

**PORTER COUNTY COUNCIL
Regular Council Meeting
June 25, 2019**

The Porter County Council met on Tuesday, June 25, 2019 at 5:30 p.m. in the Portage Lakefront & Riverwalk Pavilion at 1000 Riverwalk Drive, Portage, Indiana 46368.

Mr. Larson called the meeting to order with the Pledge of Allegiance.

Members present were Council Member Sylvia Graham, Council Member Mike Jessen, Council Member Jeff Larson, Council Member Bob Poparad, Council Member Jeremy Rivas and Council Member Greg Simms. Also present was, Auditor Vicki Urbanik, Auditor Chief Deputy Toni Downing Council Attorney Harold Harper and Council Administrative Assistant Joy Blakely. Not present were Council Member Dan Whitten.

Approval of Minutes

Approval of Council minutes for May 28, 2019 and Executive session minutes for April 23, 2019

Mr. Poparad, I make a motion on the minutes.

Mr. Jessen, Second.

Ms. Graham, Second.

Mr. Larson, We have a motion and a couple of seconds on the approval of Council minute any discussion? All in favor signify by saying Aye? Opposed? The Aye's have it.

Motion carries on a unanimous voice vote.

First Reading

Mr. Larson, Before we go on Madam Auditor can we have first reading please?

Auditor Vicki Urbanik, Ok this is a long one so I am going to try to go really fast.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Porter County, Indiana that the proper legal officers of Porter County, Indiana will meet in the Portage Lakeshore and Riverwalk Pavilion, 1000 Riverwalk Drive, Portage IN 46368 on June 25, 2019 at 5:30 p.m. to consider the following appropriation adjustments affecting county budgets for the year 2019 and to transact any further business which might come before the Council:

General Fund			
Election Board	1000-11200-000-0062	Hourly	(\$ 3,554.89)
Election Board	1000-11300-000-0062	Overtime	(\$ 2,162.26)
Election Board	1000-13100-000-0062	Election Board Members	(\$ 3,000.00)
Election Board	1000-13210-000-0062	Absentee Board	(\$ 33,881.88)
Election Board	1000-13301-000-0062	Travel Board	(\$ 5,218.50)
Election Board	1000-13401-000-0062	Polling Place Boards	(\$ 75,320.00)
Election Board	1000-13510-000-0062	Election Night Workers	(\$ 1,150.00)
Election Board	1000-21100-000-0062	Office Supplies	(\$ 8,419.76)
Election Board	1000-22300-000-0062	Food and Groceries	(\$ 3,470.60)
Election Board	1000-22520-000-0062	Ballots and Coding	(\$ 25,488.48)
Election Board	1000-31300-000-0062	Training and Education	(\$ 561.39)
Election Board	1000-32100-000-0062	Travel	(\$ 988.85)
Election Board	1000-33200-000-0062	Legal Notices	(\$ 4,355.50)
Election Board	1000-36100-000-0062	Maintenance Agreements	(\$ 97,353.50)

Election Board	1000-37500-000-0062	Other Rentals	(\$ 1,675.00)
Election Board	1000-39500-000-0062	Contractual Services	(\$ 21,808.94)
Election Board	1000-39510-000-0062	Contractual Attorney	<u>(\$ 5,680.00)</u>
			(\$ 294,089.55)
Registration of Voters	1000-11100-000-0010	Salaries	(\$ 82,847.94)
Registration of Voters	1000-22500-000-0010	Other Supplies	(\$ 2,750.00)
Registration of Voters	1000-31300-000-0010	Training and Education	(\$ 3,000.00)
Registration of Voters	1000-36100-000-0010	Maintenance Agreements	(\$ 429.62)
Registration of Voters	1000-37300-000-0010	Lease Payments	<u>(\$ 500.00)</u>
			(\$ 89,527.56)
Board of Elections & Registration	1000-11100-000-0010	Salaries	\$ 117,064.56
Board of Elections & Registration	1000-11200-000-0062	Hourly	\$ 3,554.89
Board of Elections & Registration	1000-11300-000-0062	Overtime	\$ 2,162.26
Board of Elections & Registration	1000-13100-000-0062	Election Board Members	\$ 12,500.00
Board of Elections & Registration	1000-13210-000-0062	Absentee Board	\$ 33,881.88
Board of Elections & Registration	1000-13301-000-0062	Travel Board	\$ 5,218.50
Board of Elections & Registration	1000-13401-000-0062	Polling Place Boards	\$ 75,320.00
Board of Elections & Registration	1000-13510-000-0062	Election Night Workers	\$ 1,150.00
Board of Elections & Registration	1000-21100-000-0062	Office Supplies	\$ 8,419.76
Board of Elections & Registration	1000-22300-000-0062	Food and Groceries	\$ 3,470.60
Board of Elections & Registration	1000-22500-000-0062	Other Supplies	\$ 2,750.00
Board of Elections & Registration	1000-22520-000-0062	Ballots and Coding	\$ 25,488.48
Board of Elections & Registration	1000-31300-000-0062	Training and Education	\$ 3,531.39
Board of Elections & Registration	1000-32100-000-0062	Travel	\$ 988.85
Board of Elections & Registration	1000-33200-000-0062	Legal Notices	\$ 4,355.50
Board of Elections & Registration	1000-33400-000-0062	Advertising	\$ 5,000.00
Board of Elections & Registration	1000-36100-000-0062	Maintenance Agreements	\$ 97,783.12
Board of Elections & Registration	1000-37300-000-0062	Lease Payments	\$ 500.00
Board of Elections & Registration	1000-37500-000-0062	Other Rentals	\$ 1,675.00
Board of Elections & Registration	1000-39500-000-0062	Contractual Services	\$ 21,808.94
Board of Elections & Registration	1000-39510-000-0062	Contractual Attorney	<u>\$ 5,680.00</u>
			\$ 432,333.73
			\$ 432,333.73
			(\$ 294,089.55)
			<u>(\$ 89,527.56)</u>
			\$ 48,716.62

Cumulative Bridge Fund

Cumulative Bridge	1135-31100-000-0079	Legal Services	\$ 10,000.00
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Storm Water Fund

Storm Water	1182-31100-000-0079	Legal Services	\$ 25,000.00
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Recorder's Perpetuation Fund

Recorder's Perpetuation	1189-39500-000-0004	Contractual Services	\$ 110,000.00
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Inmate Processing Fee Fund

Inmate Processing Fee	4911-44200-000-0380	Motor Vehicles	\$ 20,000.00
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MOH Manage Fund

MOH Manage Fund	4915-37600-000-0175	Royalties	\$ 20,000.00
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PC Convention, Recreation and Visitor Commission (PCCRVC) Fund

PCCRVC Fund	7304-34300-000-0000	Worker's Compensation	\$ 4,400.00
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Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations as finally made will be referred to the Indiana Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a certified copy of the action taken.

Vicki Urbanik

Auditor Vicki Urbanik and that concludes first reading.

Mr. Larson, Thank you very much Vicki. I'd like to deviate a little bit from our agenda and recognize some of the Portage Officials that we have here tonight. I'd also like to thank the citizens of Portage for having us here at the Lakefront it's a beautiful facility out here. It's almost dreamlike sitting out here watching the lake the view is really incredible and thank you for hosting us. We do have a lot on the agenda I would ask that if we could all keep our conversations to a minimum because of the echoes in the building here and we do have some recording going on for the meeting so we want to be sure that we can interpret that in the minutes.

First I'd like to thank Mayor Cannon because without him and his cooperation we wouldn't be here. We also have Council President Sue Lynch here and I appreciate her being here and also Scott Williams 3rd District who is in the background here. We also have former Portage Mayor Olga Velazquez so thank you very much for attending. I think that I am going to turn this over to John because I know that he has to go so I would be glad to hear what you have to say.

Portage Mayor John Cannon, Sure, thank you all very much and welcome to Portage and welcome to our majestic lakefront. We are doing everything we can to save some beach out here so if anybody has any extra sand bring it on down we would really appreciate it. I just want to offer our cooperation, an olive branch to you all, the City of Portage is willing, able and ready to work with the county. Maybe some of them have not in the past but we are willing to do whatever needs to be done to get our relationship back to the way it should be and my office is open to anyone anytime and we have told our residents the same thing. I think three times since I've been Mayor and Council President Lynch there we close the door when we have lunch other than that the door is open so I just want to let everybody know that and again welcome to Portage. If we can do anything for you in the future please let us know. But I will take any questions that anybody has any?

Mr. Larson, Well I'd like to reiterate thank you for your support here, we have a lot of bodies going to Portage, Portage Township and South Haven area and I think we are moving forward as a group and as a community and I think that today is one of those steps so thanks for helping us Mayor.

Portage Mayor John Cannon, No problem and thank you all for coming and welcome to the lakefront.

Memorial Opera House

MOH Manage Fund - 4915-000-0175

Additional \$20,000 to 37600 Royalties. Reason: Memorial Opera House Foundation is giving MOH \$20,000 in direct support to help pay for 2020 Production Rights so that we can spend these monies this year for next year.

Mr. Larson, Ok with that being said thank you everyone who is here in attendance we are going to move on to the first item Memorial Opera House.

MOH Director Scot MacDonald, Fund 4915 additional \$20,000 dollars 37600 Royalties the Memorial Opera House Foundation is giving MOH \$20,000 dollars in direct support to help pay for the 2020 production rights.

Ms. Graham, Motion to approve.

Mr. Jessen, Second.

Mr. Larson, We have a motion and a second any discussion?

Mr. Poparad, Is there anything that Whitten can be involved with you know he likes this kind of thing?

MOH Director Scot MacDonald, This is for next year so I can't say yes or no right now.

Mr. Poparad, I understand

Mr. Larson, Vicki can we have a role call?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes

Auditor Vicki Urbanik, 6 - 0

Mr. Larson, Alright Scot.

MOH Director Scot MacDonald, Thank you.

Recorder

Recorder's Perpetuation Fund - 1189-000-0004

Additional \$110,000 to 39500 Contractual Services. Reason: 1. Laredo remote usage billing for remainder of 2019 cost approximately \$7,500. 2. CrowdForce remote indexing cost approximately \$80,000. 3. HandsFree Microfilm purchase cost approximately \$42,000.

Mr. Larson, Alright next up the Recorder. Looks like we have 1189 additional \$110,000 to 39500 contractual services for Laredo remote usage billing for remainder of 2019 cost approximately \$7,500. CrowdForce remote indexing cost approximately \$80,000 and HandsFree Microfilm purchase cost approximately \$42,000. Do we have a motion?

Mr. Jessen, Move to approve.

Mr. Rivas, Second.

Mr. Larson, We have a motion and a second is there any discussion?

Mr. Rivas, Didn't we have an election? Did I miss something?

(Laughter)

Recorder Chief Deputy Jon Miller, Well the Recorder Chuck Harris is on his way to Indianapolis right now for a meeting. He has a meeting today, tonight and tomorrow so unfortunately he couldn't be here so you are stuck with me...I'm sorry.

Mr. Jessen, Do you want to explain a little bit what you are doing Jon?

Recorder Chief Deputy Jon Miller, Absolutely the Laredo usage bill is our remote access software program that our vendor provides. There is subscribers we get portion of the Laredo subscription fees but we pay our software vendor a portion of the subscription fee we get through the contract. So we call it a usage bill but it's not our usage it's the subscribers that subscribe to it. We have over twenty subscribers paying anywhere from \$50 dollars per month to \$250 dollars per month for this

service. So our average has been approximately \$825 to \$850 dollars per month, so this is how we came up with the numbers to accommodate this appropriation.

CrowdForce is something very new to us and we are excited about it, we have a lot of records that are not indexed and that's the key a lot of records have digital images but if they are not indexed they are worthless. We have a decade's worth that needs to be indexed and CrowdForce allow us to hire contractors...hire people on the outside where they remotely log-in, it's a secure log-in system and they can index the documents for us and that's what this is and it costs about ninety cents .90 per document to get it indexed. We have over 80,000 sitting in the digital hopper waiting to be done. Our people in the office currently do it when we have time but most of their day is spent doing things current and things like that so this is kind of exciting.

Mr. Jessen, When do you think you will wrap this up?

Recorder Chief Deputy Jon Miller, It's to the point that we will have almost (inaudible) images available to be searched. Which is good because that covers all the bases and we would like to continue Recorder Harris has talked about now the next thing is to have the mortgages scanned in that something we would like to come to the Council for in two months, we'll see how it goes so that's what CrowdForce is about. It's a big number but to pay ninety cents a document to be indexed is not a bad price actually.

Mr. Poparad, What exactly do you mean by indexing?

Recorder Chief Deputy Jon Miller, What I mean by indexing is say that you buy a piece of land from me between the two of us we would have that image and we would scan that image into our system but until it's indexed, until it's your name is labeled to it and my name is labeled to it like the document and the date along with the legal description which is the most important to me, until those are indexed and basically linked to that image the image is not searchable. So then you would have to come into our office and go through the books.

Ms. Graham, So that's what people are doing, searching through books to find what they need?

Recorder Chief Deputy Jon Miller, Well yeah some of the images go back to 1972 now if we can get those done we're getting closer to a fifty (50) year mark and then our next goal that we are working on right now is the microfilm. The microfilm that we have stored at the Sheriff's office to get that scanned in and digitized so we can index those.

Mr. Larson, Are you getting close to that shelf life for that microfilm?

Recorder Chief Deputy Jon Miller, That microfilm is good. Now that's another thing, Recorder Harris and myself we are going to be coming in looking to appropriate some more money because we do have some microfilm in our office that is the microfilm that is searchable you can pull the jacket out and people can use. That's going to be replaced in the next few years the images are not computer images they have a smell which is call theater syndrome when you can smell that it means the film is breaking down on the microfilm so we are going to be doing that it's something that Chuck feels we need to do.

Mr. Poparad, Is that the HandsFree Microfilm?

Recorder Chief Deputy Jon Miller, Well sort of...the HandsFree Microfilm what that is by law all of our records have to be microfilm. Things that we are scanning today have to be microfilmed by State law because it's proven that microfilm holds up a lot longer than CD's and DVD's and better than hard drives and this is film that we have recently just ordered and I actually received to get us caught up on the microfilm. So we are all caught up actually we are at the early part of May of this year so we are in good shape on microfilm but by law we have to keep using that stuff.

(Inaudible)

Mr. Poparad, So refresh my memory and educate me...we have to put it on microfilm but you want \$80,000 dollars to digitize the same images that we are storing on microfilm?

Recorder Chief Deputy Jon Miller, Well, we have to keep it on microfilm that's a backup emergency worst case scenario for those copies. It's a pain to search those, have you ever gone to the library and used a roll of microfilm? With my luck when I have to search something it's always on the end of the film...the wrong end whereas if you digitize it you'll have subscribers to pay for it for renewal services to search documents and such. They can look at on the computer system much more effectively than looking through microfilm. But by law we have to have that microfilm for the worst case situation.

Mr. Poparad, What's the shelf life on this?

Recorder Chief Deputy Jon Miller, It's unknown, I mean technically a proper storage area you are talking at least one hundred years.

Mr. Poparad, It's all at the Sheriff's station.

Recorder Chief Deputy Jon Miller, Yeah it's off site he provides the storage area if that's the question for quite a few years.

Mr. Larson, Any more discussion, roll call please Vicki?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Ms. Graham	-	Yes

Auditor Vicki Urbanik, 6 - 0

Recorder Chief Deputy Jon Miller, Thank you.

Expo Center

Expo Fund - 4005-000-9604

Transfer \$7,000 from 22300 Food and Groceries to 35100 Power. Reason: Transfer funds to cover Nipsco through the end of the year.

Transfer \$500 from 22300 Food and Groceries to 21100 Office Supplies. Reason: Transfer fund to cover Office Supplies to the end of the year.

Mr. Larson, Next up we have the Expo Fund we have a transfer of \$7,000 from 22300 and Transfer of \$500...

Mr. Rivas, Motion to approve.

Mr. Jessen, Second.

Mr. Larson, Alright we have a motion and a second any discussion?

Ms. Graham, The Expo is beautiful.

Expo Director Lori Daly, Thank you we are very proud of it.

Ms. Graham, How is the booking going?

Expo Director Lori Daly, Very well, very well we've got a variety of bookings from the Allure on the Lakeside that unfortunately burning down.

Mr. Jessen, From the displacement?

Expo Director Lori Daly, Yes (inaudible) but beyond that another twelve or thirteen I believe.

Mr. Larson, That's (inaudible)

Expo Director Lori Daly, Yes

Mr. Larson, (Inaudible) any further discussion?

Mr. Jessen, I would just like to say congratulations on the facility Lori and the open house that you conducted was a perfect event and I assume the second open house was also successful.

Expo Director Lori Daly, It was different but it was a well-attended event.

Mr. Jessen, The most important thing is that you were overseeing the construction project and that you were the project manager...

Expo Director Lori Daly, I wouldn't go that far.

Mr. Jessen, But for all intents and purposes you were there checking things and we appreciate that.

Mr. Larson, Are we good? Vicki will you do roll call?

Auditor Vicki Urbanik, Do you want a roll call?

Mr. Larson, Sure.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes

Auditor Vicki Urbanik, 6 - 0

Expo Director Lori Daly, Thank you.

Voters Registration

Registration of Voters General Fund - 1000-000-0010

Reduction (\$82,847.94) to 11100 Salaries
(\$2,750) to 22500 Other Supplies
(\$3,000) to 31300 Training and Education
(\$429.62) to 36100 Maintenance Agreements
(\$500) to 37300 Lease Payments

Election Board

Election Board General Fund - 1000-000-0062

Reduction (\$3,554.89) to 11200 Hourly
(\$2,162.26) to 11300 Overtime
(\$3,000) to 13100 Election Board Members
(\$33,881.88) to 13210 Absentee Board
(\$5,218.50) to 13301 Travel Board
(\$75,320) to 13401 Polling Place Boards
(\$1,150) to 13510 Election Night Workers
(\$8,419.76) to 21100 Office Supplies
(\$3,470.60) to 22300 Food and Groceries
(\$25,488.48) to 22520 Ballots and Coding
(\$561.39) to 31300 Training and Education
(\$988.85) to 32100 Travel
(\$4,355.50) to 33200 Legal Notices
(\$97,353.50) to 36100 Maintenance Agreements
(\$1,675) to 37500 Other Rentals
(\$21,808.94) to 39500 Contractual Services
(\$5,680) to 39510 Contractual Attorney

Board of Elections and Registration

Board of Elections and Registration General Fund - 1000-000-0062

Additional \$117,064.56 to 11100 Salaries
\$3,554.89 to 11200 Hourly
\$2,162.26 to 11300 Overtime
\$12,500 to 13100 Election Board Members
\$33,881.88 to 13210 Absentee Board
\$5,218.50 to 13301 Travel Board
\$75,320 to 13401 Polling Place Boards
\$1,150 to 13510 Election Night Workers
\$8,419.76 to 21100 Office Supplies
\$3,470.60 to 22300 Food and Groceries
\$2,750 to 22500 Other Supplies
\$25,488.48 to 22520 Ballots and Coding
\$3,561.39 to 31300 Training and Education
\$988.85 to 32100 Travel
\$4,355.50 to 33200 Legal Notices
\$5,000 to 33400 Advertising
\$97,783.12 to 36100 Maintenance Agreements
\$500 to 37300 Lease Payments
\$1,675 to 37500 Other Rentals
\$21,808.94 to 39500 Contractual Services
\$5,680 to 39510 Contractual Attorney

Form 144 (Effective July 1, 2019)

\$0 to \$49,000 Director
\$0 to \$47,000 Assistant Director
\$0 to \$37,686 Deputy (4 @ \$37,686)
\$2,000 to \$5,000 Election Board Members (5 @ \$5,000)
Up to \$30 per hour Machine Help

Mr. Larson, Voter's Registration.

Auditor Vicki Urbanik, Should we take the next set all together because they are all inter related.

Mr. Larson, We can.

Auditor Vicki Urbanik, Voters Registration and Election Board...

Mr. Poparad, I think we want to pull some of that out of there.

Ms. Graham, There she is...welcome.

Clerk Jessica Bailey, (Inaudible)

Mr. Larson, Alright so there is a lot going on here...it looks like we are reducing all of the current Registration and Election Board to zero is that correct?

Clerk Jessica Bailey, Yes.

Mr. Larson, And then we are reforming under the Board of Elections and Registration.

Clerk Jessica Bailey, Correct.

Mr. Rivas, All of Voters Registration? Are you even cutting the salaries?

Clerk Jessica Bailey, There's a small amount still left in order to pay the salaries of the existing staff until (inaudible).

Mr. Rivas, So you are leaving two salaries everything else is gone?

Clerk Jessica Bailey, Just a little bit...I'm not sure. (inaudible) there is a project that is still pending.

Mr. Larson, For those of you in the audience the background of this is we had reorganize Voter's Registration because of the debacle that we had prior to this. Jessica has done a great job organizing this quite lengthy change and this is taking a little bit of time.

Mr. Poparad, (Inaudible)

Ms. Graham, Right.

Mr. Poparad, I make a motion to approve all of this except the deputies are being reduced to two (2) on the form 144 down at the bottom.

Ms. Graham, Second.

Mr. Larson, We have a motion and we have a second.

Mr. Poparad, That's two (2) instead of four (4).

Mr. Jessen, Vicki you have a clear understanding of that?

Auditor Vicki Urbanik, Yes with one exception, may I ask the Council when we had to advertise this there was an additional claim that was paid that we didn't know at the time of the advertisement. So when you look at the Election Board other rentals there is a reduction of \$1,675 dollar that should be a reduction of \$1,600 dollars and when you look at the additional for the new Board of Elections and Registration there would be an additional of \$1,600 dollars not the \$1,675. It's just a housekeeping matter but that will make things smoother in our office.

Mr. Poparad, I will amend my motion to make it the \$1,600.

Ms. Graham, Second follows.

Mr. Larson, We have an amended motion and second is there any further discussion?

Mr. Rivas, Yes Bob?

Mr. Poparad, Yes?

Mr. Rivas, You were saying about the four to two?

Mr. Poparad, Down at the bottom where you see the four (4) deputies to two (2) at \$37,686. Director, Assistant Director, but two (2) instead of four (4).

Mr. Jessen, Essentially keeping it the same as...

Mr. Poparad, Exactly as it was.

Mr. Larson, And can you give us further explanation on the deputies and also the increases in overtime so that the people in the room can understand why (inaudible).

Clerk Jessica Bailey, (Inaudible)with the new law that was signed that combined the Election Board and Voters Registration (inaudible) that would be myself and then each Chairman gets to appoint two of their party.

Mr. Larson, Ok there was a discussion about the deputies because there has to be a non-partisan...

Clerk Jessica Bailey, Yeah according to law that was signed into effect you can't hire...everything you hire has to be half of one party and half the other party so you can't have an odd number it has to be even.

Mr. Larson, The reason we are having we really are hoping to get staffing and could use additional person but by law you either have to hire two or none so that why we're eliminating two positions at the time or tabling two just so that we can understand further down the road there may be an issue where we need to bring more staff in is that correct?

Clerk Jessica Bailey, Yes

Mr. Poparad, The director and assistant director can register voters correct?

Clerk Jessica Bailey, Yes.

Mr. Poparad, For either party it doesn't matter?

Clerk Jessica Bailey, Yes.

Mr. Poparad, If Sylvia walked in she could get registered by either party because technically they are going to be in the positions full time?

Clerk Jessica Bailey, Correct.

Mr. Poparad, So basically what we are going to down there is four (4) full time people because we didn't have that before.

Mr. Larson, Can you clarify that? Did we have four (4) full time?

Mr. Poparad, Well we had two (2) political appointees and two (2) full timers but the political appointees were lax.

Mr. Larson, Were not there or...

Mr. Poparad, I didn't say that but there was no attendance taken so let's go with that. But these people will be full time and we will have basically four (4) full time people now.

Mr. Larson, And that was the discussion to pull the two (2) out because we were not sure what the productivity was in the office was so we are looking forward to that to see how things go.

Mr. Poparad, They registered 20,600 voters in the last five years.

Mr. Rivas, Yeah but there is a lot of part time too...

Ms. Graham, That's right.

Mr. Poparad, Yeah absolutely that's why we are doing this.

Mr. Rivas, Jessica you ask for this and what was the reason that you asked us for this?

Clerk Jessica Bailey, Yes I do believe that four (4) staffers and director and assistant director (inaudible) I fully believe that. I do understand the apprehension with having the additional two so I would be willing to not but heads over this until the director and assistant director take office or take their positions and they are able to create the job discriptions for their staff. There is a lot of clean up that needs to be done before whether right or wrong they were supposed to be running elections but they didn't which means elections took second which mean a lot of things did not happen and need to happen moving forward in addition to (inaudible) training, there is a lot (inaudible) fill out the forms (inaudible) or anything else that need to be educated it would be optional. Our poll worker classes are going to stay steady the way that they are during hours, somebody has to teach them somebody has to (inaudible), somebody has to get things ready, there are a lot of things that need to be done. I really appreciate (inaudible) this is a brand new division nobody is quite sure how things are going to work or anything about that. The fact that we have to hire in even numbers again is a little bit of a delima so I am willing to put the four (4) fulltime people to see how it's running, to see how they would be accountable and then come back with a list and say hey this is how it needs to be done.

Mr. Poparad, So your four (4) are including your director and assistant director?

Clerk Jessica Bailey, The four includes them yes.

Mr. Rivas, You're saying that there is a lot of work to be done and a backlog of work to be done?

Clerk Jessica Bailey, Yes I have pages of (inaudible)

Mr. Poparad, But in a off year we don't have a (inaudible) can you catch up?

Mr. Rivas, (Inaudible) off year we have a Presidential coming up you're running into (inaudible)...

Ms. Graham, (Inaudible) with your staff when we have budget coming up...

Mr. Larson, I wouldn't mind address this again next month or the month after.

Mr. Rivas, Yeah I don't think we can wait till budget session.

Mr. Larson, We get the staff in here and we see how they are...

Clerk Jessica Bailey, (Inaudible) with getting our machines ready for our election we (inaudible) for \$1700 dollars a day. So in having the assistant and the director performing those duties and having two more people in the office to still maintain business would be cheaper in the long run than the \$1700 dollars a day than to go to an outside company.

Mr. Poparad, Well I would circle back here and state when we had two and a half (2.5) on a good day we had three (3) full timers in there...

Clerk Jessica Bailey, I am not aware of that.

Mr. Poparad, Well I am so we're going to four (4) full timers and I think we need to let this thing ride and see how it goes.

Mr. Jessen, I certainly would look forward to the newly formed Voters Registration office or the combination of the Board of Election and Registration for a

effective productive full time employees and especially your oversight of this. I think your oversight of this division is what is necessary and needed on a daily basis (inaudible) and I think all of us have a bright future to look at and look forward to because it's going to be completely different. You handled your responsibility being newly elected thrown into quite a mess and you've handled it masterfully I would like to congratulate you and your team for the good work that you've done and we look forward to great results from this.

Mr. Rivas, I mean we'll be in a better position in a month from now.

Clerk Jessica Bailey, Yes.

Mr. Rivas, You will have the director and assistant director and you'll have the other two (2) that we'll approve tonight by the board but keep us posted on the backlog of everything you have coming up with a Presidential election it would be irresponsible of us to allow things to grow back in that direction if four (4) under the director and assistant director is what you need then that's what you need. I mean another channel is part time help that was in there just wasn't for that there was part time help all the time down there.

Clerk Jessica Bailey, Right and I can work with getting access to what the deal was and (inaudible)

Mr. Rivas, Yeah let's get through a couple of election cycles to see what everything was.

Mr. Larson, Any other discussion? We have a motion and a second...

Attorney Harold Harper, Jeff if I may, the motion would be effective on July 1st.

Mr. Larson, July 1st thank you Harold.

Ms. Graham, Thank you Harold.

Mr. Larson, Roll call please.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes

Auditor Vicki Urbanik, 6 - 0

Mr. Larson, I think on your leadership you have met some huge challenges and I thank you for being patient (inaudible) thank you.

Clerk

Clerk General Fund - 1000-000-0001

Transfer \$1,500 from 11200 Hourly to 39300 Dues & Subscriptions. Reason: The Clerk's office is continuing to work on unclaimed funds for Jalen and Odyssey systems. This program allows us to send unclaimed fund reports electronically to the State.

Form 144 \$39,046 to \$0 Deputy Juvenile Criminal Civil (1 @ \$39,046)
 \$36,991 to \$0 Deputy Traffic Small Claims Records (1 @ \$36,991)
 \$0 to \$38,018.50 Deputy (2 @ \$38,018.50)

Mr. Larson, Ok we are moving on to the Clerks office we have a transfer \$1,500 from Hourly to Dues & Subscriptions and Form 144 \$39,046 to \$0 Deputy Juvenile Criminal Civil (1 @ \$39,046), \$36,991 to \$0 Deputy Traffic Small Claims Records (1 @ \$36,991) and \$0 to \$38,018.50 Deputy (2 @ \$38,018.50

Mr. Rivas, I make a motion on the transfer and the form 144.

Mr. Jessen, Second.

Mr. Larson, Ok we have a motion and a second any discussion?

Mr. Rivas, Yeah I want to know what your doing on...

Mr. Poparad, I believe his question is on the form 144 right?

Mr. Rivas, Yes on the form 144

Clerk Jessica Bailey, So the 144 (inaudible) I am doing some hiring so I don't want to necessarily start someone off with no experience at a higher level but at the same time their skillset alots for higher than the lower salary was.

Mr. Jessen, Would that be for both of those positions?

Clerk Jessica Bailey, Yes

Mr. Jessen, and has the job changed at all or jobs changed?

Clerk Jessica Bailey, No

Ms. Graham, So these were empty positions that you had?

Clerk Jessica Bailey, Correct.

Mr. Poparad, How long have they been empty?

Clerk Jessica Bailey, One of them was at a different position at a lower level so I say about two weeks for one of them and then the other one two months.

Mr. Larson, (Inaudible) any further discussion? Bob do you have any other thoughts? So we have a motion and a second, any further discussion at all? Ok can I have a roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes

Auditor Vicki Urbanik, 6 - 0

Clerks IV-D - 8899-000-0001

Transfer \$750 from 21100 Office Supplies to 44100 Office Equipment over \$100.
\$750 from 31300 Training & Education to 44100 Office Equipment over \$100.
Reason: We need to purchase a new shredding machine that meets the requirements of the Indiana Department of Child Services/IRS compliant

Mr. Larson, Ok Clerks IV-D we have a transfer \$750 from 21100 Office Supplies to 44100 Office Equipment over \$100. \$750 from 31300 Training & Education to 44100 Office Equipment over \$100.

Mr. Rivas, Motion to approve.

Ms. Graham, Second.

Mr. Larson, I didn't even get a chance to finish. We have a motion and a second any discussion?

(Laughter)

Ms. Graham, Now you know how Whitten feels.

(Laughter)

Mr. Larson, Ok no discussion at this point can we just do Aye at this point?

Auditor Vicki Urbanik, Yes.

Mr. Larson, All those in favor say Aye? Opposed?

Motion carries on a unanimous voice vote.

Tourism - Porter County Convention, Recreation and Visitor Commission (PCCRVC)

PCCRVC - 7304-000-0000

Additional \$4,400 to 34300 Workmen's Compensation. Reason: An increase is needed to facilitate payment of Workman's Compensation premium, annual Excess Liability premium and payment of employer's portion of Disability Insurances.

Mr. Larson, Ok moving on to Tourism.

Mr. Rivas, Dan just texted me and told me this better not be complicated.

(Laughter)

Ms. Graham, It is a bit complicated.

Mr. Larson, Tourism is up Lorelei thank you for being here. Fund 7304-0000 additional \$4,400 to 34300 Workmen's Compensation an increase is needed to facilitate payment of Workman's Compensation premium, annual Excess Liability premium and payment of employer's portion of Disability Insurances.

Mr. Rivas, Motion to approve.

Mr. Jessen, Second.

Mr. Larson, Ok we have a motion and a second any discussion?

Mr. Poparad, I've got a question, what portion of this is Workman's comp, Excess Liability and what's portion is disability?

Tourism Director Lorelei Weimer, We don't have a breakout but the majority of this is Workman's comp. So as the County has shifted to Assurance we under the County's insurance and we pay our own way so this is one of those things where we were not paying Workman's comp so this is all under the County and we are now paying for Excess Liability and Disability Insurance also with it (inaudible).

Mr. Larson, Any further discussion? Alright Vicki roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Simms	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes

Auditor Vicki Urbanik, 6 - 0

Assessor

Assessor General Fund - 1000-000-0008

Form 144 \$52,998 to \$0 Chief Deputy
\$44,886 to \$49,886 Real Estate Director (2 @ \$49,886)
\$0 to \$46,242 Appeals Director (1 @ \$46,242)
Assessment Specialist III (7 @ \$41,642 to 8 @ \$41,642)

Reason: Reorganizing department have included new Job Descriptions and Current and Proposed Organizational Charts

Mr. Larson, Assessor, good evening Jon.

Assessor Jon Snyder, Good evening Council.

Mr. Larson, Alright General Fund 1000-0008 Form 144 \$52,998 to \$0 Chief Deputy, \$44,886 to \$49,886 Real Estate Director (2 @ \$49,886), \$0 to \$46,242 Appeals Director (1 @ \$46,242), Assessment Specialist III (7 @ \$41,642 to 8 @ \$41,642) the reason is reorganizing department.

Assessor Jon Snyder, Thank you Mr. Larson the reason I am here tonight is my Chief Deputy retired and I've been working on a plan for several years.

Mr. Rivas, Downsized or retired?

Assessor Jon Snyder, Retired.

Mr. Rivas, Fired?

Ms. Graham, Retired.

Assessor Jon Snyder, No retired a longtime employee for over twenty years and we all hated to see her go but once I had the idea of removing the Chief Deputy position and removing (inaudible) from my office moving over to a supervisory. One of the reasons I need to do this is because I have two offices, one on floor one and one on floor two so I need to have a supervisor on each floor. We've kind of operated that way off of the chart for a little while with my Chief Deputy retiring and she was also on sick leave for some time so these two employees had her to fill in for her supervisor spot that already kind of run these two offices. They have proven themselves adequate or above adequate I should say and everything has been fine since the chief retired we're ahead of schedule at the Assessor's office. I'd like to point out that we have sixteen (16) employees it's staying sixteen (16) employees I'm not adding anybody. The budget amount is the same I'm not asking for any increases, this is simply taking the monies and positions I have and reshuffling a little bit.

Mr. Larson, It was my understanding that there is also more responsibility so that's why you are giving additional money to those positions.

Assessor Jon Snyder, That's a good point yes like I said these employees have already taken on additional responsibility proven themselves to fill these positions and yes that's correct.

Ms. Graham, My only concern and we've talked about this...

Assessor Jon Snyder, Yes.

Ms. Graham, I pointed out the fact that as an Assessor you have a right to have a Chief Deputy and most Elected Officials appoint their Chief Deputy. But two years down the road if we have a new Assessor they might want that and we might be approached with that just so we are all of aware of that, but I'm comfortable with that and you what you said today.

Assessor Jon Snyder, We've know each other for several years now...

Ms. Graham, Yes.

Assessor Jon Snyder, Everytime that I come for this type of thing, I think this is my third type of restructure and the time before I reduced the number of employees we started with twenty-four (24) we are now at seventeen (17) including me, sixteen (16) without me and I've never come back and asked for an additional and I don't forsee that in the future.

Mr. Larson, It seems like you are running much more efficient Jon and we appreciate that and the reduction of people is incredible. We don't really like to increase pay during the year but understand you are not replacing the Chief Deputy which is something that you would have to do anyway. I do appreciate you doing a organizational chart it's something that we talked about a couple of meetings ago and you have that in front of us now so I appreciate that. Is there any further discussion?

Mr. Poparad, Are you creating a new position for a Appeals Director?

Assessor Jon Snyder, To answer that...

Mr. Poparad, Yes or no?

Assessor Jon Snyder, Yes

Mr. Poparad, But that is still in your sixteen (16)?

Assessor Jon Snyder, Can you say that again?

Mr. Poparad, You're still in your sixteen (16) people?

Assessor Jon Snyder, That's correct.

Mr. Poparad, You are just changing titles?

Assessor Jon Snyder, That's correct.

Mr. Poparad, Ok that's my questions.

Mr. Larson, Ok do we have a motion?

Mr. Poparad, Move

Mr. Larson, Second?

Mr. Jessen, Second.

Mr. Larson, Any further discussion?

Mr. Rivas, So you are basically creating two Chief Deputies?

Assessor Jon Snyder, Can I say something? I ran this Rhonda in the HR department before I brought it to you guys and she's ok with this and she like to have exempt employees off the rolls.

Mr. Rivas, So you are saying...

Assessor Jon Snyder, She likes this.

Mr. Rivas, She likes this...HR likes this? These two won't be exempt employees?

Assessor Jon Snyder, They will not be exempt correct. Exempt is a Chief Deputy I think Vicki can explain that...

Auditor Vicki Urbanik, Exempt is (inaudible) pardon?

Mr. Rivas, I understand but changing a title doesn't change the responsibilities.

Mr. Jessen, I understand you have changed job descriptions too?

Assessor Jon Snyder, Yes we are adding more responsibilities to them taking away the Chief and laying it on the shoulders of two and a third person a little bit. But mainly two employees are taking the responsibility and basically like I said the reason why we need this is because of having two different offices on two different floors it's a unique situation in our county I'm sure I could find somewhere else but I can't think of any (inaudible).

Mr. Jessen, Just out of curiosity how many people on the first floor and how many people on the other floor?

Assessor Jon Snyder, I think it's pretty evenly split.

Mr. Jessen, Not knowing the history of it but has something happened?

Assessor Jon Snyder, Well we used to have three...I won't get into the history of what happened but one of the offices was taken away and we were forced to move into two spaces.

(Inaudible)

Assessor Jon Snyder, (Inaudible) but that's fine we are happy to have some space at all.

(Inaudible)

Mr. Larson, So...any further discussion?

Mr. Jessen, Let me just ask because if it does make sense, I wonder if we have addressed the idea of switching or reallocating space especially with 157 and the Court House or Administration Building if there is any talk of any possibility of...

Assessor Jon Snyder, No, no I can easily answer why because when somebody comes to the building they have to come to the Assessor's office, Auditor's Office and come back to the Recorder's office so we need to stay on the same...

Mr. Jessen, I am saying with other people moving out of the Administration building could we get you all on the same floor?

Assessor Jon Snyder, We've talked about it many, many times it's not been a recent conversation but we've never been able to come up with a plan. The former Auditor had a plan but it's been many years ago. Vicki might have somewhere in her office.

Mr. Larson, We have a motion and second can we have a roll call please?

Auditor Vicki Urbanik, Yes

Motion carried on the following roll call vote:

Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes

Auditor Vicki Urbanik, 6 - 0

Jail

Inmate Processing Fee Fund - 4911-000-0380

Additional \$20,000 to 44200 Motor Vehicles. Reason: For Equipment to equip one Jail Van.

Mr. Larson, Sheriff thanks for being here so the first thing that we are going to discuss is the Inmate Processing Fee fund additional \$20,000 to 44200 Motor Vehicles for Equipment to equip one Jail Van.

Mr. Poparad, I make the motion.

Ms. Graham, Second.

Mr. Larson, We have a motion and a second any further discussion? Roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Ms. Graham	-	Yes

Auditor Vicki Urbanik, 6 - 0

Sheriff Dave Reynolds, Thank you.

Mr. Jessen, We would also like to extend to Edie Hahn our heartfelt sympathy.

Ms. Graham, Oh yes please tell her our hearts go out to her.

Development and Storm Water

Storm Water

Storm Water Fund - 1182-000-0079

Additional \$25,000 to 31100 Legal. Reason: To pay for legal services

Transfer \$3,000 from 23600 Aggregates to 44400 Furniture/Fixtures over \$100. Reason: To pay for new work station for new employee.

Mr. Larson, Storm Water so it looks like this and an additional \$25,000 to legal to pay for legal services. A transfer \$3,000 from 23600 Aggregates to 44400 Furniture/Fixtures over \$100.

Mr. Jessen, Motion for the additional and the transfer.

Mr. Larson Do we have a second?

Ms. Graham, I'll second.

Mr. Larson, Discussion?

Ms. Graham, Yes how much do you pay for legal services for the year?

Storm Water Assistant Director Kristy Marasco, Bob said it was low because we spent a lot of it because we were involved in (inaudible)

Ms. Graham, So is there a figure on that?

Storm Water Assistant Director Kristy Marasco, I don't know if its in there...in the budget.

Auditor Chief Deputy Toni Downing, What was the question?

Storm Water Assistant Director Kristy Marasco, How much is in our legal for Storm Water?

Auditor Vicki Urbanik, There is \$2,148 in the legal line item. Oh and the Plan Commission.

Ms. Graham, You know it is the next item so we can go ahead and vote on this.

Mr. Larson, Yes

Storm Water Assistant Director Kristy Marasco, I can get that for you.

Mr. Larson, Roll call on that please Vicki?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes

Auditor Vicki Urbanik, 6 - 0

Plan Commission

Unsafe Building - 1207-000-0079

Transfer \$20,000 from 39500 Contractual Services to 31100 Legal. Reason: To pay for legal services for code violations

Cumulative Bridge Fund - 1135-000-0079

Additional \$10,000 to 31100 Legal. Reason: To pay for legal services.

Plan Commission Fund - 1180-000-0079

Transfer \$3,000 from 31200 Consultants to 44400 Furniture/Fixtures over \$100. Reason: To pay for new work station for new employee.

Transfer \$500 from 31200 Consultants to 23500 Building Maintenance Supplies.
Reason: For electrical wiring of new employee work station.

Mr. Larson, Plan Commission Unsafe Building 1207-0079 transfer \$20,000 from 39500 Contractual Services to 31100 Legal to pay for legal services for code violations. Cumulative Bridge Fund 1135-0079 additional \$10,000 to 31100 Legal to pay for legal services. Plan Commission Fund 1180-0079 transfer \$3,000 from 31200 Consultants to 44400 Furniture/Fixtures over \$100 to pay for new work station for new employee and transfer \$500 from 31200 Consultants to 23500 Building Maintenance Supplies for electrical wiring of new employee work station.

Mr. Poparad, I make a motion on all the transfers and additional.

Mr. Larson, We have a motion do we have a second?

Ms. Graham, Second.

Mr. Larson, We have a motion and second any discussion?

Mr. Rivas, What are we talking about in unsafe building? Can we see how much money is built up in unsafe building?

Storm Water Assistant Director Kristy Marasco, It's like a \$100,000 dollars.

County Attorney Scott McClure, That would be \$90,000 to \$100,000 dollars that's been building over two years that should be somewhat self sustaining.

Auditor Vicki Urbanik, \$108,000 dollars.

Mr. Larson, \$108,000?

Auditor Vicki Urbanik, That the current balance.

Mr. Rivas, And you said what...its somewhat self sustaining?

County Attorney Scott McClure, Yeah a portion of certain permits a portion of those permit dollars go into this fund, so a lot of the fund moving forward for is for unsafe buildings.

Mr. Larson, Are we currently (inaudible) in violation or no?

County Attorney Scott McClure, No on the violation isn't where it is being produced it's on the permit side.

Mr. Larson, Alright.

Mr. Jessen, So then the \$20,000 dollars in the unsafe fund is being transfer from contractual to legal, what specifically is legal is it the attorney's fees?

Storm Water Assistant Director Kristy Marasco, Yes attorney.

County Attorney Scott McClure, There was a time last year with the unsafe building fund it was (inaudible) budgeted at that time.

Mr. Rivas, And the legal moving forward was like condemning properties?

County Attorney Scott McClure, Correct.

Mr. Jessen, So is that amount the annual amount? Are we spending \$20,000 dollars in legal fees?

Storm Water Assistant Director Kristy Marasco, Yes.

Mr. Jessen, Or is it more?

County Attorney Scott McClure, That will get us going and I believe that will take us to the end of the year. That will be for the court reporter for the hearing and those issues along with publication.

Mr. Larson, Any further discussion? Do we need a motion on this?

Mr. Poparad, We already have one.

Mr. Jessen, I seconded it.

Mr. Larson, Alright no further discussion can we have a roll call on this Vicki?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes

Auditor Vicki Urbanik, 6 - 0

(Tabled from May 28th, 2019 Council Meeting)

Cumulative Bridge Fund (Tabled) - 1135-000-0079

Additional \$9,000 to 44200 Motor Vehicles. Reason: To lease/purchase fleet vehicle for department

Storm Water Fund (Tabled) - 1182-000-0079

Additional \$9,000 to 44200 Motor Vehicles. Reason: To lease/purchase fleet vehicle for department

Plan Commission Fund (Tabled) - 1180-000-0079

Transfer \$9,000 from 11200 Hourly to 44200 Motor Vehicles. Reason: To lease/purchase fleet vehicle for department.

Mr. Larson, We have tabled from our May 28th meeting Cumulative Bridge Fund - 1135-0079 additional \$9,000 to 44200 Motor Vehicles. To lease/purchase fleet vehicle for department we asked for additional information and we were given that. Also Storm Water Fund - 1182-0079 additional \$9,000 to 44200 Motor Vehicles. To lease/purchase fleet vehicle for department and also Plan Commission fund - 1180-0079 a transfer \$9,000 from 11200 Hourly to 44200 Motor Vehicles. To lease/purchase fleet vehicle for department. Do we have a motion?

Mr. Poparad, I make the motion.

Ms. Graham, Second.

Mr. Larson, There is a motion and a second on all of them?

Ms. Graham, Right.

Mr. Larson, Any discussion?

Mr. Rivas, (Inaudible) Do we have a budgeted amount? I mean I understand that...

County Attorney Scott McClure, (Inaudible) yesterday I talked to Enterprise on that so right now we are projecting that 2022 I believe that at that point and time there will be nine cars and that budgetary amount on that will be around \$42,000 dollars a year.

Mr. Rivas, For nine cars?

Storm Water Attorney Scott McClure, Yes.

Mr. Rivas, Thank you.

Mr. Larson, So we have a motion and a second any other discussion? Ok Vicki can you give me a roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes

Auditor Vicki Urbanik, 6 - 0

Mr. Larson, Awesome, thank you very much Kristy.

Second Reading

Mr. Larson, Can we have the second reading Madame Auditor?

Mr. Poparad, I make a motion on second reading...

(Laughter)

Auditor Vicki Urbanik, This one will go a lot faster.

Whereas it has been determined that it is now necessary to appropriate more money than what was appropriated in the annual budget. Therefore be it ordained resolved by the Porter County Council of Porter County Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified subject to the laws governing the same

General Fund			
Election Board	1000-11200-000-0062	Hourly	(\$ 3,554.89)
Election Board	1000-11300-000-0062	Overtime	(\$ 2,162.26)
Election Board	1000-13100-000-0062	Election Board Members	(\$ 3,000.00)
Election Board	1000-13210-000-0062	Absentee Board	(\$ 33,881.88)
Election Board	1000-13301-000-0062	Travel Board	(\$ 5,218.50)
Election Board	1000-13401-000-0062	Polling Place Boards	(\$ 75,320.00)
Election Board	1000-13510-000-0062	Election Night Workers	(\$ 1,150.00)
Election Board	1000-21100-000-0062	Office Supplies	(\$ 8,419.76)
Election Board	1000-22300-000-0062	Food and Groceries	(\$ 3,470.60)
Election Board	1000-22520-000-0062	Ballots and Coding	(\$ 25,488.48)
Election Board	1000-31300-000-0062	Training and Education	(\$ 561.39)
Election Board	1000-32100-000-0062	Travel	(\$ 988.85)
Election Board	1000-33200-000-0062	Legal Notices	(\$ 4,355.50)
Election Board	1000-36100-000-0062	Maintenance Agreements	(\$ 97,353.50)
Election Board	1000-37500-000-0062	Other Rentals	(\$ 1,675.00)
Election Board	1000-39500-000-0062	Contractual Services	(\$ 21,808.94)
Election Board	1000-39510-000-0062	Contractual Attorney	(\$ 5,680.00)

Registration of Voters	1000-11100-000-0010	Salaries	(\$ 82,847.94)
Registration of Voters	1000-22500-000-0010	Other Supplies	(\$ 2,750.00)
Registration of Voters	1000-31300-000-0010	Training and Education	(\$ 3,000.00)
Registration of Voters	1000-36100-000-0010	Maintenance Agreements	(\$ 429.62)
Registration of Voters	1000-37300-000-0010	Lease Payments	(\$ 500.00)

Board of Elections & Registration	1000-11100-000-0010	Salaries	\$ 117,064.56
Board of Elections & Registration	1000-11200-000-0062	Hourly	\$ 3,554.89
Board of Elections & Registration	1000-11300-000-0062	Overtime	\$ 2,162.26
Board of Elections & Registration	1000-13100-000-0062	Election Board Members	\$ 12,500.00
Board of Elections & Registration	1000-13210-000-0062	Absentee Board	\$ 33,881.88
Board of Elections & Registration	1000-13301-000-0062	Travel Board	\$ 5,218.50
Board of Elections & Registration	1000-13401-000-0062	Polling Place Boards	\$ 75,320.00
Board of Elections & Registration	1000-13510-000-0062	Election Night Workers	\$ 1,150.00
Board of Elections & Registration	1000-21100-000-0062	Office Supplies	\$ 8,419.76
Board of Elections & Registration	1000-22300-000-0062	Food and Groceries	\$ 3,470.60
Board of Elections & Registration	1000-22500-000-0062	Other Supplies	\$ 2,750.00
Board of Elections & Registration	1000-22520-000-0062	Ballots and Coding	\$ 25,488.48
Board of Elections & Registration	1000-31300-000-0062	Training and Education	\$ 3,531.39
Board of Elections & Registration	1000-32100-000-0062	Travel	\$ 988.85
Board of Elections & Registration	1000-33200-000-0062	Legal Notices	\$ 4,355.50
Board of Elections & Registration	1000-33400-000-0062	Advertising	\$ 5,000.00
Board of Elections & Registration	1000-36100-000-0062	Maintenance Agreements	\$ 97,783.12
Board of Elections & Registration	1000-37300-000-0062	Lease Payments	\$ 500.00
Board of Elections & Registration	1000-37500-000-0062	Other Rentals	\$ 1,675.00
Board of Elections & Registration	1000-39500-000-0062	Contractual Services	\$ 21,808.94
Board of Elections & Registration	1000-39510-000-0062	Contractual Attorney	\$ 5,680.00
			\$ 16,828.62

Cumulative Bridge Fund

Cumulative Bridge	1135-31100-000-0079	Legal Services	\$ 10,000.00
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Storm Water Fund

Storm Water	1182-31100-000-0079	Legal Services	\$ 25,000.00
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Recorder's Perpetuation Fund

Recorder's Perpetuation	1189-39500-000-0004	Contractual Services	\$ 110,000.00
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Inmate Processing Fee Fund

Inmate Processing Fee	4911-44200-000-0380	Motor Vehicles	\$ 20,000.00
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MOH Manage Fund

MOH Manage Fund	4915-37600-000-0175	Royalties	\$ 20,000.00
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PC Convention, Recreation and Visitor Commission (PCCRVC) Fund

PCCRVC Fund	7304-34300-000-0000	Worker's Compensation	\$ 4,400.00
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Cumulative Bridge Fund (Tabled 5-28-2019)

Cumulative Bridge	1135-44200-000-0079	Motor Vehicles	\$ 9,000.00
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Storm Water Fund (Tabled 5-28-2019)

Storm Water	1182-44200-000-0079	Motor Vehicles	\$ 9,000.00
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And that concludes second reading.

Mr. Poparad, I make the motion.

Mr. Jessen, Second.

Mr. Larson, Motion and a second any discussion? Vicki great job can I get a roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Simms	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes

Auditor Vicki Urbanik, 6 - 0

Attorney's Report

Mr. Larson, Harold do we have anything tonight?

Council Attorney Harold Harper, Jeff nothing tonight unless you want me to jump ahead on the longevity policy I can do that?

Mr. Larson, If you don't mind doing that go ahead and bring us up to speed.

- **Longevity Policy**

Council Attorney Harold Harper, That's fine the Council had amended the longevity policy back in November of 2017...

Auditor Vicki Urbanik, Yes.

Council Attorney Harold Harper, And there were based on some discussions with Vicki some tweaks that were suggested that would lead to more continuity, more predictability in terms of longevity requests and so I put together those changes in the longevity policy which is included you your materials. For the Council it's merely a policy handbook change request I don't think you need a resolution or ordinance to vote on it but we do need to at least be safe vote on it in terms of just changing the policy because the making in terms of the longevity that started with the Council so given that I just ask the Council to take a look at and vote on it after you look at it.

Mr. Larson, Did you all get a chance to look at this?

Mr. Jessen, Can you speak to Harold what the specific changes and when that change would happen?

Auditor Vicki Urbanik, I can.

Mr. Jessen, Ok Vicki

Auditor Vicki Urbanik, The most recent policy they have adapted answered some of the Auditor's office questions as well as some legal questions about the previous policy. So what the current policy does it is tries to tie the pay of longevity to when you appropriate the money as well as the amounts of the longevity. Well because of the decision that you made last year (thank you very much) includes most of longevity in the budget we no longer have to wait for you to do an additional appropriation. So now this is going to remove all the uncertainty as to when longevity is paid out, it's going to be paid out to active employees as of June 30th and November 30th which answers the legal questions and answers the timing questions.

Mr. Larson, So we won't have those wait periods any longer until we find the money?

Auditor Vicki Urbanik, Correct.

Mr. Jessen, So years of service and annuals awards none of that changes?

Auditor Vicki Urbanik, All that stays the same from the original longevity policy which I believe was adopted in 2004.

Mr. Poparad, The policy for active employees is June 30th?

Auditor Vicki Urbanik, Pardon me?

Mr. Poparad, The policy now is June 30th?

Auditor Vicki Urbanik, Yes.

Mr. Poparad, And you want to change it to?

Auditor Vicki Urbanik, No, no I'm sorry the policy now is tied to when you appropriate the monies because the Riverboat fund that we have been using for longevity and pretty much it can no longer sustain the full payout. So what has been happening in recent years is you would not appropriate the monies until August when we would get the longevity monies...I mean the riverboat monies meaning the payout would not come out until September. We would get bombarded with phone calls from employees there was questions about who was eligible for it. In the older days it was paid on a timed to June 30th and November 30th.

Mr. Poparad, Do we do policy for personnel staff?

County Attorney Scott McClure, This is always been a gap because the Council created this, the Council kept the policy because of how this was formed.

Mr. Poparad, I didn't think the Council had anything to do with the handbook?

Mr. Rivas, Alright we need a motion.

Mr. Larson, What do we need to do tonight do we need to take a vote?

Council Attorney Harold Harper, I just think you need to take a vote.

Mr. Poparad, I'll make a motion to approve the changes.

Ms. Graham, Second.

Mr. Larson, Alright we have a motion and second any further discussion? With all of us voting on that are we looking at the impact that it has on our budget will that effect us at all Vicki? It's not going to have a shortfall?

Auditor Vicki Urbanik, The longevity always changes every year because of the (inaudible) of employees but we should be fine.

Mr. Larson, Ok

Ms. Graham, We are counting on you when you say that.

Auditor Vicki Urbanick, If not we will adjust it.

Mr. Larson, Alright so we have a motion and a second any further discussion? Ok roll call please Vicki?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Ms. Graham - Yes

Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes

Auditor Vicki Urbanik, 6 – 0, I want to thank the Council very, very much.

Mr. Larson, Thank you Vicki and thanks Harold for that information too.

Any other matter that may come properly before the Council

- **Library Appointment – Library Board of Trustees (Applications deadline June 17th, 2019)**

Mr. Larson, Joy did you include the applications for the Library Board in our packets?

Council Administrative Assistant Joy Blakely, Yes I did

Mr. Larson, Did we get anyone else applying for that position?

Council Administrative Assistant Joy Blakely, No.

Mr. Larson, So we just need to make it formal.

Ms. Graham, I make a motion to put Stacey Whitten back on.

Mr. Rivas, Second.

Mr. Larson, We have a motion and a second is there any discussion on this for the Library Board? Vicki can we have a roll call?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Ms. Graham	-	Yes

Auditor Vicki Urbanik, 6 – 0

- **Westchester Public Library – Additional Appropriation Resolution/Ordinance**

Mr. Larson, Vicki did you pull that Library request?

Auditor Vicki Urbanik, Collectively we need some more information on that.

Mr. Larson, Ok.

Auditor Vicki Urbanik, So we are just tabling it till next meeting.

Mr. Larson, There was supposed to be Westchester Public Library Additional Appropriation Resolution/Ordinance its an unusual act to come before us at this time so we need to table that matter for more discussion. Harold do we need to vote on that to table?

Council Attorney Harold Harper, I believe so.

Ms. Graham, Motion to table.

Mr. Jessen, Second.

Mr. Larson, All in favor signify by saying Aye? Opposed?

Motion to table carries on a unanimous voice vote.

Mr. Poparad, Hey Harold could you us your understanding of the new law?

Council Attorney Harold Harper, Sure.

Mr. Larson, That would be awesome.

Council Attorney Harold Harper, I've got quite a bit of information on that.

Mr. Poparad, Well get to that next time.

Mr. Larson, Do we have a date and a scheduled place for our next meeting?

Mr. Rivas, Hey Scott are you going to stay here for awhile?

Mr. Larson, So its been handed to me our second stop is Tuesday, July 23rd at 5:30 p.m. at Porter County Municipal Airport we will be in a hanger located at the Airport Terminal Building's South Hanger Complex, Airport Entrance #3, 4101 Murvihill Road, Valparaiso Indiana. We also like to...Jeremy would you like to?

Mr. Rivas, Yeah we have an update on the Building remodel, Scott being in Portage do you want to briefly discuss some of the things that the County is doing here in Portage such as the North County Complex and the Willowcreek Road Extension?

County Attorney Scott McClure, Everything is going as planned, the second phase of that project is bid and those contracts have been let so the whole thing is under contract at this point. Things are progressing as is planned, now as far as construction goes the new building and the addition to the existing building we are expecting to be complete somewhere late fall. At that point and time that will allow us to move some people around and then that begin the complete remodel of the interior of the existing Court House. Then we would expect that to be done in basically in the middle of spring at that point the project would be completed.

Mr. Rivas, Do you anticipate that we will be voting in the new building this fall?

County Attorney Scott McClure, We are looking at that as a distinct possibility, that depends where we are in the timing of when that building completes and when the remodel begins and whether or not the community room will be open because that will be currently occupied by the people who have vacated the existing quarters.

Mr. Larson, There is some discussion about access to the site (inaudible)

County Attorney Scott McClure, It's not ideal, but it's a construction site and started before early voting began through now some additional steps were taken making the parking lot a little bit more accessible to the types of people who would be coming in to be voting so I think they took care of that pretty well.

Mr. Larson, Good.

County Attorney Scott McClure, I do know at this point we're just like a lot of people waiting for the rain to stop long enough to phase out the paving and the parking lot change. That whole parking lot changes because it's at an angle now and it won't be when it's done so there is some significant work to be done there. At this point we are waiting for the rain to stop long enough for the work to be able to start

phasing in that big parking lot. But things are moving really smooth and we really haven't had any surprises, we've had a little bit of bad soils on one of the foundations but that's expected and part of the contingencies and things have been moving well. We are expecting that change to start happening in late fall and for that entire project to be wrapped up in late spring.

Mr. Rivas, What about the partnership with Portage on the drainage on Willowcreek and 700?

County Attorney Scott McClure, We're ready too that agreement is at least a year old at this point and time. And here is a brief refresher on that it's roughly a \$3,000,000 million dollar total project, that \$3,000,000 million dollars was split basically with about a \$1,500,000 million dollars in construction costs and then the land acquisition and design is going to be about a \$1,500,000 million dollars. The agreements between the County and the County Storm Water Board and the City of Portage are signed and at this point we are ready to go and the money is set aside for that project at this point and what we are waiting for the land acquisition to be complete. There is two or three retention ponds that would be what the land acquisition is for.

Mr. Jessen, Do you know what the status is or how soon we can expect some portion of the agreement completed so that we can move forward?

County Attorney Scott McClure, My understanding is that the land acquisition will start taking place roughly sixty days from now.

Mr. Larson, So were somewhat into it now?

County Attorney Scott McClure, Correct, I believe they originally started with attempting to come to an agreement with property owners I just don't know when that is going to be happening.

Mr. Larson, What about the Old Porter Bridge is that on schedule?

Storm Water Assistant Director Kristy Marasco, Yes, it is supposed to be by the 4th of July (inaudible).

Mr. Poparad, Starting date is the 4th of July.

Mr. Rivas, What's the completion date on that do you know?

Mr. Poparad, It's going to be done by September.

Mr. Rivas, What did you say?

Mr. Poparad, September.

Storm Water Assistant Director Kristy Marasco, I believe that is...

Mr. Rivas, The starting date of the 4th?

Storm Water Assistant Director Kristy Marasco, Yes.

County Attorney Scott McClure, We have a window there as far as being in the water area there but again on designs it's been bid and they are getting ready to do that I believe it's been let so that's getting ready to kick off here shortly after the 4th of July.

Mr. Larson, What percentage are we on in South Haven area I know there is a lot of water there so...

County Attorney Scott McClure, Things are progressing well, I think...

Storm Water Assistant Director Kristy Marasco, Govener Road is complete it should be paved by mid July. And then the storm water sewers...they are starting storm water sewers in July.

Mr. Jessen, Do you believe the rain storms have been and issue?

County Attorney Scott McClure, A little bit we've had some hiccups not just with our system but we had some issues with things that we've been working around and...

Mr. Larson, Previous construction.

County Attorney Scott McClure, Correct, so we've worked through those issues and everything is moving in the right direction.

Mr. Larson, Awesome.

Storm Water Assistant Director Kristy Marasco, The south of Central Mike Novotney is going through the engineering and the bids and that should be going out some time in August.

Mr. Jessen, Phase two?

Storm Water Assistant Director Kristy Marasco, Pardon?

Mr. Jessen, Is that phase two?

Storm Water Assistant Director Kristy Marasco, This is the (inaudible)

Mr. Larson, Any further questions? Thanks for sticking around you guys. Alright is there any public input is there someone who wanted to step forward? Yes sir please come up and state your name.

Ogden Dunes Preservation Chairman Rodger Howell, Yes sir I am Rodger Howell Ogden Dunes Beach Nourishment & Preservation Chairman. First of all we appreciate the previous support in writing to the Govenor to ask for help up here. And I guess you know this year we've had the Senate push into the budget funding for long term solutions for the Portage Lakefront (inaudible) which didn't ultimately make it but while you're here...first we thank you for your ongoing support we just ask you to look at it and you can walk over and see this is closed just like we have previously said and we appreciate your continuing support and we just want to thank you for that.

Mr. Larson, Anything we can do to reach out to our Senators and Representatives we will do.

Ogden Dunes Preservation Chairman Rodger Howell, We would appreciate that and thank you for coming.

Mr. Poparad, I understand the Army Corp of Engineers was out here yesterday.

Ogden Dunes Preservation Chairman Rodger Howell, Excuse me, I sorry what did you say?

Mr. Poparad, The Army Corp of Engineers was out here yesterday.

Ogden Dunes Preservation Chairman Rodger Howell, Yes my understanding from the Park is they are looking to do something serious for this facility and I do know that it is obviously very clear (inaudible) to that area. They are starting to look at solutions for that I don't really know the details of that.

Mr. Larson, Have you guys gotten with the facilities next door here? I know that there was some discussion on weather they would help with the restoration? Have they stepped out of the picture for the time being or...?

Ogden Dunes Preservation Chairman Rodger Howell, We did multiple (inaudible) permit where they had a current condition previously with them having to put sand on the beach when they were dredging.

Mr. Larson, Right.

Ogden Dunes Preservation Chairman Rodger Howell, That was taken out and there were a few permits issued with that not in there and that appeal is still open. So are understanding is they aren't dredging because the water is so high this year so it's likely not an issue this year and we're still talking with the State about it.

Mr. Larson, The fault of this whole thing is the lake is so high and there is so many along the lakefront who are suffering right now.

Ogden Dunes Preservation Chairman Rodger Howell, Well there are two things this erosion issue the majority of the sand that would have made it to the beach is on the other side of the port and the lake being high exacerbates the issues and if it went down it wouldn't fix it. The sand from this beach leaves every year there is a certain amount that leaves that never comes back. There is nothing to replenish it...it basically flows from the east to the west so you see that there is a huge hole here and its moving from Odgen Dunes. So basically we are asking the State to step up and do their part they have had the responsibility for years to do that which they haven't. The Federal Government has a path forward that they proposed and they are looking for State sponsorship which (inaudible) and you've supported that in the past so we appreciate the letters from you to the Governor. So maybe if it's in the budget if its in it so we are going to have to continue to talk with them over the next few months we are taking the steps.

Mr. Larson, We definitely respect your plight here and understand that you are struggling to get anything done so if there is anything the Council can do you can reach out...

Ogden Dunes Preservation Chairman Rodger Howell, Good.

Mr. Jessen, We appreciate your attendance and also your comments tonight as I...I am getting blinded here...

Ogden Dunes Preservation Chairman Rodger Howell, The sunset is going to beautiful.

Mr. Jessen, As I walked down there and saw the devastation, now is the eroision is that extended beyond this particular area as I look to the west?

Ogden Dunes Preservation Chairman Rodger Howell, If you were to walk half way up that pier that is where the beach would have naturally have been. If you look from there to there that's about 500 to 600 feet of beach that's gone that used to be thirty to fifteen feet high that a ton of sand or tons of sand I should say. But Ogden Dunes the beach erosion actually goes down about 2500 linear feet so about a half a mile on to the seawall. And other parks are having issues because its high, this actually was exposed already in 2014 when there was still a little (inaudible) and they other areas weren't complaining so this has been an issue for awhile.

Mr. Jessen, Sorry I am trying to stop the sun from getting in my eyes.

Mr. Larson, We sure appreciate your comments and you coming here and like I said just reach out to us if you need us to put something together down the road.

Ogden Dunes Preservation Chairman Rodger Howell, Yes we probably will in the next thirty to sixty days will be contacting you we've been trying to talk to the Governor Office and see what we can do.

Mr. Larson, Well we really appreciate you being here.

Ogden Dunes Preservation Chairman Rodger Howell, Ok thank you very much I appreciate it thank you.

Meeting Adjourned

Mr. Larson, Can we have a motion to adjourn?

Mr. Poparad, I make the motion

Ms. Graham, Second.

There being no further business, meeting was adjourned.

**PORTER COUNTY COUNCIL
PORTER COUNTY, INDIANA**

Dan Whitten

Jeff Larson

Sylvia Graham

Mike Jessen

Bob Poparad

Jeremy Rivas

Greg Simms

Attest: _____
Vicki Urbanik, Auditor