

Porter County Council

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Jeremy Rivas, President
District 2

Red Stone, Vice President
District 1

Greg Simms
District 3

Mike Jessen
District 4

Andy Bozak
At-Large

Mike Brickner
At-Large

Sylvia Graham
At-Large

The Porter County Council will meet on Tuesday, February 28, 2023 at 5:30 p.m., in the County Administration Center, located at 155 Indiana Avenue - Room 205, Valparaiso, Indiana.

AGENDA

Pledge of Allegiance & Roll Call

Minutes

Approval of minutes for January 24, 2023 Council Meeting.

First Reading

Commissioners

Commissioner General Fund
1000-000-0068

Form 144	Executive Assistant HR Benefits Administrator to Executive Assistant I
Reason	HR responsibilities removed from her job description
Form 144	Administrative Assistant to Executive Assistant II
Reason	Added more responsibilities to job description
Form 144	Executive Assistant II to Media Specialist
Reason	Changing job title and added more public relations and responsibilities and job descriptions have changed

Development & Storm Water Management - Director Robert Thompson

Cumulative Bridge Fund
1135-000-0079

Additional Reason	\$1,040,444.23 to 61000 Transfer of Funds Interfund loan to cover balance due for CCMG (Community Crossing Matching Grant) 2022 Inlay Project. This amount is to be repaid into the Cumulative Bridge Fund from the Commissioners.
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Storm Water Fund
1182-000-0079

Additional Reason	\$200,000 to 31200 Consultants Appropriation needed to cover drainage studies and storm water consulting services.
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Highway – Superintendent Jim Polarek

Local Roads and Bridge (LRB/CCMG) Match Grant Fund 9400-000-0530	Additional Reason	\$321,233 to 23620 Bituminous Interfund loan to cover balance due for CCMG (Community Crossing Matching Grant) 2022 Inlay Project. This amount is to be repaid into the Cumulative Bridge Fund from the Commissioners.
Local Roads and Streets (LRS) Fund 1169-000-0530	Additional Reason	\$70,000 to 45400 Other Equipment Appropriation needed for Mowers, Plows and Bobcat attachments.
	Additional Reason	\$150,000 to 39500 Contractual Services Appropriation needed for Road Stripping.
Motor Vehicle Highway (MVH) Fund 1176-000-0530	Additional Reason	\$41,600 to 11200 Hourly \$41,600 increase for request of new Mechanics Assistant.
	Additional Reason	\$300,000 to 44200 Motor Vehicles Appropriation needed for annual Lowboy Semi Tractor and Steel Drum Roller.
	Additional Reason	\$1,500,000 to 23620 Bituminous \$200,000 to 23600 Aggregates Appropriation needed for Chip & Seal and Paving.
	Form 144	Mechanics Assistant \$0 to \$20 per hour (\$41,600) Part-Time Hourly up to \$20 per hour CDL Trainer 2 @ \$2,000 stipend per year
	Reason	Want to add new Mechanics Assistant at 1 @ \$41,600 (\$20 per hour). Plus add Stipends for 2 CDL Trainers @ \$2,000 each per year and change Part-time hourly to up to \$20.

Juvenile Probation – Chief Probation Officer Chris Buyer

Juvenile Probation General Fund 1000-000-0273	Reduction Reason	-\$23,000 to 11100 Salaries Reduction needed because we have a longtime employee of twenty-three years leaving the Juvenile Probation Dept. We are replacing them with a new employee at a reduced rate.
	Form 144	\$70,094.00 to \$73,598.70 Supervisor \$73,598.70 to \$38,107.00 Probation Officer
	Reason	Need to reduce salary for new Probation Officer and increase Supervisor position retroactive to 2/13/2023.

Coroner – Cyndi Dykes

93.946 SUID/SDY (Sudden Unexplained Infant Death & Sudden Death in the Young) Grant Fund 8158-000-0007	Additional Reason	\$9,000 from 45400 Other Equipment Grant awarded by SUID/SDY from the Indiana State Department of Health. Purchases made out of this appropriation will be reimbursed by the Fatality Review and Prevention Division.
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Assessor – Sue Neff

Assessor General Fund
1000-000-0008

Form 144 \$0 to \$45,402 Assessment Specialist III (8 to 12 @ \$45,402)
 \$44,890 to \$0 Assessment Specialist II (4 to 0 @ \$44,890)
Reason No additional needed for the 4 @ \$512 = \$2,048 increase for the change of the 4 Assessment Specialist II to Assessment Specialist III. WIS has them all in the same job classification

Reassessment Fund
1188-000-0008

Form 144 \$0 to \$45,402 Assessment Specialist III
 \$44,890 to \$0 Assessment Specialist II
Reason No additional needed for the \$512 increase for the change of the 4 Assessment Specialist II to Assessment Specialist III.

Recycling and Waste Reduction – Director Keri Marrs Barron

Recycling and Waste Reduction
9993-000-0000

Form 144 \$36,500 to \$40,500 Assistant to Director
Reason R&WR Board is requesting a \$4,000 raise increase instead of the supplemental. (Retroactive 1/1/2023)

Parks and Recreation – Park Superintendent Jake McEvoy

Parks General Fund
1000-000-0803

Additional \$43,968 to 11100 Salaries
Reason Additional need to cover the cost of the new Maintenance Repair Supervisor and re-classification of the Horticulturalist.

Form 144 \$55,422 to \$52,510 Horticulturalist (PAT-B) to (PAT-A)
 \$0 to \$46,075 Maintenance Repair Supervisor (LTC C)
Reason Additional need to cover the cost of the new Maintenance Repair Supervisor and re-classification of the Horticulturalist. Reduced Horticulturalist salary by \$2,912 and changed from PAT-B to PAT-A and added new position \$43,968 Maintenance Repair Supervisor. Total requested amount \$41,056

Parks Operating Fund
1179-000-0803

Additional \$20,000 to 11200 Hourly
Reason \$1,530 to 12100 FICA
 Appropriation needed to pay hourly and seasonal employees.

Additional \$16,000 to 45400 Other Equipment
Reason To appropriate reimbursement money received in August 2022

Transfer \$30,350 from 39800 Event Expenses to 45400 Other
Reason Equipment
 Transfer needed for department functions: Purchasing of new capital assets.

Form 144 Hourly Up to \$19.00 per hour
Reason To help attain and retain sufficient staffing and reduce turnover.

Portage Township Assessor – Alta Neri (Tabled from 1/24/23)

Reassessment Fund 1188-000-0013	Additional Reason	\$5,952 to 39300 Dues and Subscriptions Appropriation needed to pay subscription to CoStar which provides information and sales for Commercial and Industrial properties for appeals.
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Tourism – Director Lorelei Weimer

PCCRVC – Indiana Dunes Tourism Fund XXXX-000-0000	Additional Reason	\$72,450 to 11100 Salaries \$5,542 to 12100 FICA \$19,376 to 12200 Medical/Life Insurance \$8,114 to 12300 PERF \$1,250 to 12410 Longevity Appropriation needed to cover the increases in salaries adjusted after 2023 budget adoption
	Additional Reason	\$1,000 to 39510 Contractual Attorney New contract solidified after budget adoption
	Form 144 Reason	\$57,761 to \$60,000 Senior Operations Director Increase of \$2,239 for Senior Operation Director

Adult Probation – Chief Probation Officer Melanie Golumbeck

Adult Probation General Fund 1000-000-0274	Reduction Reason	-\$3,762 to 11100 Salaries Reduction to the General Fund to correspond to the additional grant funding received for 2023. (Retro to Pay Period 1)
	Form 144 Reason	\$13,193 to \$11,939 Probation Officer Supervisor \$3,669 to \$2,415 Probation Officer \$7,416 to \$6,162 Probation Officer Reduction of \$3,762 to the General Fund to correspond to the additional grant funding received for 2023. (Retro to Pay Period 1)

Adult Probation Community Corrections Pre-Trial Grant Fund 9164-000-0274	Additional Reason	\$3,762 to 11100 Salaries \$288 to 12100 FICA \$421 to 12300 PERF Received Pre-Trial Grant funding for 2023. (Retroactive to Pay Period 1)
	Form 144 Reason	\$36,400 to \$37,654 Probation Officer Supervisor \$36,400 to \$37,654 Probation Officer \$36,400 to \$37,654 Probation Officer Received Pre-Trial Grant funding for 2023. (Retroactive to Pay Period 1)

Health Department – Director Sheila Paul

Health Fund 1159-000-0610	Additional Reason	\$42,000 to 31300 Training and Education Staff development and training – meals, hotels and conference fees
	Additional Reason	\$12,000 to 32100 Travel Staff development and training – flights and shuttle

Porter County Sheriff and Federal/DOC – Sheriff Jeffrey A. Balon

Sheriff General Fund 1000-000-0005	Additional Reason	\$7,840 to 11000 Salaries Restructuring of the Patrol Division ranks. Patrol Commander to Captain, Lieutenant to Patrol Commander and 2 Sergeants to Lieutenants for a total Increase of \$7,839
	Form 144 Reason	\$0 to \$71,980 Captain (3 to 4 @ \$71,980=\$287,920) \$0 to \$68,793 Lieutenant (5 to 6 @ \$68,793=\$275,172) \$66,467 to \$0 Sergeant (10 to 8 @ \$66,467=\$531,736) Restructuring of the Patrol Division ranks. Patrol Commander to Captain, Lieutenant to Patrol Commander and 2 Sergeants to Lieutenants for a total Increase of \$7,839

Accident Report Fund 1101-000-0005	Additional Reason	\$3,250 to 36100 Maintenance Agreements Appropriation needed to cover the cost for the Accident Evidence Software System.
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Firearms Training Fund 1156-000-0005	Additional Reason	\$15,400 to 45400 Other Equipment Reason Appropriation needed to cover the cost of new Tasers.
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Sex & Violent Offenders Fund 1192-000-0005	Additional Reason	\$5,000 to 44200 Motor Vehicles Appropriation needed to cover the cost of installing new vehicle equipment.
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Drug Task Force Fund 4010-000-0005	Additional Reason	\$20,000 to 44200 Motor Vehicles Reason Appropriation needed to cover the cost of new Vehicles.
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Video Tape Fee Fund 4908-000-0005	Transfer Reason	\$5,000 from 36300 Equipment Other Than Vehicles to 31300 Training and Education Transfer needed to cover the cost of overtime for short shifts due to open positions in both the Jail and Patrol.
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Photo Duplicate Fund 4910-000-0005	Transfer Reason	\$5,000 from 45100 Data Processing Equipment to 31300 Training and Education. Transfer needed to cover the cost of overtime for short shifts due to 10 plus openings in Jail.
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Sheriff DEA/Forfeiture Proceeds Fund 8118-000-0005	Additional Reason	\$135,980 to 37100 Equipment Rental Appropriation needed to purchase 2023 Body Cameras.
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Federal Prisoner/DOC

Federal Prisoner/DOC General Fund
1000-000-9601

Additional Reason \$175,000 to 22300 Food and Groceries
To cover the increased cost of food for inmates.

Clerk – Jessica Bailey

Clerk General Fund
1000-000-0001

Additional Reason \$33,735 to 11100 Salaries
Increase needed for Duty Clerk – Small Claims requesting
from change from 1 to 2 employees.

Form 144 \$0 to \$41,767 Deputy Clerk–Small Claims
(1 to 2 @ \$41,767 = \$83,474)
Reason \$41,767 increase for request of new Deputy Clerk-Small
Claims person for Clerks office.

Board of Elections & Registration – Clerk Jessica Bailey

Elections and Registration General Fund
1000-000-0062

Transfer \$20,700 from 22520 Ballots and Coding to 39300 Dues &
Subscriptions
Reason Transfer needed for license subscription and implementation
of online poll worker training for two years.

Second Reading

Attorney’s Report

Any other matter that may come properly before the Council

Meeting Adjourned