



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

## MEETING AGENDA

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**DATE:** September 24, 2018 (10:00 AM)      **PROJECT:** Old South Haven Stormwater Improvements Project (Northeast Area)

**LOCATION:** Porter County Government Building, 155 Indiana Avenue, Ste. 102A, Valparaiso, IN

**CLIENT:** Porter County Department of Development and Storm Water Management

**PURPOSE:** Pre-Bid Meeting

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1. Sign-in and Introductions
2. Miscellaneous Milestone Dates
  - a. Pre-Bid Meeting: September 24, 2018
  - b. Last Day for Questions Thursday, September 27, 2018 @ 12:00 PM (local time)
  - c. Bid Due Date: Tuesday, October 2, 2018 @ 9:00 AM (local time) @ Porter County Government Building, Porter County Department of Development and Storm Water Management, Ste 311
  - d. Bid Opening: Tuesday, October 2, 2018 @ 9:00 AM (local time) @ Porter County Government Building, Ste. 205
  - e. Anticipated Bid Award: October 9, 2018
  - f. Estimated Notice to Proceed: October 29, 2018
  - g. Substantial Completion and Final Completion: See Item 3 below
3. Substantial and Final Completion Dates:

Segment	Substantial Completion	Final Completion
A	3/29/19	4/19/19
B	5/10/19	5/31/19
C	3/29/19	4/19/19
D	3/29/19	4/19/19
F	5/31/19	6/21/19
CIPP	4/19/19	4/19/19

4. Other Notable Dates (outlined in Special Provisions and Technical Specifications)
    - a. 1/31/19 – Easements acquired for Segment A, B, C, F – plan work accordingly
    - b. 4/15/19 – Water main construction completion – Segment B and Segment F
  5. Compliance Issues
    - a. Compliance with equal opportunity employment laws
    - b. MBE goal: 7%; WBE goal: 5% (See item 13 in Instruction to Bidders)
    - c. Rule 5 Sediment and Erosion Control Requirements
  6. Bid Submittal Requirements
    - a. Bid Form
    - b. Basis of Bid Form
    - c. Responsible Bidding Submittal Requirements Form
    - d. Bidders Work History Form
    - e. Bidders Organizational Experience and Workload Form
    - f. Bidders Subcontractor and Supplier Form
      - i. List entities comprising 10% or more of the bidder's total costs
    - g. Bid Security
      - i. 10% of bid total
  7. Other Bidding Items
    - a. Bids will remain open for 60 calendar days
    - b. Lowest, responsive, and responsible bidder
    - c. Acknowledgement of Addenda
  8. Successful Bidder (within 10 days of NOA)
    - a. Executed Contract, Performance Bond – 100%, Payment Bond – 100%, Certificates of Insurance
    - b. E-Verify Affidavit & Certification Regarding Investment in Iran
  9. Maintenance Bond will be required upon final acceptance of work – 10% contract price, 1 year
  10. Project Overview
    - a. Segment A: unimproved right-of-way extension of Imperial Road and proposed easement across Arbor Apartment Complex; storm sewer and asphalt drive lane restoration
    - b. Segment B: complete reconstruction of Governor Road from Midway to LaHonda including new storm sewer, street improvements, and sidewalks
    - c. Segment C: storm sewer, abandonment of existing storm sewer between Capitol Road and Baltimore Road; easement through Salvation Army property; deep and large diameter manhole; section of pipe replacement as ordered by engineer
    - d. Segment D: unimproved right-of-way extension of LaHonda Drive; tree clearing; storm sewer; partial reconstruction of Acadia Road
    - e. Segment F: complete reconstruction of LaHonda Drive and portions of intersecting streets to the south including new storm sewer, street improvements, and sidewalks
    - f. CIPP Lining: varying diameters throughout area
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11. Other Items

- a. Utility Coordination
  - i. NIPSCO – several light poles to be decommissioned during contractor’s work and reinstalled in final stages of construction (see plans for locations)
  - ii. INAW – New water main construction on LaHonda, Midway, Governor is planned for this winter/spring. It is not shown on the current bidding documents. Preliminary plans for water main to be provided in Addendum. The successful bidder shall work around the new water main and coordinate work with INAW water main contractor as both projects progress. New sewer will be deep and adjacent to the new water at some locations. The successful bidder shall include provisions to work around new water main and existing sanitary sewers and maintain service. Damage to water by the successful bidder shall be repaired by successful bidder at no cost to Porter County or INAW.
  - iii. No payment will be made to the successful bidder to support and/or replace other utilities that are located in the way of construction.
  - iv. Other utilities
- b. Subgrade Treatment – Estimated amount based on geotechnical report. Entire quantity may not be used.
- c. Concrete pavement removal on all streets. See pay item.
- d. Fill, excavation, concrete pavement removal, asphalt, compacted aggregate for base, topsoil – no direct measurement of quantities; therefore, no additional amounts/quantities will be approved or paid for unless project limits are increased/decreased. Figure this into your bids.
- e. Soil and Groundwater Conditions
  - i. Challenging soil conditions exist in many areas of the project. The successful bidder needs to dewater as required and/or provide pipe subgrade stabilization as required to install the pipe.
  - ii. Tight conditions and deep sewer along LaHonda Drive between Fox River Road and Eagle Creek Road along LaHonda Drive. Future water main in area as well. Plan for construction methods to ensure sewer installed properly.
  - iii. By submitting the bid, the bidder acknowledges he/she can dewater and/or provide necessary stabilization of the trench and that this work is included in his/her bid for all segments without requesting extra payment.
- f. Maintenance of Traffic

12. Addendum #1 may include but not be limited to:

- a. Clarification as to the existing pipe condition where CIPP lining is to occur.
- b. Updates to warranty for CIPP lining.
- c. Information regarding future water main work along Midway Drive, Governor Road, and LaHonda Drive.
- d. Clarification to the detail for the finger underdrain.

13. Questions