

Porter County Council

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District 1

Greg Simms
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Andy Bozak
At-Large

Mike Brickner
At-Large

Sylvia Graham
At-Large

The Porter County Council will meet on Tuesday, May 23, 2023 at 5:30 p.m., in the County Administration Center, located at 155 Indiana Avenue - Room 205, Valparaiso, Indiana.

AGENDA

Pledge of Allegiance & Roll Call

Minutes

Approval of minutes for March 28, 2023 Council Meeting.

First Reading

Commissioners

Local Income Tax (LIT) 1112-39930-000-0068	Additional Reason	\$90,000 to 39501 MOH Contractual Services Appropriation needed to temporarily fix HVAC for the Memorial Opera House.
Historical Site Preservation Fund 4933-000-0068	Additional Reason	\$4,880 to 39500 Contractual Services Appropriation needed for historical building preservation.
Commissioner General Fund 1000-000-0068	Transfer Reason	\$660 from 11200 Hourly to 11300 Overtime Regular Security Guard on medical leave. Need to pay Jailers that are working in place of Security at Administration building.
	Form 144 Reason	Security Hourly up to \$30 per hour Need to update Form 144 retroactive 4/17/2023 for Jailers to work security at Administration building.

o **Public Discussion with Commissioners**

- Memorial Opera House – Skillman Corporation, MOH Foundation Board Member Jeffrey Lewis, MOH Director Scot MacDonald, and Facilities Director Daniel Sullivan
- Sheriff's Residence
- Jail
- Highway Facilities Comprehensive Assessment – Martin Riley Architects/Engineers, A&Z Engineering, and Highway Supervisor Jim Polarek

- **Public Discussion with Commissioners (Continued)**
 - Health Department/Elections
 - Opioid Settlement
 - Bakertilly Municipal Advisors – Proposed General Obligation Bonds
 - 2023 Projects
 - 2024 Projects

Superior Court 6 – Judge Thode

Superior Court 6 – General Fund 1000-000-0206	Transfer Reason	\$161.73 from 31100 Legal to 34600 Liability Insurance Transfer needed because Liability Insurance amount increased.
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Juvenile Probation – Chief Probation Officer Chris Buyer

Juvenile Probation General Fund 1000-000-0273	Reduction Reason	-\$8,000 to 11100 Salaries Reduction needed because they have Probation Line Officer position that has been vacated. They are replacing them with a new employee at a reduced rate.
	Form 144 Reason	\$70,094.00 to \$67,326.50 Supervisor \$60,826.50 to \$45,634.00 Probation Officer Need to reduce salary for new Probation Officer and reduced Supervisor position retroactive to 4/10/2023.

Highway – Superintendent Jim Polarek

Local Roads and Streets (LRS) Fund 1169-000-0530	Transfer Reason	\$60,000 from 37300 Lease Payments to 44200 Motor Vehicles Transfer needed to purchase replacement JD 624P Loader.
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EMA – Director Lance Bella

EMA General Fund 1000-000-0360	Transfer Reason	\$850 from 22500 Other Supplies to 31300 Training and Education Transfer needed for travel expenses for training class to meet job requirements.
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E-911 – Director Debby Gunn

E-911 Donation Fund 4115-000-0303	Additional Reason	\$200 to 22500 Other Supplies Appropriation needed to Other Supplies used for Telecommunicator Week (April 9-15)
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Porter County Sheriff and Jail – Sheriff Jeffrey A. Balon

Sheriff General Fund 1000-000-0005	Additional Reason	\$20,000 to 32500 Returning Fugitives Appropriation needed to cover cost of nationwide extradition of fugitives at the request of the Prosecutors.
	Transfer Reason	\$10,000 from 11100 Salaries to 11300 Overtime Transfer needed to cover the cost of overtime to fill shift shortages while officers are in FTO (Field Training Officer Program)
Firearms Training Fund 1156-000-0005	Additional Reason	\$10,000 to 22200 Uniform and Clothing Appropriation needed to cover uniforms for Patrol and Jail Officers.
Drug Task Force Fund 4010-000-0005	Additional Reason	\$10,000 to 22200 Uniform and Clothing Appropriation needed to cover uniforms for Patrol and Jail Officers.
Sheriff DEA/Forfeiture Proceeds Fund 8118-000-0005	Additional Reason	\$10,000 to 22200 Uniform and Clothing Appropriation need to cover uniforms for Patrol and Jail Officers.
	Additional Reason	\$25,905 to 37100 Equipment Rentals Appropriation needed to cover the cost of adding in car video systems to two vehicles.

Jail

Jail General Fund 1000-000-0380	Transfer Reason	\$40,000 from 11100 Salaries to 11300 Overtime To cover the cost of overtime to fill shift shortages due to staffing issues.
Public Safety Data Tech Fund 4907-000-0380	Additional Reason	\$10,000 to 22200 Uniforms and Clothing To cover the cost of uniforms for Patrol and Jail Officers.
	Additional Reason	\$125,000 to 37100 Equipment Rentals Appropriation needed to cover the cost of LPR's (License Plate Recognition Camera System) expecting Grant reimbursement.
	Additional Reason	\$14,211 to 39500 Contractual Services To cover the cost of Lexipol SOP (Standard Operations Procedures) and Law Enforcement Supplemental Manuals.
Inmate Processing Fee Fund 4911-000-0380	Additional Reason	\$10,000 to 22200 Uniforms and Clothing To cover the cost of uniforms for Patrol and Jail Officers.

Auditor – Karen Martin

Auditor Non-Reverting Fund
1216-000-0002

Additional Reason	\$13,000 to 45400 Other Equipment Appropriation needed scan plats in and they will be hyperlinked.
Transfer Reason	\$48,000 from 11100 Salaries to 45400 Other Equipment \$5,000 from 12200 Medical/Life Insurance to 45400 Other Equipment Transfers needed for providing time clocks for County Payroll System.

Second Reading

Attorney’s Report

Any other matter that may come properly before the Council

- **Land and Water Conservation Grant Fund Discussion – Park Superintendent Jake McEvoy**
 - LWCF Matching Grant Fund – Proposed project for the Grant is to purchase and install two new concrete vault restrooms at Sunset Hill Farm County Park and have ADA compliant pads and pathways poured for them.

- **2023 Council Appointments and Council Liaison Appointments**
 - Update 2023 Porter County Council Appointment and Liaison List.

- **Health Department – Local Public Health Funding 2024 and 2025. (OPT IN or OPT OUT)**
 - Opt In: 2024 Minimum \$1,688,846.25 Maximum \$2,251,795
2025 Minimum \$3,377,692.50 Maximum \$4,503,590
County Match: Average of county tax levy-related funds distrusted to the LHD in the preceding three years (2021, 2022, 2023). Will be provided in the near future.
 - Opt Out: Legacy amount from Local Health Maintenance Fund/Trust \$135,768.41

Meeting Adjourned