. Bozak, Why is one paid higher? Has he been here longer? Or she?

Health Department Director Letty Zepeda, Yeah, she's been here longer and then with the raises and of course it's going to increase.

Mr. Bozak, But you're going to increase people that haven't been here as long to which he or she is making and not increase her or him?

Health Department Director Letty Zepeda, That \$40,760 dollars when we bring a person in and hopefully we hire somebody. They're going to come down to the salary of the \$35,937 dollars. You see that there's four (4) 1st, 4th, 5th, and 6th. There's two (2) people, two (2) deputies, two (2) and three (3) make different amounts and that's because one of them has been the here maybe twenty (20) years and the other one is our billing person which requires a lot of responsibility making sure that money is

coming in whether we have selected insurance, it's done properly. I'm trying to make sure that we allocate their money based on the job that they're doing, the responsibility, I don't want to bring somebody in making \$40,760 dollars when they don't even know the job.

Ms. Graham, You have the right don't you to lower that one particular...?

Health Department Director Letty Zepeda, Right and that's what I'm trying to do is lower it, but I was under the impression that if I just lowered it then that money where does it go? You know if I am supposed to come back next month or whatever...

Ms. Graham, Well let me ask you another question? The budget which we're going to be starting on Friday or Thursday...I'm sorry how have you submitted it? Are you reflecting this? What you're requesting tonight?

Health Department Director Letty Zepeda, Isn't that what we submitted Kris?

Health Department Kris Contrino, That was submitted before the retirement, so that's basically column one is how we submitted it. (Does not reflect it)

Mr. Rivas, So it's not going to reflect this?

Health Department Kris Contrino, No.

Health Department Director Letty Zepeda, The total for the request does not change at all.

Health Department Kris Contrino, We always work with the same parameter.

Health Department Director Letty Zepeda, We always stay within the budget.

Mr. Bozak, I would have to agree with Bob, we shouldn't be doing raises now, we should wait till the budget, I mean we were right around the corner that's my opinion, I just want to...

Mr. Poparad, Have you hired anybody?

Health Department Director Letty Zepeda, No.

Mr. Poparad, Have you interviewed anybody?

Health Department Director Letty Zepeda, Not for the \$40,760 dollars.

Mr. Poparad, It could be two months, three months away from somebody filling this position?

Health Department Director Letty Zepeda, I don't think it's going to be that long.

Health Department Kris Contrino, It's a matter of weeks.

Health Department Director Letty Zepeda, Yeah within weeks. We have a part time around right now that actually qualifies.

Mr. Poparad, What did we do one the motion?

Mr. Brickner, I just have a question? I think it's admirable for department head to come and ask for money for their people, they should do that? I was just going to ask these numbers and the salaries that you are coming up with, where are those numbers...are these your salary numbers or are is there a model comparable to what other people that do this job and other areas are making? Are you comparing or where these numbers.

Health Department Director Letty Zepeda, Like for instance the 49,542 dollars that I'm trying to raise that Sanitarian II position too. Is we have...what is it four (4)

Food Inspectors and then we have currently two (2) Environmental Inspectors, they all make the \$49,542 dollars except for one person which is the vacant decision. And then in reference to the deputies they're already the established (inaudible).

Mr. Brickner, Okay, I'm just going to plant a seed for the rest of the Council and for I think the department heads. I mean, we have raises...we have our budget starting Thursday, I'm just going to kind of throw this out there and this is just my thoughts to share with the rest of our Council Members and Department Heads that, you know I don't think there's anybody up here that doesn't think that our county employees should be paid some of the top in the state and that's across the board. But I also think agreeing with Bob, you know I think from past history with some of the way raises were given, I mean I would like to have the Council really discuss and look at investing in having a wage analysis study done with our county employees. So we can spend our money and give raises wisely and based on data, based on information with the range. What job description these individuals do, have experts come in and guide us as Council Members, because I think we're charged with compensating our employees, but doing it in a wise fashion instead of arbitrarily and just kind of seeing what we have left over and then giving raises out. Anyway, I'm just kind of saying this today, I know we start the budget cycle on Thursday, but to Department Heads and this would be an investment in our County Employees for long term, not just one year. But to be able to make wise sound decision on what our people should be paid and that's why I was asking you where, and I'm sure that you know these people deserve whatever...and that's admirable you should be fighting for money for your people. But I think our responsibility is to make sure, again our people are paid competitively and I think they should be some of the highest in the state. But with that being said to do it with data, have good information, make sound decisions as a council and have a study done. Look at a range, what are the job descriptions? What are the comparisons to other counties, other cities similar to Porter County and make a decision. I agree, I don't think that at this time of the year to be looking at giving increases. I know you want to reshuffle, but I don't know this is the right time to do it.

Mr. Rivas, Well, I think you know in her fairness she came and presented this to me and I think we can't lose the fact that she's wants to post a position and again the position is first deputy if I'm right?

Health Department Director Letty Zepeda, Yes.

Mr. Rivas, So she doesn't want to hire somebody at the higher rate of \$40,760 dollars.

Mr. Bozak, But that's (inaudible) right?

Mr. Rivas, So she's...

Mr. Bozak, She could go below that right? She could hire somebody at \$20,000 dollars if she wanted if that's the case.

Mr. Rivas, I don't think that's accurate.

Mr. Bozak, Okay, so she's trying to change this down to \$36,207 dollars, but so then she could post it and hire \$36,207 dollars. But then she's also go an issue that she's got this Sanitarian who is making less than other ones so she's trying to create some parody why she's posting for an opening within her budget and she's trying to stay without any additional cost. So I mean we have an issue in front of us where she has an opening and she's trying to bring somebody in at the lower level of that opening.

Health Department Director Letty Zepeda, Correct.

Mr. Jessen, I would think that if you look at things separately, I mean if you feel confident Letty that you can hire that first deputy at \$36,207 dollars, then there shouldn't be any reason why you shouldn't be able to advertise and hire for that lower rate. However to take the difference and sprinkle it out among other ...you know other

employees of the department, I think that's the part that I think would need further investigation and further study.

Mr. Brickner, And that's because they might, based on a study they might be entitled to more than that. That's why it's kind of...where are these numbers come from and again to make a decision based on data and facts and not even emotional...I'm not saying it's an emotional decision already, you want to pay your people money. And want to give them as much money as you can and that's admirable, but for us to make a decision based on information after we have an opportunity to see what is the job description and that position could be more or it could be less, but there will be a range there for us to make a wise decision with the finances.

Health Department Director Letty Zepeda, It's just that I'm having...

Mr. Brickner, And when it comes to compensating people...the first part I see where you just want to bring this person up to where they should be and that's pretty much a given. I think the history is showing that is a salary that is acceptable but some of these other ones to like take what's left over and pay these other people.

Health Department Director Letty Zepeda, Okay then just give the first part...

Mr. Brickner, I would like to hold off on...I would vote to hold off on that one.

Health Department Director Letty Zepeda, Okay give me the \$49,542 dollars and I will walk away.

Mr. Simms, Letty you run your department, you know your people, you know what they do. It seems fair to me that what you're trying to do is logical you're not asking for any increase?

Health Department Director Letty Zepeda, No.

Mr. Simms, You're doing...I mean you're doing what's fair for your people. You know what they're getting paid. You know what they do, I don't know how much comparison we need whether that's because other places have more population, more money, more this more that, we've dealt with that before when I was here it's hard. Hey this county does this, this county does that, well what about our county and...

Health Department Director Letty Zepeda, This was not something that I just said in my office just dreaming of good salaries. As you know I did talk to Jeremy and I also met with the Auditors, you know I didn't want to come and present some crazy idea to you. I don't want to waste my time or yours. I brought up what I thought was doable.

Mr. Rivas, In the...Mike to your point the Sanitarian is not...it's not just an arbitrary number, she's matching what has been existing. I mean that's been based...how it's based upon. You know over the time we've gotten there.

Mr. Bozak, If we look at that now through, there's a lot of departments that aren't in line and we're going to do that...

Mr. Rivas, Oh that's fine.

Mr. Simms, Let's just worry about this department.

Mr. Rivas, And over time we've sat up here and reorganized.

Mr. Bozak, During budget season you're right.

Mr. Rivas, Andy I know that you've been up here before over time we've allowed people to reorganize during the regular year as long as they didn't increase. I've been up here long enough to know that we have.

Ms. Graham, Absolutely.

Mr. Rivas, I've been up here long enough but Bob's close.

Mr. Bozak, We are close to budget.

Mr. Rivas, I understand that we've already had first ready, I understand that. But as you know this is she's posting for an opening, and that's why she went forward...like well I gotta lower the salary but I've got some inequality here so it's let me do it now. Which is fine, it's in front of us, we get to make a decision you know whether we want to do or not. But I think at minimum, I know Letty I'm not sure what you said, give me the \$49,542 dollars but at the end of the day you want to post for the First Deputy though. Right? Isn't that your opening?

Health Department Director Letty Zepeda, (Inaudible) yes.

Mr. Rivas, That you want to go down to the \$36,207 dollars, but I understand then you're saying well just let me equal out the Sanitarian also.

Health Department Director Letty Zepeda, Yes.

Mr. Rivas, So...

Mr. Jessen, Is there a motion on the floor?

Mr. Rivas, Well there is a motion and a second on the floor but...Harold, I mean it was withdrawn.

Ms. Graham, Hold on a second...

Mr. Rivas, So motion and a second has been withdrawn, so there's no action on the floor.

Mr. Bozak, I still have a question, can we pay lower than the salary ordinance? Did you guys know or no?

Auditor Vicki Urbanik, (Inaudible)

Mr. Bozak, We can't?

Auditor Vicki Urbanik, So you know you need to pay the wages stated in the salary ordinance. Unless there's a provision to the contrary, unless there's stated in the ordinance and you might recall a few years ago the Council Member Poparad got the language and the ordinance you carried it on for last year's...or this year's ordinance that gives department heads flexibility to fill vacancies at a lower rate than what's stated. This is as long as they follow those provisions, one of which is that the department has to tell the Auditor's office that you're filling it at a lower rate of pay and also that you submit your proposed Form 144 to the County Council at the next available meeting. So if you have a vacancy you can fill it lower than state based upon (inaudible) if you didn't have this language in there you would have to pay what the salary ordinance states.

Mr. Rivas, What's that language? What's that variance on that language?

Auditor Vicki Urbanik, It's on the screen.

Mr. Rivas, It's in front of us? (See next page)

Auditor Vicki Urbanik, And that was added maybe two years ago.

2021 SALARY ORDINANCE

BE IT ORDAINED by the County of Porter that for the expense of salaries and wages for the County and its institutions for the year ending December 31, 2021, the following sums of money are hereby ordered set apart out of the funds herein named, subject to the laws governing the same.

The Porter County Salary and Wage Ordinance (the "ordinance") sets the annual compensation amounts and hourly rates as adopted by the Porter County Council for all positions in each department. This ordinance identifies the amounts paid from each county fund from which employees are compensated.

When filling vacant positions, Porter County department heads may determine that a position warrants lower compensation than adopted by ordinance. The Porter County Council grants department heads the authority to fill vacant positions up to, but not exceeding, the stated pay level without first receiving Council approval, provided that:

1. Department heads notify the Porter County Auditor's Office that they are exercising their option to fill a vacant position at a lower pay level by submitting an Employee Status Change form that includes a proposed Form 144 with the reduced compensation.
2. Department heads follow existing policy by filling new positions only at the start of a new pay period and by submitting the Employee Status Change form in compliance with deadlines enacted by the Auditor's Office.
3. Department heads submit their proposed Form 144 to the Porter County Council's office for consideration at the next available meeting.
4. In the event the council rejects the revision, the originally adopted pay level will apply, effective with the next available pay period, unless the council sets the salary at an alternate amount.

Mr. Jessen, I'd like to make a motion to allow the Health Department to advertise for the first deputy position which has been \$40,780 dollars?

Health Department Director Letty Zepeda, \$40,760 dollars.

Mr. Jessen, Pardon me?

Health Department Director Letty Zepeda, \$40,760 dollars.

Mr. Jessen, \$40,760 dollars, sorry. But allow them to advertise at the rate of \$36,207 dollars.

Ms. Graham, Yes.

Mr. Bozak, I would say...is that it?

Mr. Jessen, That's it.

Mr. Bozak, I would second that motion.

Mr. Rivas, There's a motion and a second on the floor to move the First Deputy from \$40,760 to \$36,207 dollars is that correct?

Health Department Director Letty Zepeda, Well it's not going to be at \$36,207 dollars, because that would be with the additional of the money that's divided among the staff. It will be at the \$35,937 dollars.

Health Department Kris Contrino, We want to bring it down to the current lowest (inaudible).

Ms. Graham, So what is it?

Mr. Rivas, All right because then she's...yeah so whatever's left over she ended up spreading the difference out. So say that number again?

Health Department Director Letty Zepeda, It's \$35,937 dollars.

Mr. Rivas, That what their advertising, so do you want to amend your motion Mike?

Mr. Jessen, Yes, I accept that.

Mr. Bozak, And the second.

Mr. Rivas, Just for clarification, the motion is to approve changing the Form 144. For First Deputy from \$40,760 to \$35,937 dollars.

Mr. Jessen, So you can advertise and get that person hired.

Mr. Rivas, Motion and a second on the floor, further discussion? Can we get a roll call on that?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Bozak	-	Yes
Mr. Brickner	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Poparad	-	Yes
Mr. Simms	-	Yes
Mr. Rivas	-	No

Auditor Vicki Urbanik, 6 – 1

Mr. Rivas, So we will see you in a little bit.

Health Department Director Letty Zepeda, Ok I'll be here.

Mr. Rivas, Extension Office General Fund, transfer \$2,000 dollars from Travel to Training and Education. Reason: Needed due to increase use of Zoom. There's another transfer...

Mr. Bozak, Jeremy

Mr. Simms, I thought we were going to make another motion for the \$49,542 dollars.

Mr. Bozak, Letty.

Mr. Simms, Letty hang on. I'd like to address the other one. I didn't realize that wasn't included.

Mr. Rivas, Alright.

Mr. Simms, Letty come back up.

Extension Office Director Annetta Jones, Let me just say...

Mr. Rivas, Hold on.

Mr. Bozak, We'll do that again.

Extension Office Director Annetta Jones, that it's not because of an increase use of zoom, it's that we're using zoom more we're not going in person to trainings.

Mr. Rivas, We'll get to you...we'll get to you in a second.

(Laughter)

Ms. Graham, Have a seat ladies.

Mr. Bozak, You're being recalled.

Mr. Simms, I didn't realize, I wanted to address the \$49,542 dollars. I would like to see that one moved up so that's all even. So, I make a motion to increase that...

Ms. Graham, Don't you want to do that at budget?

Mr. Bozak, I do.

Mr. Simms, Well we're still within the reason...I mean I guess my point of view is the money is the same, she's not asking for any more money. But again I'd just like to address it and if it doesn't make a second then so be it but at least I tried. Now if we need to readjust it...

Mr. Bozak, What's your motion? What are you asking?

Mr. Simms, I'd like to make the motion to move that Sanitarian position to \$49,542 dollars to make it even.

Mr. Rivas, So there is a motion on the floor to change the Form 144 for the Sanitarian from \$46,640 to \$39,542 dollars.

Council Attorney Harold, \$49,542 dollars.

Mr. Rivas, \$49,542 dollars.

Mr. Bozak, Does that have the extra money sprinkled in? Is that extra? Is that really a different number?

Mr. Simms, No that's even.

Mr. Bozak, No, no I'm just saying...remember she said she added that in this proposal?

Health Department Director Letty Zepeda, No that was for the deputies.

Mr. Bozak, That was only for the deputies?

Mr. Simms, Right.

Mr. Bozak, Thank you.

Mr. Rivas, There is a motion on the floor, is there a second? There is a motion on the floor is there a second?

Mr. Simms, Hey I have got to try, that's all I'm doing...I'm trying. I see this as being very fair, appropriate, I've been down to the department several times and I see what the people do. I understand atmospheres of working conditions, I just think it's the right thing when four people...five people are doing the same job and four of them are getting paid a little bit more. You know it's hard to do, emotions come in a little bit that's just human factor, you all know what I'm talking about because you all have seen this and that's all I'm trying to do is address it so at least I can put it out there. If it gets shot down so be it, but I have to try.

Mr. Rivas, I have a motion on the floor, is there a second? The motion dies for lack of a second.

Mr. Simms, Okay.

Health Department Director Letty Zepeda, Okay thank you.

Mr. Rivas, Thank you.

Mr. Simms, Thank you Letty

Extension Office – Director Annetta Jones

Extension General Fund - 1000-000-0011

Transfer \$2,000 from 32100 Travel to 31300 Training & Education. Reason: Needed due to increased use of Zoom.

Transfer \$1,500 from 32100 Travel to 44400 Furniture/Fixtures over \$100. Reason: Need additional 2 drawer filing cabinets.

Form 144 4-H Operation Manager to Administrative Assistant
Reason: Updated job titles to match updated job descriptions

Mr. Rivas, Alright, do you want to try this again?

Extension Office Director Annetta Jones, Okay.

Mr. Rivas, There's a transfer \$2,000 dollars from Travel to Training and Education. Reason: Needed due to increase use of Zoom. There's another transfer \$1,500 from Travel to Furniture/Fixtures over \$100. Reason: Need additional 2 drawer filing cabinets. There also a Form 144 4-H Operation Manager to Administrative Assistant. Reason: Updated job titles to match updated job descriptions. So there's a couple of transfers in front of you and it looks like job description and title change on the 144.

Ms. Graham, I'll make a motion to approve for discussion.

Mr. Rivas, There's a motion on the floor.

Mr. Jessen, Second.

Mr. Rivas, and a second to approve the transfers and the 144 title change.

Ms. Graham, I'd like to know on the 144 you're talking about it's just a change in job title? No change in money or anything.

Extension Office Director Annetta Jones, We're changing the job title because we've actually reassigned the duties for 4-H operations under...that's incorporated under our Office Managers tasks now. So we kind of re-arranged some of those duties to better fit what we're doing in the office right now.

Ms. Graham, But again there's no change in money right?

Extension Office Director Annetta Jones, No.

Mr. Rivas, Nope, not in front of us. Motion and a second on the floor for the two transfers and the Form 144 title change. Can we get a roll call on that Madame Auditor?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Brickner	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Poparad	-	Yes
Mr. Simms	-	Yes
Mr. Rivas	-	Yes
Mr. Bozak	-	N/A

Auditor Vicki Urbanik, 6 – 0

Mr. Rivas, Motion passes. Alright thank you.

ITS – Director Lee Childress

ITS General Fund - 1000-000-0106

Transfer \$109,519 from 11100 Salaries to 31200 Consultants. Reason: Telephone system update.

Form 144 \$71,717 to \$58,000 Level II Technician
\$71,717 to \$43,000 Level I Technician

Deputy Director to Deputy Director/Cyber Security Engineer

Reason: Reorganizing ITS department for 2021. Changing job title of Senior Systems Administrator to Level II Technician; IT Network Manager to Level I Technician and Deputy Director to Deputy Director/Cyber Security Engineer with updated Deputy Director/Cyber Security Engineer job description.

Mr. Rivas, IT, it looks like there's a transfer \$109,519 from Salaries to Consultants. Reason: Telephone system update. Form 144 there's a change \$71,717 to \$58,000 Level II Technician, \$71,717 to \$43,000 Level I Technician

ITS Director Lee Childress, In my defense, I have made an error on my 144. The second one should be \$71,717 to \$41,882 dollars, I submitted the 144 for next year's budget.

Ms. Graham, \$41,???

ITS Director Lee Childress, \$41,882 dollars

Mr. Jessen, I'm sorry what position is that?

Mr. Rivas, Level I

ITS Director Lee Childress, Level I Technician.

Mr. Rivas, Alright, so the Form 144 changes will be changes \$71,717 to \$58,000 Level II Technician, \$71,717 to \$43,000 Level I Technician, Deputy Director to Deputy Director/Cyber Security Engineer. Reason: Reorganizing ITS department for 2021. Changing job title of Senior Systems Administrator to Level II Technician; IT Network Manager to Level I Technician and Deputy Director to Deputy Director/Cyber Security Engineer with updated Deputy Director/Cyber Security Engineer job description. So there is a transfer in front of you for the telephone system update and it looks like there's a couple reductions, a little as you would call it reorganizing the IT Department. That was kind of similar but not...

Mr. Bozak, But not the same exactly.

Mr. Jessen, I'll make the motion on the transfer.

Mr. Rivas, There is a motion on the transfer.

Ms. Graham, I'll second it.

Mr. Rivas, There is a motion and a second on the transfer for \$109,519 dollars Any discussion on the transfer?

Mr. Jessen, Lee if you could just walk us through in terms of what sort of updates are actually happening and are needed?

Mr. Bozak, And in English speak not technical speak.

ITS Director Lee Childress, Sure, so the main problem with our telephone system which we all know is really bad right now. Is that we have three widgets

involved and those widgets process the channeling of all the telephone calls. One widget died, which then put extra stress on the other widgets which then caused them to have issues as well. So I have ordered new widgets, but with the COVID chip issues the way they are I have called everywhere, checked everywhere and they're telling me it's going to be the end of December or the first of January before we get them. And with the huge cost of I had to pull the money over.

Mr. Bozak, So what's this money for the new widgets?

ITS Director Lee Childress, Yes.

Mr. Bozak, Is this the same...

ITS Director Lee Childress, You can't have a county without widgets.

Mr. Bozak, I get that. Are we using the same telephone system or are you guys going VOIP or...?

ITS Director Lee Childress, No, we should update our equipment every five years at least and we haven't done that, so we were due anyways.

Mr. Bozak, It's an upgrade? Not the same equipment?

ITS Director Lee Childress, It's an upgrade.

Mr. Bozak, Okay thank you.

Mr. Simms, Super widgets.

Mr. Bozak, Apparently for \$109,519 dollars they better be.

(Laughter)

Mr. Jessen, And is that...transferring it to consultants is that the right account? Does that make the most sense?

ITS Director Lee Childress, Yes because it is our consultant, our telephone consultant who is taking care of the task. Yes.

Mr. Jessen, So is it the Consulting Services for \$110,000 dollars? Or is it part of the future system as well?

ITS Director Lee Childress, It is all two consultants because our consultants are handling everything for the update.

Mr. Jessen, So is that a contract that has been reviewed and approved by the County Commissioners?

ITS Director Lee Childress, Yes.

Mr. Rivas, Alright further discussion on the transfer? All in favor of the transfer signify by saying Aye? Opposed same sign?

Motion carries on a unanimous voice vote.

Mr. Rivas, Alright you've got the Form 144 with a couple of reductions in front of you. Level II Technician, Level I Technician, Deputy Director to Deputy Director/Cyber Security Engineer a little reorganization.

Auditor Chief Deputy Toni Downing, Can we clarify some things? You're not doing anything to the Level I Technician or Systems other than changing the title?

ITS Director Lee Childress, Correct. The Level II Technician used to be my position before I was promoted.

Auditor Chief Deputy Toni Downing, You were Senior Systems Administrator?

ITS Director Lee Childress, Correct.

Auditor Chief Deputy Toni Downing, (Inaudible) and you are bring that down too?

ITS Director Lee Childress, Correct.

Auditor Chief Deputy Toni Downing, (inaudible)

ITS Director Lee Childress, Oh I'm sorry, I was Systems Administrator. I'm bring that down to \$58,000 dollars. And the \$71,717 the IT Network Administrator. I'm not really sure what that was, that carried over from before me and that position was never filled.

Mr. Jessen, Lee is there an easy way to explain how some of these changes are so significant and are there people in those positions now...or?

ITS Director Lee Childress, Due to some structuring in the office before me, our salaries got really kind of...I'm trying to be politically correct here, skewed so that some of our lower level grunt work technicians were making high salaries. So I'm just trying to put everything back in line to most data processing centers are structured by Level, Tier I, Tier II, Tier III structure and I took the salaries, I took Monster, Glassdoor, Salaries.com and then I compared Counties with the same set of population as we do, then averaging out those salaries and this is what really should be paid.

Mr. Jessen, So do you have a Level II Technician you're taking from \$72,000 to \$58,000 dollars? Is there a person in that role today making \$72,000 dollars?

ITS Director Lee Childress, There is not.

Mr. Jessen, Pardon me?

ITS Director Lee Childress, There is not.

Mr. Jessen, And then the Level I Technician is there someone making \$71,717 dollars that you're proposing to go much lower?

ITS Director Lee Childress, Yes.

Mr. Jessen, Like a \$20,000 to \$30,000 dollars decrease?

ITS Director Lee Childress, I would...The Level II was my salary before I was promoted and I'm dropping that because that person really won't have the duties for \$71,717 dollars.

Ms. Graham, Ok...

ITS Director Lee Childress, The next one was a position which was never filled. I don't know what that title was even for...and I need a second position at \$41,882 dollars.

Ms. Graham, So the budget that you proposed will reflect this change?

ITS Director Lee Childress, That is correct.

Ms. Graham, That's great. Well I make a motion that this be approved. There's nobody in those positions.

Mr. Bozak, Second.

Mr. Rivas, There's a motion on the floor and there's a second.

Mr. Bozak, It's not being sprinkled anywhere so I'm ok with it.

Mr. Rivas, For the Form 144 Level II Technician, Level I Technician the reductions. Deputy Director to Deputy Director/Cyber Security Engineer title change. Further discussion?

Mr. Jessen, Yeah, I don't quite understand it just yet. So there's two positions?

ITS Director Lee Childress, That is correct.

Mr. Jessen, The Level II Technician no one's in that role currently?

ITS Director Lee Childress, Not at the moment.

Mr. Jessen, But you will ultimately or you plan on hiring someone as far as your organizational structure?

ITS Director Lee Childress, My plan is to move one person up for the Level I at the moment into that position which opens up the Level...

Mr. Jessen, So that person he or she will go up to \$58,000 dollars?

ITS Director Lee Childress, That is correct.

Mr. Jessen, And the Level I Technician that you're changing from \$71,717 dollars down to \$41,882 dollars.

ITS Director Lee Childress, That position never really existed, I mean it existed as far as on the books, but we never filled that position.

Mr. Jessen, Will that position be filled?

ITS Director Lee Childress, Yes it will.

Mr. Jessen, Even though it's never been filled?

ITS Director Lee Childress, That's correct.

Mr. Jessen, And can you explain why the person Level I Technician was supposedly had a salary of \$72,000 dollars?

ITS Director Lee Childress, It was not, it was in the books as a Network Manager I believe for \$71,717 dollars, but it was never filled, never used.

Ms. Graham, We have a motion.

Mr. Rivas, Further discussion?

Mr. Brickner, When you say it was never used like ever, ever? Or just this year?

ITS Director Lee Childress, Never ever, I don't know why this was not used.

Mr. Brickner, Oh that's interesting

Mr. Jessen, So Lee in your budget material that you've presented for next year...

ITS Director Lee Childress, Yes?

Mr. Jessen, Do you have any other changes or variations to this in that submission?

ITS Director Lee Childress, I do, the \$41,882 dollars it that salary because the other Level I Tech is currently making that salary. Next year when I looked at the averages for salaries that position on the average pays \$43,000 dollars. So I was going to ask for \$43,000 dollars.

Mr. Jessen, Yeah, I guess in my opinion and this speaks a bit to what Councilman Brickner was talking about. I think it's very difficult for us to sit here and talk about specific positions and what those salaries could or should be short of doing a comprehensive wage study analysis. And I appreciate that you looked at Glassdoor and you looked at Monster and you've tried to do your own research and comparing to other communities perhaps, I think that's helpful. But it's startling to me that we've got a couple of positions that are listed at \$71,717 dollars and we're proposing to go 20% to 30% percent lower and whether those positions are needed or not needed I'm still a bit...you know I'm still a bit confused. And it looks as if you're saying two of the \$72,000 dollar position should be greatly reduced.

Ms. Graham, That's what he's saying.

Mr. Jessen, You're saying going forward you're not looking to increase any of these others? Any other salaries? And are you comfortable with the others that are listed at the \$71,717 dollars the Senior, Senior, Senior, are they all at salary that you think is appropriate?

ITS Director Lee Childress, I'm sorry for the budget I was asking for \$75,000 dollars each.

Mr. Jessen, So you are asking for and increase?

ITS Director Lee Childress, Yes.

Mr. Jessen, Okay, so that's what I was trying to get at earlier.

ITS Director Lee Childress, Yes.

Mr. Jessen, Yeah I...my feeling is and I think until we know more about how our wages and salaries are, whether they're in line or not in line and the only way to do that is to do a comprehensive study. We have far too many examples of we should do this, we should do this some of the positions we've talked about and not necessarily with yours, but it's not time to specific job responsibilities decreasing or anything such as that and I would not be comfortable with certainly any sort of increases. I'd be a little bit uncomfortable with decreases too, because I'm not sure those or that's the right answer.

Ms. Graham, Well another way of looking at it we have a department head coming before us saying that he...you are comfortable with doing this?

ITS Director Lee Childress, Yes. Yeah, I believe that we are right in-line for the most part with salaries in other comparable counties.

Mr. Simms, And you've changed your job descriptions too of some of these positions?

ITS Director Lee Childress, That is correct.

Mr. Simms, So that's going to be different right off the bat. So it's not apples to apples.

ITS Director Lee Childress, Correct, my goal is just to get two Level I Technicians, so that we can address more of the issues of the county more readily and put those...I don't want to say smarter, but the more educated people in line to fix issues like telephone problems that are going on, but we were so distracted with just the minor stuff right now.

Mr. Rivas, Should be an interesting budget session if we're not going to move to adjust any wages and salaries based upon the lack of a comprehensive wages study. Lee how long have you been here?

ITS Director Lee Childress, Twenty-six (26) years.

Mr. Rivas, Twenty-six (26) years. Alright there is a motion and a second on the floor for the Form 144 to lower these two Level I, Level II Technicians. Could we get a roll call on that motion Madame Auditor?

Auditor Vicki Urbanik, Yes

Motion carried on the following roll call vote:

Ms. Graham	-	Yes
Mr. Jessen	-	No
Mr. Poparad	-	N/A
Mr. Simms	-	Yes
Mr. Rivas	-	No
Mr. Bozak	-	Yes
Mr. Brickner	-	No

Auditor Vicki Urbanik, Ok so it's 3 - 3

Mr. Bozak, Where's the VP he makes the call right?

Mr. Rivas, Motion passes. Alright sounds like we'll see you.

Mr. Bozak, It dies when it's tied.

Mr. Simms, Does it die with a tie?

Mr. Bozak, I've never actually seen a tie.

Ms. Graham, Are we actually...

Mr. Rivas, Yes.

Council Attorney Harold Harper, (Inaudible)

Mr. Bozak, It dies with a tie?

Mr. Rivas, There's not four votes

Mr. Bozak, Okay.

Council Attorney Harold Harper, If someone wants to make another motion on a separate thing with a slight change that could be done. But the motion itself is over.

Mr. Bozak, Okay thank you. I've never been in a tie, I was just asking.

Mr. Jessen, I think to have a comprehensive discussion on that, I think would be a more appropriate time to talk about it when we are talking about wages specifically for the budget.

Mr. Bozak, He can hire someone at a lesser wage now so...

Ms. Graham, How long have you been here now?

ITS Director Lee Childress, Twenty-six (26) years.

Ms. Graham, He has been here twenty-six (26) years and how long have you been the Director of your department?

ITS Director Lee Childress, Two months.

(Laughter)

Ms. Graham, How long?

ITS Director Lee Childress, Two months.

Ms. Graham, Oh my goodness, but you've been in the trenches.

ITS Director Lee Childress, I have been in the trenches.

Mr. Rivas, We won't have one department to reorganize.

Ms. Graham, What he is telling us is that he needs lower level technicians to take care of some of the smaller problems that have all of the sudden become larger and it's taking up more time. And he's...do you have these two people? Are you going to be hiring these two people?

ITS Director Lee Childress, I will be hiring for this.

Ms. Graham, You talk about wanting to listen to department heads telling you what they want to have. I think we should be receptive.

Mr. Rivas, I just thought we were kind of following a pattern, we don't want to listen to the one department head that was just before us to reorganize, so why would we change just 15 minutes later?

Ms. Graham, Well it was quite truthfully this gentleman is...if you look at our budget coming forth in the next year, he is offering us some much needed leverage possibly. But...

Mr. Rivas, So, I mean just to clarify Lee and welcome to your new position. The Level II Technician, that was your position?

ITS Director Lee Childress, That is correct.

Mr. Rivas, That is you're where you are promoting somebody up to that?

ITS Director Lee Childress, That is correct.

Mr. Rivas, So what is that person currently making right now?

ITS Director Lee Childress, She makes \$41,882 dollars.

Mr. Rivas, So if you promote her up you're going to promote her up to \$71,717 dollars?

ITS Director Lee Childress, No I'm putting her to \$58,000 dollars.

Mr. Bozak, Without us even changing anything he can do that now the way the salary ordinance is written. So he could take her up to \$71,717 dollars, but he could also do the \$58,000 dollars.

ITS Director Lee Childress, No I'm not going to (inaudible)

Mr. Bozak, Right?

Mr. Rivas, No.

Mr. Bozak, I'm mean he can pay less, that's what we just covered.

Ms. Graham, So what do we have to do as a Council?

Auditor Vicki Urbanik, (Inaudible)

Mr. Rivas, The other one Level I Technician is the position that's never been filled?

ITS Director Lee Childress, That is correct.

Mr. Rivas, So it's not like a month or two, I mean it's never been filled so...

Mr. Jessen, So could that position be filled at the lower amount without the Form 144?

Auditor Vicki Urbanik, (Inaudible) yes, but here's the thing he still has to come back and change it because it states the higher salary in the salary ordinance. So you will have to approve it. That language only give department heads the flexibility to fill vacancies at a lower rate. But you still...you still set the salary ordinance, so he still has to get your approval at some point.

ITS Director Lee Childress, My concern is with the county growing with the number of employees we have we just don't have the staff to take care of the piddly every day my keyboard is broken and I need a new one task. And I have to have somebody who has just spent five years in college replacing a mouse.

Mr. Jessen, Let me ask you this Lee, the number of positions listed on the Form 144 is that the number of employees that your department you will need through next year at least? Nobody's asking for...

ITS Director Lee Childress, Nobody's asking for anybody else except for what we've asked here for the Cyber Security person. Which is listed already on the Form 144.

Ms. Graham, Yes it's already on it.

Mr. Jessen, So that's a brand new one, that's \$80,000 new dollars.

ITS Director Lee Childress, Correct, but it was on last year's Form 144.

Mr. Rivas, So we're all good, it's fine. Sylvia I think it's actually fine, I think he...

Mr. Bozak, He can still do what he wants to do.

Mr. Rivas, he can do what he wants to do.

Mr. Bozak, You sill have the power to do that and you just have to come back and see us for approval.

ITS Director Lee Childress, Yes, but I don't want to hire somebody without approval.

Ms. Graham, Actually...

ITS Director Lee Childress, That would be embarrassing.

Ms. Graham, Actually at budget time this can be approved.

Mr. Bozak, Well I think it is pre-approved at the higher rate, you're just looking for us to approve it at the lower rate.

ITS Director Lee Childress, Right to bring in somebody to do the grunt work we're making the same as someone with a college education...

Mr. Bozak, Oh I agree one hundred percent. I say move forward and come back to us, that's my opinion.

Mr. Rivas, We've got an ordinance out there for you just grab a copy of it and take advantage of it.

ITS Director Lee Childress, How can I hire somebody when you can I can't lower it...I'm just saying.

Mr. Rivas, Alright.

Mr. Jessen, So, just for further clarification, on the Form 144 we talk about reducing the \$71,717 down.

ITS Director Lee Childress, Correct.

Mr. Jessen, But we don't talk about the new \$80,000 dollar position?

Mr. Simms, It's not new.

ITS Director Lee Childress, Right.

Mr. Simms, It's just never been filled.

ITS Director Lee Childress, It was on last year, it was just never filled. We never found a person.

Mr. Simms, There's no reason...

Mr. Jessen, So I might ask why is on the Form 144?

Mr. Rivas, Because it was approved last year.

Ms. Graham, Is that your Cyber Security?

ITS Director Lee Childress, Yes.

Ms. Graham, Yes that was approved last year.

Mr. Jessen, So that's okay, so I got it. So that's simply a title change?

ITS Director Lee Childress, Yes.

Mr. Jessen, Gotcha.

Mr. Rivas, Alright, I think we are good here.

ITS Director Lee Childress, Ok thank you.

Assessor – Jon Snyder

Sales Disclosure Fund - 1131-000-0008

Additional \$32,166 to 39500 Contractual Services. Reason: Paying for Annual Support & Maintenance for Incama System.

Mr. Rivas, Assessor Jon Snyder.

Ms. Graham, Clear as mud.

Mr. Bozak, He know what to do.

Mr. Rivas, I think...yeah

Mr. Bozak, Make it happen.

Mr. Rivas, Vicki will take care of you Lee.

Mr. Rivas, It will be alright, it'll be alright.

Mr. Bozak, We'll do it then.

Mr. Rivas, Sales Disclosure Fund additional \$32,166 to Contractual Services.
Reason: Paying for Annual Support & Maintenance for Incama System.

Mr. Bozak, You and acronyms this evening.

Mr. Rivas, I know that's a word, I think that's a name.

Assessor Jon Snyder, For Incama System.

Mr. Rivas, For Incama System. Alright \$32,166...

Ms. Graham, What is this?

Assessor Jon Snyder, It's our software, our assessor software.

Ms. Graham, Okay and that's interchangeable with the county system and everything?

Assessor Jon Snyder, I don't know if you would say that, it's its own separate...it's its own separate silo I guess you would call it. But I think that they talk to each other?

Auditor Vicki Urbanik, Yes they do.

Ms. Graham, They do?

Auditor Vicki Urbanik, I'm not changing software, this is just paying the bill. Our annual maintenance fees for our current software.

Mr. Bozak, I make a motion.

Mr. Jessen, Second.

Mr. Bozak, We have a motion and a second.

Mr. Rivas, We've got a motion and a second on the floor, any further discussion?

Mr. Jessen, Was that Jon, was that just an increase that you didn't anticipate or?

Assessor Jon Snyder, No, we use this fund from time to time when it grows a balance and it hits \$38,000 dollars almost \$39,000 dollars. So we just kind of look for that as relief of pressure in paying that bill.

Mr. Jessen, Gotcha.

Ms. Graham, Is this about the time that bill comes due?

Assessor Jon Snyder, Yeah, it comes due between now and the end of the year. I think (inaudible) we are in the bucket for an autumn, but yes it's coming too soon.

Ms. Graham, Thank you.

Assessor Jon Snyder, It'll free up money that we can continue with our appraisal ordering that we've been doing in mass for some of the big box appeals that we have. It just frees up money that we can use for that to pay those appraisers. (Inaudible)

(Laughter)

Mr. Rivas, Motion and second on the floor, any further discussion? Can we get a roll call on the additional Madame Auditor?

Auditor Vicki Urbanik,
Motion carried on the following roll call vote:

Mr. Jessen	-	Yes
Mr. Simms	-	Yes
Mr. Rivas	-	Yes
Mr. Bozak	-	Yes
Mr. Brickner	-	Yes
Ms. Graham	-	Yes

Auditor Vicki Urbanik, 6 – 0

EMA – Director Lance Bella

EMA General Fund - 1000-000-0360

Transfer \$12,000 from 36601 Siren Maintenance and Repair to 45400 Other Equipment. Reason: For the purchase of equipment: Portable industrial pallet scale, safety man-basket for forklift, extra tall safety cones for staging and deployments.

Mr. Rivas, EMA General Fund there's a transfer \$12,000 from Siren Maintenance and Repair to Other Equipment. The reason for the purchase of equipment: Portable industrial pallet scale, safety man-basket for forklift, extra tall safety cones for staging and deployments.

Mr. Jessen, I'll make the motion on the transfer.

Mr. Rivas, There is a motion on the floor for transfer.

Mr. Bozak, I'll second it to start discussion.

Mr. Rivas, And a second. Discussion?

Mr. Bozak, I'd like to know what a portable industrial scale is?

EMA Director Lance Bella, That is for...we started organizing our supplies that we deploy into what we call gaylords (bulk bin or pallet box). So the big poly cubes, when we're loading those on a trailer we need to know what the weight distribution is and sometimes that changes. So the goal is this is a big scale that you could put a pallet on to weigh it and then those would get marked and then as they would be loaded onto a trailer and deploy somewhere there is a flood. If you don't have that trailer's weight distributed right it won't stay on the road. You can fly off of the road and you can have an accident. So we need to know what those weights are and those weights can change, so this allows us to do that.

Mr. Bozak, As long as you're not getting overweight fines.

EMA Director Lance Bella, No.

Mr. Bozak, Safety man basket? What's the breakdown of each individual thing here? Like how much is that? How much is the basket and how much is the safety cones?

EMA Director Lance Bella, The basket is \$650 dollars, that's an attachment for a forklift, because we sometimes have to do work up high and we don't have any means to do that. You can't ride the forks, because that's an OSHA violation, so that lets us...

Mr. Bozak, I've seen a lot of YouTube videos.

(Laughter)

EMA Director Lance Bella, The scale is \$2,400 dollars. The cones which we need twenty (20) of, these are \$63 dollars a piece. We've had to deploy those, they're weighted, we've had to deploy those a lot. Helping the Health Department and a lot of different people this year where we're having to set them up and there's not enough of them to go around. So we're buying some so that we have some of those. They are also stackable so that they can be put in a small space and not take up a lot of room. Then there's a...which I don't think you need, but there's a storage bin cabinet. So we have a lot of parts and accessories, it's a big steel cabinet with bi-fold doors and it's full of the plastic bins for that we can sort and have parts sorted and ready to go as you need them. Instead of throwing them in a pile so that's a pretty large cabinet and we're going to put that upstairs in order to better organize it.

Mr. Bozak, So that's pretty expensive I assume?

EMA Director Lance Bella, It is...I'm sorry that's \$1,465 dollars.

Mr. Bozak, So you are moving some extra money out from what I'm seeing. Are we going to be in trouble in siren maintenance and repair?

EMA Director Lance Bella, No we should be good.

Mr. Bozak, Okay.

EMA Director Lance Bella, Yeah, we have some parts that we are going to buy towards the end of the year here. Computer boards and things will take up the rest of what's there. But we bought...we've kind of tried to stock up on spare parts, so we're in pretty good shape right now in the next year with that.

Ms. Graham, So you're wanting to move \$12,000 dollars and what you have told us levels up to \$5,000 dollars or so?

EMA Director Lance Bella, Yes, but it's more than that.

Ms. Graham, \$5,000 to \$6,000 dollars?

EMA Director Lance Bella, Well there's miscellaneous thing on there.

Mr. Bozak, Yeah, \$5,775 dollars is what I get.

EMA Director Lance Bella, We purchased \$3,200 dollars worth of battery pack for the AED's because they were short on them. Facilities was replacing those.

Mr. Simms, How long do those last?

EMA Director Lance Bella, They should last three (3) to five (5) years depending on the conditions that they're in and then we have to replace them. So those each have a large cartridge battery which is more expensive and then there's a smaller battery pack that also goes in there. We just had to order a set of those which was an additional \$760 dollars in order to make sure that those are working. Those are inspected by Facilities monthly and as they need those batteries they tell us what they need. We've also had to order the defibrillator pads, those are good for two (2) years and they expire, but if they are used once you have to replace them. So it's a pretty...

Mr. Simms, How often do those get used?

EMA Director Lance Bella, At the Jail they have been used and the Juvenile Center probably for the most part, the others are not very often but there they do. Then there's some miscellaneous items, there's we need a bench for the women's locker room. Whoever designed it was probably a man, it was a bench in the men's locker room not in the women's. So as the ladies...

Mr. Bozak, You've got to get them a couch.

EMA Director Lance Bella, Yeah, they would take a shower they have no place to sit to put their clothes on, so we're buying some things like that in order to make sure they have the same things that the men do.

Mr. Jessen, And Lance you're comfortable in the Siren Maintenance and Repair account? You've got enough to take care of needs and all sirens and all that are all operational and in order?

EMA Director Lance Bella, Yes, what we have will get us through the rest of this year and then next year we'll carry on with anything additional that we need.

Ms. Graham, What is the balance of that account?

Auditor Vicki Urbanik, (Inaudible)

Ms. Graham, \$20,000 dollars?

Mr. Bozak, \$20,471 dollars.

Ms. Graham, Thank you.

EMA Director Lance Bella, So again, the remaining amount that'll get...we'll use the rest of your (inaudible) other parts. Sirens we did a lot of work last year, then it was by the design our volunteers are the ones who work on those. We had a lot of problems before with batteries that were bursting in the cold and in the heat. So they put what they're called as battery blankets on all the...they are like a big car battery to protect them. In the winter they're heated and in the summer they help insulate so that they don't get too hot and a lot of different things like that, that's helped us to be able to shift and not maybe spend money on some of those things. But then now spend more towards the computer boards and things that control them. We also upgraded both of the servers, there's one at 911 and one at EMA that control the sirens so we did upgrade those.

Mr. Rivas, Alright...

Mr. Brickner, I'm just gonna give...I had an opportunity to go to the last meeting at EMA, the quarterly meeting. I like to give kudos to Lance, it was the first time that I had been in the building in a while, and I've been there a couple of times and it's night and day from the first time that we stepped foot in there. About four (4) or five (5) years ago now. And also there's about \$76,000 to \$80,000 dollars that totals up in volunteer work that the county doesn't have to pay for. And getting the chance to meet some of these volunteers that work at EMA, very committed, very smart and the county is fortunate to have not just Lance there but what he's done with EMA and also these volunteers don't get a lot of recognition.

Ms. Graham, I'll second that.

Mr. Brickner, I just like to share that.

Mr. Rivas, Alright thank you. Alright all in favor of the transfer signify by saying Aye? Opposed same sign?

Motion carries on a unanimous voice vote.

Mr. Bozak, Have a good evening.

Animal Shelter – Director Toni Bianchi

Animal Shelter General Fund - 1000-000-0626

Transfer \$4,000 from 11100 Salaries to 11200 Hourly
 \$3,000 from 33400 Lease Payments to 11200 Hourly
 \$3,000 from 39500 Contractual Services to 11200 Hourly

Reason: Transfer needed to cover cost of increase in hourly to pay to maintain shelter staff.

Animal Shelter Fee Fund - 4007-000-0626

Transfer \$2,000 from 11100 Salaries to 11200 Hourly
\$4,000 from 33400 Advertising to 11200 Hourly

Reason: Transfer needed to cover cost of increase in hourly to pay to maintain shelter staff.

Mr. Rivas, Animal Shelter there are a couple of transfers there is one out of the Animal Shelter General Fund \$4,000 from Salaries to Hourly. \$3,000 from Lease Payments to Hourly. And \$3,000 from Contractual Services to Hourly. Reason: Transfer needed to cover cost of increase in hourly to pay to maintain shelter staff.

There's also an Animal Shelter Fee Fund transfers \$2,000 from Salaries to Hourly. \$4,000 from Advertising to Hourly. Reason: Transfer needed to cover cost of increase in hourly to pay to maintain shelter staff. There are transfers in front of you to cover some hourly.

Mr. Jessen, I'll make a motion on the transfers.

Ms. Graham, Second.

Mr. Rivas, Motion and a second on the transfers, discussion? Alright all in favor of the transfer signify by saying Aye? Opposed same sign?

Motion carries on a unanimous voice vote.

Mr. Rivas, Thanks for waiting around.

Mr. Bozak, One hour and twenty minutes thank you.

Mr. Rivas, I don't know why Joy doesn't put these in alphabetical order...like Animal Shelter.

(Laughter)

Commissioners

CCD (Cumulative Capital Development) Fund - 1138-000-0068

Transfer \$225,000 from 42100 Buildings to 31100 Legal \$35,000 from 36100 Maintenance Agreements to 31100 Legal. Reason: Litigation Settlement Funds

Mr. Rivas, Alright Commissioners CCD that(Cumulative Capital Development fund transfer in front of you for \$225,000 from Buildings to Legal. \$35,000 from Maintenance Agreements to Legal. Reason: Litigation Settlement Funds.

Ms. Graham, Motion to approve.

Mr. Jessen, Second.

Mr. Rivas, Motion and a second in front of you. Discussion? Alright all in favor of the transfer signify by saying Aye? Opposed same sign?

Motion carries on a majority voice vote.

Second Reading

Mr. Rivas, Alright second reading.

Auditor Vicki Urbanik,

Whereas it has been determined that it is now necessary to appropriate more money than what was appropriated in the annual budget. Therefore be it resolved by the Porter County Council of Porter County Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified subject to the laws governing the same

General Fund			
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Sheriff General Fund	1000-22200-000-0005	Uniform and Clothing	\$ 6,500.00
Circuit Court Fund	1000-31900-000-0232	Family House	\$ 5,880.00
Fed/DOC Fund	1000-39500-000-9601	Contractual Services	\$ 115,000.00
			\$ 127,380.00

Tax Sales Fees Fund			
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Tax Sales Fees Fund	1203-39500-000-0003	Contractual Services	\$ 40,000.00
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Sales Disclosure Fund			
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Sales Disclosure Fund	1131-39500-000-0008	Contractual Services	\$ 32,166.00
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Memorial Opera House Fund			
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MOH Fund	4915-11100-000-0175	Salaries	\$ (48,766.05)
MOH Fund	4915-12100-000-0175	FICA	\$ (3,730.00)
MOH Fund	4915-12300-000-0175	PERF	\$ (5,461.00)
			\$ (57,957.05)

Prosecutors Discovery Fee Fund			
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Prosecutor Discovery Fee	4920-21100-000-0009	Office Supplies	\$ 2,475.00
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VASIA Guardianship Grant Fund			
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VASIA Guardianship Grant	9167-31200-000-0201	Consultants	\$ 30,000.00
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9997 (PCCRVC) Tourism Fund			
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9997 PCCRVC (Tourism)	9997-39200-000-0000	Disposal	\$ 2,000.00
9997 PCCRVC (Tourism)	9997-45100-000-0000	Data Processing Equipment	\$ 6,000.00
			\$ 8,000.00

That concludes second reading.

Mr. Rivas, Second reading, I'll entertain a motion on second reading?

Ms. Graham, Motion to approve.

Mr. Rivas, Motion to approve second reading.

Mr. Bozak, Second.

Mr. Rivas, Second, can we get a Roll Call on second reading Madame Auditor?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Simms	-	Yes
Mr. Rivas	-	Yes
Mr. Bozak	-	Yes
Mr. Brickner	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes

Auditor Vicki Urbanik, 6 - 0

Attorney’s Report

Mr. Rivas, Attorney’s report?

Council Attorney Harold Harper, Nothing to report

Mr. Rivas, Long one, you know we’re here on Thursday right?

Council Attorney Harold Harper, Yes.

Mr. Rivas, Then I think Tuesday and Thursday.

Any other matter that may come properly before the Council

Mr. Rivas, Alright any other matter that may come properly before the Council?

Mr. Bozak, Can I ask a question on...I sorry Mike go ahead.

Mr. Jessen, I was just that I would like to make a motion to approve the proposed mediation settlement agreement entered into on August 4th, 2021 in the matter of the Porter County Board of Commissioners versus 15 N. Franklin.

Mr. Rivas, There is a motion on the floor?

Mr. Bozak, Second.

Mr. Rivas, Just clarifying what we did earlier. Motion and a second, can we get a roll call Madame Auditor?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

- Mr. Simms - Yes
- Mr. Rivas - Yes
- Mr. Bozak - No
- Mr. Brickner - Yes
- Ms. Graham - Yes
- Mr. Jessen - Yes

Auditor Vicki Urbanik, 5 – 1

Mr. Bozak, Mr. President I have a question, and this is more for Harold maybe it’s for us? With all this stuff going on at Lake Michigan with another spill at the Mills, is there anything this board or council can do to help the situation? A slap on the wrist or something or anything? Or are we even interested in discussing something like that, is that out of our realm?

Council Attorney Harold Harper, As the fiscal body of the county and not the executive branch I don’t see that there is much that can be done. I certainly can look into it depending on what the thoughts of the board are.

Mr. Bozak, It’s getting old, I mean every few months it’s another spill.

Ms. Graham, That is horrific.

Mr. Bozak, What would you need a motion to do something like that?

Ms. Graham, A resolution?

Council Attorney Harold Harper, I don't necessarily think so, I can talk to you after the meeting about what your thoughts are and see if there's anything that can be done. I don't think that there is going to be much that this body can do...this fiscal body. I'm not saying that I don't want to rule that out.

Mr. Bozak, That's what I assumed but I wanted to ask, but I wanted to cover that as a councilman that interested.

Ms. Graham, Everybody is crying out as they well should, however I heard a reply from the mill saying that they have the legal right to dump a certain amount of chemicals in the water and I guess that must be a federal rule or something and I think it's deplorable. But that's how they feel and that's what I heard on the radio.

Mr. Bozak, So we should just stay out of it? There's...

Mr. Rivas, I'm sure Harold can look at it.

Ms. Graham, Yes.

Mr. Rivas, If there's a resolution or something if you guys would like, if it was the interest of the council to wag our finger at U.S. Steel to look at upgrading their systems or something. I mean, yeah obviously dumping into a waterway like that is not good.

Mr. Bozak, Or a containment method...

Mr. Rivas, Yes.

Mr. Bozak, If this accident happens what can you do to contain it?

Mr. Rivas, I know that the Mayor of Portage was in immediate contact with U.S Steel and EPA and Senator Tallian, you know I think the people that probably have more direct contact and leverage or engagement.

Mr. Jessen, Absolutely.

Mr. Rivas, But yes you're more than willing to have a conversation with Harold if there's some kind of action that you feel that would help the situation, have a conversation. We are back here on ~~Tuesday~~, September 30th, 2021

Ms. Graham, Thursday.

Mr. Bozak, Thursday

Mr. Rivas, Sure so you want to do Thursday, so alright anything else?

Meeting Adjourned

Mr. Rivas, I'll entertain a motion to adjourn?

Ms. Graham, Motion to adjourn.

Mr. Rivas, There's a motion.

Mr. Bozak, Second.

Mr. Rivas, Second. All in favor of adjourning signify by saying Aye? Opposed?

Motion carries on a majority voice vote.

There being no further business, meeting was adjourned.

**PORTER COUNTY COUNCIL
PORTER COUNTY, INDIANA**

Jeremy Rivas

Mike Jessen

Sylvia Graham

Bob Poparad

Greg Simms

Andy Bozak

Mike Brickner

Attest: _____
Vicki Urbanik, Auditor