

Porter County Council

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Jeremy Rivas, President
District 2

Red Stone, Vice President
District 1

Greg Simms
District 3

Andy Vasquez
District 4

Andy Bozak
At-Large

Mike Brickner
At-Large

Sylvia Graham
At-Large

The Porter County Council will meet on Tuesday, June 27, 2023 at 5:30 p.m., in the County Administration Center, located at 155 Indiana Avenue - Room 205, Valparaiso, Indiana.

AGENDA

Pledge of Allegiance & Roll Call

First Reading

Commissioners

Commissioner General Fund
1000-000-0068

Additional
Reason

\$100,000 to 32300 Postage
This Account will be depleted. Appropriation needed to cover the increase in postage, the Treasurer's Office had to send out more than usual 2023 Tax Bills due to DLGF requirements.

Local Income Tax (LIT)
1112-000-0068

Additional
Reason

\$100,000 to 23200 Auto, Truck & Equipment Supplies
Appropriation needed for outside equipment repairs.

Additional
Reason

\$37,900 to 39500 Contractual
Appropriation need to pay for cost of Fire Alarm System at Sheriff's Department. These repairs are required by the State Fire Marshall's Office.

21.027 ARP COVID Fiscal Recovery

ARP COVID Fiscal Recovery Fund
8908-000-XXXX

Additional
Reason

\$5,000,000 to 39501 MOH Contractual
Appropriation for MOH Contractual.

Treasurer – Michelle Clancy

Tax Sales Fees Fund
1203-000-0003

Additional
Reason

\$50,000 to 39500 Contractual Services
Tax Sale – Estimated Fees to be collected for redeemed/sold 2022 Tax Sale Properties, and 2023 Tax Sale Properties.

Highway – Superintendent Jim Polarek

Foundation Holding Account 4921-000-XXXX	Additional Reason	\$2,000,000 to 61000 Transfer of Funds Interfund transfer of funds for Paving of Roads.
1112 LIT Fund 1112-000-XXXX	Additional Reason	\$1,400,000 to 61000 Transfer of Funds Interfund Loan to fund the Community Crossing Matching (CCM) Grant
Local Roads and Bridge (LRB/CCMG) Match Grant Fund 9400-000-0530	Additional Reason	\$2,000,000 to 23620 Bituminous Additional for 2023 CCMG (Community Crossing Matching Grant).
Local Roads and Streets (LRS) Fund 1169-000-0530	Additional Reason	\$150,000 to 36500 Vehicles Repair Appropriation needed due to increase cost of repair parts.
Motor Vehicle Highway (MVH) Fund 1176-000-0530	Additional Reason	\$500,000 to 23620 Bituminous Appropriation needed for 50% percent of Matching Funds for 2023 CCMG (Community Crossing Matching Grant).
	Form 144	\$55,972.80 to \$76,960 Mechanic Foreman \$37 per hour \$55,539.20 to 72,800 3 @ Mechanic(s) \$35 per hour \$41,600 to \$58,240 Mechanics Assistant \$28 per hour
	Reason	No additional needed at this time. Mechanic Foreman Salary Increase of \$20,987.20; Mechanics Salary Increase of \$17,260.80 (3=\$51,782.40); and Mechanics Assistant Salary Increase of \$16,640. Amount of total salary increases are \$89,409.60

Porter County Department of Development & Storm Water Management and Highway Engineering Program

- Maps & Potential Subdivision Road Improvements – Estimated Cost \$2.8 Million
- Potential County Road Improvements – Estimated Cost \$3.6 Million

ITS – Director Lee Childress

ITS General Fund 1000-000-0106	Transfer Reason	\$1,790.93 from 45100 Data Processing Equipment to 31300 Training and Education Transfer of funds needed to pay KnowBe4. Shortage caused by purchasing a 3 year Training Course for staff rather than 1 year because the savings was significant.
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Extension – County Extension Director Annetta Jones

Extension General Fund 1000-000-0011	Additional Reason	\$3,000 to 32100 Travel Travel has increased significantly due to new staff trainings, increased number of meetings and learning events.
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Portage Township Assessor – Crystal Millsap

Reassessment Fund 1188-000-0013	Additional Reason	\$6,720 to 11200 Hourly Appropriation needed to pay for an Hourly person to help catch up on Reassessments.
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Soil and Water Conservation – Michelle Benson

Soil and Water Conservation Fund 4931-000-0750	Additional	\$11,580.47 to 11100 Salaries \$185 to 11200 Hourly \$900.06 to 12100 FICA \$19,376 to 12200 Medical/Life Insurance \$1,297.01 to 12300 PERF
	Reason	Appropriation needed to cover the cost of Stipends and additional salaries for two employees. Covering the cost for remainder of 2023.
	Form 144	\$0 to \$6,329.75 District Administrator \$0 to \$5,250.72 District Conservation Project Manager
	Reason	Soil & Water Conservation Fund Form 144 increase. Changing the salaries and titles for: District Conservation Project Manager from \$58,332 to \$63,582 (Previously District Engineering Technician) District Administrator from \$55,422 to \$61,751.75 (previously Program Coordinator). Amount of total increase is \$11,580.47
Soil and Water Conservation Fund 1000-000-0750	Form 144	\$55,422 District Administrator \$58,332 District Conservation Project Manager
	Reason	Soil & Water Conservation Fund Form 144 Title Changes. Changing the salaries and titles for: District Conservation Project Manager from \$58,332 to \$63,582 (Previously District Engineering Technician) District Administrator from \$55,422 to \$61,751.75 (previously Program Coordinator). Amount of total increase is \$11,580.47

Porter County Sheriff – Jeffrey A. Balon

School Resource Officers Fund 4923-000-0005	Additional	\$15,237 to 11100 Salaries \$819 to 12100 FICA \$19,376 to 12200 Medical/Life Insurance
	Reason	Appropriation needed to cover the cost of additional officer to School Resource Fund. Additional school will be covering the cost for remainder of 2023.
	Form 144	\$0 to \$64,761 1 st Class Patrolman
	Reason	School Resource Fund Form 144 change from 2 to 3 Officers. Difference of \$15,237 needed for remainder of 2023.

Veterans – Director Edwin See

Veterans General Fund 1000-000-0012	Transfer	\$300 from 21100 Office Supplies to 36100 Maintenance Agreements.
	Reason	Transfer for copier/printer increased over the current budget amount for 2023.

Second Reading

Attorney’s Report

Any other matter that may come properly before the Council

- **2023 Citizen Appointments**
 - Porter County Library Board of Trustees Appointment (4 Year Term)

- **Health Department – Local Public Health Funding 2024 and 2025 Presentation (OPT IN or OPT OUT)**
 - Opt In: 2024 Minimum \$1,688,846.25 Maximum \$2,251,795
2025 Minimum \$3,377,692.50 Maximum \$4,503,590

County Match: Average of county tax levy-related funds distrusted to the LHD in the preceding three years (2021, 2022, 2023). Will be provided in the near future.
 - Opt Out: Legacy amount from Local Health Maintenance Fund/Trust \$135,768.41
 - Senate Bill - SB 4 Resolution

- **Opioid Settlement Funds**
 - \$60,000 Grant Fund – Divided among Four (4) Agencies
 - Juvenile Detention Center \$20,000
1660 IN-2, Valparaiso, IN 46385
 - Portage Recovery Association \$10,000
5965 McCasland Avenue, Portage, IN 46368
 - Three20 Recovery \$10,000
320 S. Calumet Road, Chesterton, IN 46304
 - Moraine House \$10,000
353 Lincolnway, Valparaiso, IN 46383

- **Bakertilly Municipal Advisors - Bonds**
 - 2023 Projects
 - 2024 Projects

- **Porter County Redevelopment Commission Presentation**
 - Stu Summers – Project Manager

- **Parks Master Plan Discussion – Park Board and Park Superintendent Jake McEvoy**
 - Parks Master Plan (Discussion on sale of Pine Township Property and use of monies from sale)

Meeting Adjourned