

**PORTER COUNTY ELECTION BOARD**

**155 INDIANA AVE., SUITE 205**

**VALPARAISO, IN 46383**

**SEPTEMBER 19, 2019**

1. Pledge of Allegiance

2. Roll Call – Bailey, Welter, Chidester, Lowe, Bengs and Board Attorney Monica Conrad are present. Quorum established.

3. Approval of Minutes – Lowe motions to approve; Chidester 2<sup>nd</sup>. Vote 6-0, motion passes.

4. Clerk's Report – Bailey make suggestion that the Central Count Machine teams arrive to Administration Building approx. 12:30- 1pm and start the machine at 5:00pm. Chidester agrees and notes this a good practice for the 2020 elections. Lowe motions to have teams arrive at 1:00pm and start machine at 5:00pm, Chidester 2<sup>nd</sup>. Vote 6-0, motion passes.

Bailey and Elections Directors Schoon and Rauch participated in an on-line webinar that covered the on-line campaign finance reporting. Reviewed benefits of Wizard program with automated reminder notices, auto populating of the forms and other benefits. No cost available until later next week. It is noted that this is not expected for this year's election, it would and could be used for the 2020 election. Candidate Information Session is scheduled for October 5, from 9:00am to 11:00 am in the Commissioner's Chambers. Classes for poll workers have been set. Anyone who worked in the 2019 Primary will take a refresher class and be paid \$25 all new poll workers will take the 3-hour class and be paid \$50. Inspector binder pickup is changing slightly; they will still be available to be picked up the Saturday before the election but a last minute hands on tutorial will be offered for putting equipment together that will be offered every 15 – 20 minutes. The towns of Ogden Dunes and Kouts have submitted letters that they will not be holding elections in the general. Attorney Conrad asks to have a motion on the letters. Lowe Motions, Chidester 2<sup>nd</sup>. Vote 6-0, motion passes.

5. Director's Report – Rauch, Voter less Maintenance is complete. 2 part timers are in office helping, the 2018 primary & general poll workers have been added to SVRS. Polling locations for the General have been verified. 18 Nursing Homes are being used and have been contacted and applications have been sent out. Daily walk ins are happening, last day to send out applications is this Saturday, 45 are going into the mail today. Post Cards are being mailed out to candidates with information in regards to the information sessions. 118 Open Committees. Truck Rental Agreements are being compared between competing companies. A van is being rented to deliver election equipment for the poll worker classes. New law 7/1/19. It is now required that a bipartisan team deliver the election equipment and there is a certification that needs to be signed by someone at the delivery location that they have received the equipment. E-poll book data should be ready to be burned next week. Poll worker manuals and power point has been updated. New forms have been added to the packets. Public is still coming in daily to

register to vote. Mailer has been completed and mailed to anyone that has had their polling location changed. Outreach program through Facebook for the \$10.00 per day for a boost as an add. Chidester – Questions how Inspectors are paid if there are multiple precincts. Rauch explains that they are pre-approved combined boards they receive the approved pay, if at a last minute an inspector calls off or doesn't show and boards are combined than the inspector is entitled to additional pay of \$50.00. Boards are based on population of precincts, so it potentially possible that one board may have multiple precincts and another may only have a couple precincts, it all depends on the population within the precincts. Inspectors only pick up a binder and a key, rope and signs and everything are delivered ahead of time. Judges has more responsibility and additional judges have been added to locations to assist the inspectors and other workers and busier locations. Workloads are being distributed more evenly. Bengs – Questions if ballot is ready to be approved, Bailey says ballot does not need to be approved. Bailey said she can send the ballot. Lowe – can ballot be approved now? Bailey- ballot was not approved in primary. Lowe – believes that ballot was approved by motion and not necessarily by being looked at. Rauch will provide copies to the board. Lowe motions to approve ballots and if changes are needed Jessica has their approval to make the changes. Bengs 2<sup>nd</sup>. Vote 6-0, motion passes.

6. Unfinished Business – Just the one Campaign Finance Report that cannot be dissolved until 2021.

7. New Business – Commissioners approved polling locations, board needs to verify and approve the boards. Lowe motions to approve, Chidester 2<sup>nd</sup>. Vote 6-0, motion passes.

8. Announcements – Next Election Board Meeting is October 17<sup>th</sup> @3pm. Public test is October 4<sup>th</sup> the time is to be determined. Early Vote beings October 8<sup>th</sup>. Travel Board starts October 17<sup>th</sup>. County Counsel Budget Hearing is October 7<sup>th</sup>.

9. Other – None

10. Public Comment – None

11. Meeting Adjourned.