

Porter County Council

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Mike Brickner, President
At-Large

Red Stone, Vice President
District 1

Jeremy Rivas
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District 3

Andy Vasquez
At-Large

Andy Bozak
At-Large

Sylvia Graham
At-Large

The Porter County Council will meet on Tuesday, January 30, 2024 at 5:30 p.m., in the County Administration Center, located at 155 Indiana Avenue - Room 205, Valparaiso, Indiana.

AGENDA

Pledge of Allegiance & Roll Call

Minutes

Approval of minutes for January 10th, 2024 Council Reorganization Meeting.

First Reading

Special Presentation

- **NIRPC – Executive Director Ty Warner**
 - NIRPC – Requesting Support/Resolution for House Bill 1251

Commissioners

Cumulative Capital Development (CCD) Fund 1138-000-0068	Additional Reason	\$220,000 to 44200 Motor Vehicles Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
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Commissioners Garage Fund 4017-000-0068	Additional Reason	\$32,600 to 36200 Building and Structures R & M Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
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Superior Court 2 – Judge Clymer

Court Interpreter Grant Fund 9108-000-0226	Additional Reason	\$14,200 to 31700 Interpreter Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
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Circuit Court – Judge Mary DeBoer

Porter County Alternative Dispute Resolution (PCADRF) Fund

2200-000-0232	Additional Reason	\$9,090 to 11100 Salaries Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
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Treasurer – Michelle Clancy

Treasurer General Fund

1000-000-0003	Transfer Reason	\$50 from 22500 Other Supplies to 44100 Office Equipment over \$100 Needed to purchase new credit card processing equipment
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Tax Sale Fees Fund

1203-000-0003	Additional Reason	\$50,000 to 39500 Contractual Services Tax Sale – Estimated Fees to be paid to vendor for redeemed/sold Tax Sale Properties.
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Clerk – Clerk Jessica Bailey

Clerk Perpetuation Fund

1119-000-0001	Additional Reason	\$24,808 to 11100 Salaries Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
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Coroner – Cyndi Dykes

Coroner Fatality Review Fund

4930-000-0007	Additional Reason	\$1,100 to 36300 Equipment Other Than Vehicles R & M Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
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Porter County Expo Center – Lori Daly

PC Expo Center Fund

4005-000-9604	Additional Reason	\$8,024 to 11100 Salaries Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
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PC Expo Center Capital Fund

4006-000-9604	Additional Reason	\$175,000 to 36200 Building and Structures R&M Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
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Recorder – Chuck Harris

Recorder's Perpetuation Fund

1189-000-0004	Additional Reason	\$54,646 to 11100 Salaries \$500,000 to 36400 Rebinding Records Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.
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Animal Shelter – Director Jennifer Schaafsma

Animal Shelter General Fund 1000-000-0626	Additional Reason	\$1,263 to 11100 Salaries Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
Animal Shelter Fees Fund 4007-000-0626	Additional Reason	\$694 to 11100 Salaries Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
Animal Shelter Donation Fund 4101-000-0626	Additional Reason	\$58,656 to 11100 Salaries \$50,000 to 31600 Vet Services Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.

Adult Probation – Chief Probation Officer Melanie Golumbeck

Adult Probation General Fund 1000-000-0274	Reduction Reason	-\$39,601 to 11100 Salaries Reduction needed in the General Fund to reduce the amount that was Advertised for the 2024 Budget. Plus received additional grant funding received from 9164 Adult Probation CC Pre-Trial Grant for 2024
	Form 144 Reason	\$16,457 to \$15,160 Probation Officer Supervisor \$7,882 to \$6585 Probation Officer \$10,905 to \$9,608 Probation Officer Salary decreased a total of -\$3,891 to Probation Officer Positions (Retroactive to Pay Period 1)
Adult Probation User Fees Fund 2101-000-0274	Reduction Reason	-\$67,484 to 11100 Salaries Reduction in the PUF (Probation User Fees) Fund to reduce the amount that was Advertised for the 2024 Budget.
	Additional Reason	\$41,079 to 11100 Salaries Additional Appropriation requested to hire an Entry-Level Probation Officer. This position will only be paid from 2101 PUF Fund.
	Form 144 Reason	\$0 to \$41,079 Probation Officer \$41,079 Additional Appropriation requested to hire an Entry-Level Probation Officer. This position will only be paid from the 2101 PUF Fund. (Retroactive to Pay Period 1)
Adult Probation Community Corrections Pre-Trial Grant Fund 9164-000-0274	Additional Reason	\$501 to 11100 Salaries \$298 to 12100 FICA \$437 to 12300 PERF
	Reason	Received CC Pre-Trial Grant funding for 2024 Retroactive to Pay Period 1 for a total increase of \$3,891 - \$3,390 = \$501.
	Form 144 Reason	\$37,654 to \$38,951 Probation Officer Supervisor \$37,654 to \$38,951 Probation Officer \$37,654 to \$38,951 Probation Officer
	Reason	Received CC Pre-Trial Grant funding for 2024 total increase of \$3,891 (3 @ \$1,297) Retroactive to Pay Period 1.

Recycling and Waste Reduction – Director Keri Marrs Barron

Special Recycling and Waste District Capital Fund
9994-000-0000 Additional Reason \$13,000 to 44100 Office Equipment over \$100
Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

Health Department – Interim Administrator Carrie Gschwind

Local Public Health Services Fund
1161-000-0610 Additional Reason \$230,350 to 11100 Salaries
\$58,240 to 11200 Hourly
\$17,622 to 12100 FICA
\$78,204 to 12200 Medical/Life Insurance
\$25,799 to 12300 PERF
\$12,500 to 21100 Office Supplies
\$2,000 to 22200 Uniforms and Clothing
\$15,000 to 22500 Other Supplies
\$120,000 to 24100 Medical and Dental Supplies
\$5,000 to 24200 Shop Supplies
\$25,000 to 31100 Legal
\$10,000 to 32100 Travel
\$6,600 to 32200 Telephone and Internet Services
\$5,000 to 32300 Postage
\$7,000 to 33100 Printing Other Than Office Supplies
\$25,000 to 33400 Advertising
\$75,000 to 36100 Maintenance Agreements
\$2,500 to 36500 Vehicles Repair and Maintenance
\$5,000 to 37500 Other Rentals
\$7,500 to 39500 Contractual Services
\$5,000 to 44100 Office Equipment Over \$100
\$28,900 to 44400 Furniture/Fixtures Over \$100
\$15,000 to 45100 Data Processing Equipment
\$790,550 to 50000 Distributions
Reason Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.

Bioterrorism Grant Fund
8119-000-0610 Additional Reason \$44,568 to 39500 Contractual Services
Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

COVID 93.354 Workforce Co-Op Grant Fund
8913-000-0610 Additional Reason \$70,681 to 39500 Contractual Services
Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

Health Department 21.027 Tobacco Grant Fund
8917-000-0610 Additional Reason \$24,484 to 11200 Hourly
\$1,975 to 12100 FICA
Reason Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.

Highway – Superintendent Jim Polarek

Local Roads and Bridge (LRB/CCMG) Match Grant Fund

9400-000-0530 Additional Reason \$2,100,000 to 23620 Bituminous Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

Motor Vehicle Highway (MVH) Fund

1176-000-0530 Additional Reason \$150,000 to 11110 Hourly-Full Time \$23,886 to 12100 FICA \$208,292 to 12200 Medical/Life Insurance \$34,970 to 12300 PERF Highway can only budget 80% of their prior year’s budget. This is 20% to make their budget whole.

Juvenile Detention – Director Alison Cox

Juvenile Detention General Fund

1000-000-0381 Additional Reason \$73,588 to 11100 Salaries Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed. Also includes the appropriation needed due to Assistant Director retiring in February 2024. New Assistant Director & Detention Manager are increasing because they are certified Probation Officers.

Form 144 Reason Up to \$30 per Hour Detention Officer Increasing hourly for Detention Officer from up to \$25 per hour to up to \$30 per hour.

JDC CODES
4916-000-0381

Reduction Reason **-\$15,952** to 11100 Salaries Correcting/Reducing Salaries

Additional Reason \$626 to 12300 PERF Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

Form 144 \$20,875 to \$10,561 Director \$6,311 to \$6,500 Assistant Director \$5,000 to \$0 Chief PO \$5,000 to \$0 Assistant Chief PO \$2,754 to \$2,837 Lead Therapist \$11,006 to \$13,694 Detention/Probation Alternatives Supervisor \$4,847 to \$4,992 Home Detention Officer \$2,212 to \$2,461 Education Case Manager \$689 to \$710 Registered Nurse \$4,013 to \$5,000 Detention Manager Up to \$30 per Hour Detention Officer

Reason Correcting/Reducing Form 144 by **(-\$15,952)** and Changing Detention Officer from up to \$25 per hour to up to \$30 per hour

Juvenile Probation – Chief Probation Officer Chris Buyer

Juvenile Probation General Fund
1000-00-273

Reduction -**\$69,962** to 11100 Salaries
Reason Reduction needed in the General Fund to reduce the amount that was Advertised for the 2024 Budget. Also includes reducing 2024 General Fund by \$34,482 taking Probation Officer \$68,694 to \$41,079 And Assistant Chief Probation Officer from \$75,213 to \$68,346. (Retroactive to 1st pay period)

Form 144 \$75,213 to \$68,346 Assistant Chief Probation Officer
Reason Reducing 2024 General Fund \$34,482 taking Probation Officer \$68,694 to \$41,079 And Assistant Chief Probation Officer from \$75,213 to \$68,346. (Retroactive to 1st pay period)

Juvenile Probation User Fee (PUF) Fund
2050-000-0273

Additional \$9,285 to 11100 Salaries
Reason Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

Prosecutor – Prosecutor Gary Germann

Prosecutor General Fund
1000-000-0009

Reduction -**\$4,370** to 11100 Salaries
Reason Reduction needed in the General Fund to reduce the amount that was Advertised for the 2024 Budget.

Prosecutor Forfeiture Fund
1234-000-0009

Additional \$20,000 to 21100 Office Supplies
Reason Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.

Domestic Violence Grant Fund
8112-000-0009

Additional \$3,719 to 11100 Salaries
Reason Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

STOP (Services-Training-Officers-Prosecutors) Grant Fund
8113-000-0009

Additional \$9,999 to 11100 Salaries
Reason Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

Porter County Substance Abuse – Dawn Pelc

Drug Free Communities Fund
1148-000-0000

Additional \$170,000 to 50000 Distributions
Reason Grant funding to the Community Agencies addressing Substance Use Disorder. The money is from Court Assessed Counter Measure Fees.

Porter County Sheriff – Commissioners – Sheriff – Jail – Sheriff Jeffrey A. Balon

Commissioners/Sheriff

Opioid Restricted Fund 1237-000-0068	Additional	\$60,000 to 11100 Salaries \$4,590 to 12100 FICA \$19,551 to 12200 Medical/Life Insurance \$10,720 to 12300 PERF
	Reason	Appropriations needed to cover the cost of new Social Worker with a focus on substance dependency prevention and recovery
	Form 144 Reason	\$0 to \$60,000 Police Resource & Outreach Associate Appropriation needed to cover the cost of new Social Worker with a focus on substance dependency prevention and recovery

Sheriff

Accident Report Fund 1101-000-0005	Additional	\$6,365 to 12400 Per Diem \$4,750 to 37200 Software \$12,460 to 39300 Dues and Subscriptions
	Reason	Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.

Sheriff County User Fees Fund 2505-000-0005	Additional	\$17,507 to 11100 Salaries \$9,785 to 12400 Per Diem \$2,757 to 37200 Software
	Reason	Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.

Sheriff Donation Fund 4108-000-0005	Additional Reason	\$2,000 to 39598 Meals & Lodging Appropriation needed to cover cost of meals through the wellness team for community outreach.
	Additional Reason	\$20,000 to 44500 Patrol K-9 Appropriation needed to cover cost of therapy dog not paid out in 2023 and the cost of replacement K9.

Video Tape Fee Fund 4908-000-0005	Additional Reason	\$4,000 to 31300 Training & Equipment Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.
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Photo Duplicates Fund 4910-000-0005	Additional Reason	\$3,800 to 31300 Training & Equipment Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.
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Porter County Sheriff Jeffrey A. Balon – Jail (continued)

Jail

Public Safety Data Tech Fund 4907-000-0380	Additional Reason	\$72,070 to 37300 Lease Payments Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.
Inmate Processing Fee Fund 4911-000-0380	Additional Reason	\$4,000 to 12400 Per Diem Appropriation needed to cover Per Diem for adding Field Training Officers due to the large number of new recruits.
	Additional Reason	\$35,000 to 22200 Uniform & Clothing Appropriation needed to cover cost of outfitting the new SRT with proper uniforms.
Jail Community Corrections Pre-Trial Fund 9164-000-0380	Additional Reason	\$661 to 11100 Salaries \$51 to 12100 FICA \$12,104 to 12200 Medical/Life Insurance \$5,538 to 12300 PERF
	Reason	Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed. Grant funding approval came through with increased awarded amount.

Portage Township Assessor – Crystal Millsap

Portage Township Assessor General Fund 1000-000-0013	Reduction Reason	-\$2,930 to 11100 Salaries Reduction needed in the General Fund to reduce the amount that was Advertised for the 2024 Budget.
	Form 144	\$ 52,509 to \$0 Chief Deputy \$0 to \$46,237 Assessment Specialist II \$0 to \$1,671 Assessment Spec III Residential Director \$0 to \$1,671 Assessment Spec III Commercial Director
	Reason	Chief Deputy retired. Restructuring department. Removing Chief Deputy position and adding: Assessment Specialist III Residential Director \$1,671 Assessment Specialist III Commercial Director \$1,671 Adding Assessment Specialist II from \$0 to \$46,237 Total decrease of -\$2,930

E-911 – Director Debby Gunn

E-911 Statewide Surcharge Fund 1222-000-0303	Form 144	\$47,785 to \$49,219 Probationary Telecommunicator \$48,452 to \$49,906 Probationary Tier 1 \$49,119 to \$50,593 Probationary Tier 2 IDACS from \$250 to \$40 Stipend per pay period
	Reason	Correction/update needed to bring 2024 Form 144 up to date

Development & Storm Water Management

Cumulative Bridge Fund 1135-000-0079	Additional Reason	\$14,794 to 11110 Hourly-Full Time Amounts passed at Budget Session needed to be brought up to midpoint for Hourly. This matches the Highway Department Hourly-Full Time employees at the same rate.
	Form 144	1 @ Up to \$28.68 per Hour Road Foreman 1 @ Up to \$27.32 per Hour Assistant Foreman 4 @ Up to \$24.02 per Hour Driver Up to \$24.02 per Hour Part Time Summer Interns
	Reason	Amounts passed at Budget Session needed to be brought up to midpoint for Hourly. This matches the Highway Department Hourly-Full Time employees at the same rate.
Monsanto Co Settlement Fund 4804-000-0079	Additional Reason	\$1,005,374 to 39500 Contractual Services Amounts passed at Budget Session exceeded the advertised amounts. This will bring the advertised amounts in correlation to the budget passed.

Auditor – Karen Martin

Auditor General Fund 1000-000-0002	Reduction Reason	-\$50,836 to 11100 Salaries Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
Auditor Plat Map Fund 1181-000-0002	Additional Reason	\$52,193 to 11100 Salaries \$1,608 to 12300 PERF \$29,326.50 to 12200 Medical/Life Insurance Amounts passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
Auditor Ineligible Homestead Fund 1216-000-0002	Additional Reason	\$21,050 to 11100 Salaries Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
Debt Service Fund – GO Bond Series 2024 4600-000-0002	Additional Reason	\$2,011,814 to 81200 Principal Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.
Forfeiture Pass Through Fund 4928-000-0002	Additional Reason	\$10,000 to 50000 Distributions Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

Foundation

Foundation Budget Fund
4922-000-0000

Additional	\$1,824,300 to 12200 Medical/Life Insurance \$1,940 to 13400 Boards \$486,932 to 39500 Contractual Services
Reason	Amount passed at Budget Session exceeded the advertised amount. This will bring the advertised amount in correlation to the budget passed.

Second Reading

Any other matter that may come properly before the Council

- **2024 Council Appointment**
 - 2024 Regional Development Authority (RDA) Discussion up September 1, 2024

Public Comment Session

Attorney's Report

Meeting Adjourned