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The Commissioner's meetings will be live streaming at
www.porterco.org/live

AGENDA

PORTER COUNTY BOARD OF COMMISSIONERS Tuesday, November 14th, 2023

10:00 a.m. Porter County Board of Commissioners

➤ **Call to Order/Pledge**

CONSENT AGENDA

- **Approval of Payroll – October 27th and November 10th, 2023.**
- **Approval of Claims – October 25th, October 26th, November 2nd and November 9th, 2023.**
- **Approval of Minutes for October 23rd, 2023.**
- **Weights and Measures Monthly Report – September 16th to October 15th, 2023 – Filed.**
- ***MEMORIAL OPERA HOUSE - ARTISTIC SERVICES AGREEMENT***
 1. **Angela Heid - White Christmas \$500.00**
- ***MEMORIAL OPERA HOUSE - VENUE RENTAL AGREEMENT***
 1. **South Shore Orchestra - \$500.00 Non-Profit**

COMMISSIONERS

1. **GIS – Group Employee Health Benefits.**
2. **Cordogan Clark - Health Department Renovation**
 - **Schematic Design**
 - **Budget**
 - **Project Plan**

3. Skillman Project Updates:

- **Memorial Opera House**

- 1. Project Update.**

- 2. Skillman Corp. – Memorial Opera House – Original Contract signed on June 8, 2021 at a Cost of \$4,200,000.00. At the June 13, 2023 Commissioner’s meeting a revised proposal was approved. This amendment No. 1 to contract that contract reflects the changes agreed to. The revised cost of the work is \$3,200,000.00 and the Construction Manager’s fee is \$96,000.00. The CM Staffing shall consist of (1) Part Time Project Manager & (1) Part Time Site Manager for 8 months with a compensation of \$92,750.00. The compensation for the Construction Manager shall be a lump sum of \$24,800.00.**

- 3. Memorial Opera House – Brick Masonry Repair Bid Package # 1 - Berglund – Change Order # 1 in the amount of \$58,860.00 to add roofing scope of work which includes the remediation of the two Turrets on the north elevation and the replacement of fascia on the south elevation. The new Contract sum including this change order is \$300,860.00.**

- 4. Memorial Opera House – Berglund – Pay App # 1 in the amount of \$89,585.32 for Bid Package # 1 Brick Masonry Repair. With a remaining balance of \$152,414.68.**

- 5. Authorization to issue public advertisements for the Memorial Opera House – Bid Package No. 2 General Trades, Plumbing, Mechanical and Electrical**

- **Highway Dept.**

- 1. Project Update.**

- **Jail**

- 1. Project Update.**

- 2. Two Proposals to replace two of the failing units of the water heating system at the Jail:**

- **D.A. Dodd** **\$44,900.00 Option B**
- **Mechanical Concepts** **\$51,510.00**

- 6. Employee use of their personal vehicle policy.**

- 7. MOU with the MOH Foundation for new theater seating.**

- 8. Amendment to the RBO Ordinance.**

- 9. A Resolution of the Porter County Board of Commissioners Amending Section 3.01 Recruitment, Selection and Hiring to the Porter County Government Employee Personnel Policy Manual.**

- 10. A Resolution of the Board of Commissioners of the County of Porter, Indiana, Making Findings of Need for Certain Capital Projects and Related Matters. (Bond Issuance)**

11. Opioid Settlement Fund grants:

- **Portage Recovery Association:** They are requesting funds to provide staffing for the New Beginnings Café that we funded. It is currently staffed by volunteers which means it is only open during limited hours. We are recommending \$10,000 of the \$21,600 that they requested.
- **Juvenile Detention Center:** \$5,000 --Additional funds requested will go towards an hourly rate for existing JJS staff to perform duties outside of their normal county government schedule. The supplemental pay will ensure and enhance participation, and fidelity of programs related to opioid prevention.
- **Moraine House:** Second-floor emergency exit that is required. Cost not to exceed \$10,000.00.

12. The Appointment of Jen Schaafsma as Interim Director to the Animal Shelter.

SHERIFF JEFF BALON

1. An Ordinance Establishing a Non-Reverting Fund #8168 for the COPS (Community Oriented Policing Services) Office FY 2023 COPS Hiring Program Grant – 2nd Reading.

EMA – LANCE BELLA, DIRECTOR

1. NEOGOV- PowerDMS – A request for software used to house standard operating procedures. It also is used to track contacting personnel on the procedures and ensure they have read them at the prescribed frequency. Additionally, it will track the requirements for a particular job box and track the relative training for employees. This software has been used by 911 for many years. This will be a 2 year term in the amount of \$13,087.58. This will be paid out of EMA's 2024 Budget.

E911 – DEBBY GUNN, DIRECTOR

1. Motorola - Change Order #2 reduction in contract cost in the amount of \$10,659.81 pertaining to the county-wide transition to PremierOne CAD, RMS (Records Management System) and JMS (Jail Management System).
2. Motorola – A quote for CallWorks CallStation License. This will add (1) additional position to the existing P.C. Callworks System and also includes 8 years of virus protection, onsite maintenance and system support which will allow the support of the new system to match the existing system. The quote also includes 5 years of extended hardware warranty on all hardware. The amount of the quote is \$47,948.90. This will be paid out of E911's budget.

ASSESSOR SUE NEFF

1. Receive and Open Bids for an Annual Adjustments Contract.

EXPO CENTER – LORI DALY, DIRECTOR

1. A request for an Additional Appropriation Fund #4005 Acct. #6100 Interfund Transfer in the amount of \$175,000.00. To move monies from Fund #4005 to Fund #4006.
2. A request to approve the 2024 Revised Lease Agreement along with our 2024 Off Premise Bar Agreement.

AUDITOR KAREN MARTIN

1. An Ordinance Establishing a Non-Reverting Fund #1235 Federal Forfeiture Funds for the receipt of monies that have been Forfeited in the Federal District Court in Hammond – 2nd Reading.

FACILITIES – DANIEL SULLIVAN, DIRECTOR

1. A software maintenance agreement with Precision Controls to update building automation system software for all buildings except the Jail / Sheriff's Office system. The 5 year agreement cost is \$15,711.00. This will be paid out of Facilities budget.

DEVELOPMENT & STORM WATER MNGMNT. – MIKE NOVOTNEY, INTERIM DIR.

1. Selection of a Consultant to Provide Design & Engineering Services for Bridge 99 (Carrying CR 400 N over Salt Creek) Replacement Project.
2. Announcement – Seeking Sealed Bids for Porter County's CCMG 2023-2 Road Improvements Project.
3. A Request for Zoning Map Amendment – Petitioner: FJM, LLC – Request to re-zone a parcel near the intersection of CR 100 N & CR 450 E from A1 (Agricultural) to I2 (General Industrial), including written commitments – 1st Reading.
4. A Request for Zoning Map Amendment – Petitioner: Myra Harris – Request to re-zone a parcel at the intersection of CR 50 S & CR 150 E from R1 (Low Density, Single Family Residential) to IN (Institutional) – 1st Reading.

Any other matter, which may properly come before the Commissioners.

➤ Recess

NOTE: The Porter County Board of Commissioners is pleased to invite the Porter County Council to attend the Commissioners' meeting.