

PORTER COUNTY COUNCIL
Regular Council Meeting
April 23, 2019

The Porter County Council met on Tuesday, April 23, 2019 at 5:30 p.m. in the County Administration Center, 155 Indiana-Suite 205, Valparaiso, Indiana.

Mr. Whitten called the meeting to order with the Pledge of Allegiance.

Members present were Council Member Dan Whitten, Council Member Sylvia Graham, Council Member Mike Jessen, Council Member Jeff Larson, Council Member Bob Poparad, Council Member Jeremy Rivas and Council Member Greg Simms. Also present was, Auditor Vicki Urbanik, Auditor Chief Deputy Toni Downing Council Attorney Harold Harper and Council Administrative Assistant Joy Blakely.

Approval of Minutes

Approval of Council minutes for January 15, 2019, January 29, 2019 and February 26, 2019. Council Executive Board minutes February 11, 2019 and the Budget minutes for September 24, 2018 and October 30, 2018.

Mr. Whitten, Thank you next on the agenda we have approval of the minutes we've got a bunch January 15, 2019, January 29, 2019 and February 26, 2019. Council Executive Board minutes February 11, 2019 and the Budget minutes for September 24, 2018 and October 30, 2018. What's your pleasure with these?

Mr. Rivas, Motion to approve.

Mr. Jessen, Second.

Mr. Whitten, There is a motion and a second any discussion? Now we are all caught up on the minutes right?

Administrative Assistant Joy Blakely, Yes.

Mr. Whitten, All in favor signify by saying Aye? Opposed? Minutes are approved. Make sure we get except for the Executive Session make sure we get those uploaded.

Administrative Assistant Joy Blakely, Ok.

Motion carries on a unanimous voice vote.

First Reading

Mr. Whitten, First reading please?

Auditor Vicki Urbanik,

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Porter County, Indiana that the proper legal officers of Porter County, Indiana will meet in the Porter County Government Administration Building located at 155 Indiana Avenue, Valparaiso IN 46383 on April 23, 2019 at 5:30 p.m. to consider the following appropriation adjustments affecting county budgets for the year 2019 and to transact any further business which might come before the Council:

General Fund				
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Sheriff	1000-32500-000-0005	Returning Fugitives	\$	6,534.50
Sheriff	1000-36100-000-0005	Maintenance Agreements	\$	3,400.00
Prosecutor	1000-32500-000-0009	Returning Fugitives	\$	(6,534.50)

Parks	1000-45400-000-0803	Other Equipment	\$	<u>22,365.00</u>
			\$	25,765.00

Parks Operating Fund

Parks Operating	1179-39510-000-0803	Contractual Attorney	\$	3,307.50
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County User Fee – Pre-Trial Fund

County User Fee – Pre Trial	2503-11100-000-0009	Salaries	\$	28,343.00
County User Fee – Pre Trial	2503-12100-000-0009	FICA	\$	2,169.00
County User Fee – Pre Trial	2503-12200-000-0009	Medical/Life Insurance	\$	13,035.00
County User Fee – Pre Trial	2503-12300-000-0009	PERF	\$	<u>3,175.00</u>
			\$	46,722.00

County User Fee Sheriff Fund

County User Fee – Sheriff	2505-11100-000-0005	Salaries	\$	7,511.00
County User Fee – Sheriff	2503-12100-000-0005	FICA	\$	575.00
County User Fee – Sheriff	2503-12300-000-0009	PERF	\$	<u>842.00</u>
			\$	8,928.00

Veterans Donation Fund

Veterans Donations	4112-36100-000-0012	Maintenance Agreements	\$	390.00
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MOH Manage Fund

MOH Manage	4915-33400-000-0175	Advertising	\$	38,120.04
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Parks Sheriff EDU Center Fund

Parks SHF EDU Center	4919-39500-000-0803	Contractual Services	\$	216,041.00
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PC-Sheriff Hwy Interdiction Fund

PC-Sheriff Hwy Interdiction	4925-44200-000-0005	Motor Vehicles	\$	77,000.00
PC-Sheriff Hwy Interdiction	4925-45400-000-0005	Other Equipment	\$	<u>31,000.00</u>
			\$	108,000.00

Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations as finally made will be referred to the Indiana Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a certified copy of the action taken.

Vicki Urbanik
Auditor of Porter County

Publish April 12, 2019

Memorial Opera House

MOH Manage Fund – 4915-000-0175

Additional \$38,120.04 to 33400 Advertising. Reason: Need to appropriate money from Indiana Dunes Tourism to be used for marketing & advertising.

Mr. Whitten, Thank you Vicki. Ok we are going to jump out of order real quick because Scot I know that you have to be somewhere so we are going to do the Memorial Opera House real quick if you guys don't mind.

MOH Director Scot MacDonald, Good evening and thank you.

Ms. Graham, Good evening.

Mr. Whitten, So we've got in front of us from MOH Manage fund an additional \$38,120.04 to advertising. This is the money that we got allocated from the Indiana Dunes Tourism.

MOH Director Scot MacDonald, Correct.

Mr. Larson, I make the motion.

Ms. Graham, Second.

Mr. Jessen, Second.

Mr. Whitten, We have a motion and a couple of seconds any discussion? How is the show going?

MOH Director Scot MacDonald, Really, really well we open up Friday night so we are very, very excited. You get six (6) men in heels and dresses and all sorts of magic happens.

Mr. Whitten, No way am I going to bite on that...

MOH Director Scot MacDonald, You missed your chance.

(Laughter)

Mr. Poparad, Mr. Whitten you tried out for that didn't you?

MOH Director Scot MacDonald, He wouldn't take my calls.

(Laughter)

Mr. Whitten, Could we get a roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Mr. Whitten	-	Yes

Auditor Vicki Urbanik, 7 - 0

Mr. Rivas, That's one way to start off our show.

(Laughter)

Mr. Whitten, I didn't see that coming.

MOH Director Scot MacDonald, Thank you very much.

Election Board

General Fund Elections - 1000-000-0062

Transfer \$5,000 from 21100 Office Supplies to 33200 Legal Notices. Reason: Transfer needed to pay 2018 General Election Legal notices and provide balance to pay 2019 Primary expenses.

Transfer \$15,000 from 22300 Food and Groceries to 39500 Contractual Services.
Reason: Transfer needed to pay outstanding 2018 invoice and provide balance to pay 2019 Primary invoices

Form 144

\$12 to \$15 hourly - Absentee Boards/Traveling Boards
\$135 to \$190 per Diem – Inspector
\$0 to \$50 per Diem – Inspectors Additional Board
\$110 to \$150 per Diem – Judges/Clerks
\$110 to \$165 per Diem – Judge with Travel
\$0 to \$50 per Diem – Election Training Compensation
\$0 to \$50 per Diem – Poll Worker on Call

Reason: Commissioner approved pay increase for Poll Workers

Mr. Whitten, Ok back to the agenda Election Board. So in front of us we've got a transfer of \$5,000 from office supplies to legal. We've got a transfer of \$15,000 from food and groceries to contractual and then we've got a series of form 144 requests.

Mr. Rivas, So I make a motion on the \$5,000. I'd like to do them individually if we could?

Mr. Whitten, Sure there is a motion on the floor is there a second?

Mr. Jessen, Second.

Ms. Graham, Second.

Mr. Whitten, So motion on the floor and a second on the transfer of \$5,000 only, any discussion about that? This is to pay 2018 general election legal notices and provide balance to pay 2019 Primary expenses. No discussions signify by saying Aye? Opposed? The Aye's have it.

Motion carries on a unanimous voice vote.

Mr. Rivas, You didn't give me a chance.

Mr. Whitten, Well you can pick it up on the next one.

Mr. Rivas, Ok.

Transfer \$15,000 from 22300 Food and Groceries to 39500 Contractual Services.
Reason: Transfer needed to pay outstanding 2018 invoice and provide balance to pay 2019 Primary invoices

Mr. Whitten, The transfer of \$15,000 did you want to do that one on its own?

Mr. Rivas, Motion for the \$15,000.

Ms. Graham. Second.

Mr. Whitten, Motion and a second. Discussion?

Mr. Rivas, Yes the 2018 invoices so these were invoices that obviously weren't paid or nothing was carried over to pay them? This is 2019 money that you're now using?

Clerk Jessica Bailey, Yeah we had over \$72,000 dollars from the 2018 elections.

Mr. Rivas, Nothing was encumbered?

Clerk Jessica Bailey, No

Mr. Rivas, So you're obviously going to be...

Mr. Poparad, When did the invoices come in?

Clerk Jessica Bailey, They started in 2018 is when they started coming in.

Mr. Poparad, We didn't encumber the money Vicki?

Auditor Vicki Urbanik, Pardon me?

Mr. Whitten, Why don't you kind of generalize what happened.

Mr. Poparad, Yeah.

Mr. Whitten, From the old Clerk and the invoices from the 2018 Elections. Why now are we addressing this in April?

Auditor Vicki Urbanik, It's up to the individual departments to encumber, we have no idea what outstanding bills that any individual departments have.

Mr. Whitten, Let's move this along...so when did you since Bob had asked when the invoices came in when where you made aware of them? This year right?

Clerk Jessica Bailey, Yes.

Auditor Vicki Urbanik, Yes Jessica and I talked about it. We don't get the invoices the department does.

Mr. Whitten, So the prior Clerk didn't move them along?

Clerk Jessica Bailey, Correct.

Mr. Rivas, She stopped doing her job.

Mr. Poparad, So they have been sitting...this is the fourth month?

Mr. Whitten, This is April

Mr. Poparad, I know but the forth month of the year and you are just now coming across them or were they there and you are just now getting them processed?

Clerk Jessica Bailey, We started making the process and then last months meeting was canceled.

Mr. Poparad, I'm sorry I can't hear you.

Clerk Jessica Bailey, We...

Mr. Whitten, She was going to bring them last month but we didn't have a meeting.

Mr. Poparad, Ok that's fine. Did they come in 2018? Was the County invoiced in 2018?

Clerk Jessica Bailey, Some of them were invoiced in 2018.

Mr. Poparad, Where were they sitting on somebody's desk or underneath the floor or what?

Clerk Jessica Bailey, The Clerk did not sign off on them to be sent over to the Auditor's office to be paid.

Mr. Larson, What is the date of the oldest invoice?

Clerk Jessica Bailey, I don't have that in front of me.

Mr. Larson, Is it back in November?

Clerk Jessica Bailey, It would have been November because they were advertising for legals actually. Yes because in order to advertise for the legals I believe those had to be submitted in October.

Mr. Larson, So we've got vendors that are five and six months in arrears.

Clerk Jessica Bailey, Yes

Mr. Whitten, I guess more importantly at this point do we now know that we have identified all of those unpaid invoices from last year?

Clerk Jessica Bailey, Everything has been submitted, again we've got some poll workers that just called and said that they weren't paid from 2018 May election and we don't know about those things until they tell us.

Mr. Jessen, Jessica you mentioned it was \$72,000 dollars total?

Clerk Jessica Bailey, Yes.

Mr. Jessen, And this transfer is for \$15,000 dollars?

Clerk Jessica Bailey, Yeah we were able to pay out of the funds we have these are just the ones that are getting depleted. I mean there is a good chance that we will have to come back for some more fund transfers.

Mr. Rivas, Or additional and that's kind of where I was leading to.

Clerk Jessica Bailey, Or additional.

Mr. Poparad, Right.

Mr. Rivas, We are going to have you in front of us at the end of the year covering all these transfers from the previous administration that failed miserably.

Mr. Larson, Well you said that you had some funding but that you just depleted it now is what you are saying?

Clerk Jessica Bailey, I'm only coming to transfer money from funds that I have excess in currently so that I can pay bills and come one time for an additional appropriation instead of monthly.

Mr. Whitten, Well let's cut to the chase we know the prior administration of the Clerk's office was less than organized so we have established that. So the question now moving forward it sounds like you've got things in place, you are going to be timely submitting invoices...she is fixing the problem right?

Clerk Jessica Bailey, Yes.

Mr. Poparad, Yes, it's nothing about here I'm just questioning the vendor submitting an invoice in November...

Mr. Whitten, Probably not happy.

Mr. Poparad, We they never made a phone call?

Clerk Jessica Bailey, Oh there were a lot of phone calls.

Mr. Poparad, When did they start?

Clerk Jessica Bailey, In February.

Mr. Poparad, Ok, I'm done.

Mr. Whitten, Alright. All in favor of the \$15,000 dollar transfer signify by saying Aye? Opposed? The money is transferred.

Motion carries on a unanimous voice vote.

Form 144

\$12 to \$15 hourly - Absentee Boards/Traveling Boards
\$135 to \$190 per Diem - Inspector
\$0 to \$50 per Diem - Inspectors Additional Board
\$110 to \$150 per Diem - Judges/Clerks
\$110 to \$165 per Diem - Judge with Travel
\$0 to \$50 per Diem - Election Training Compensation
\$0 to \$50 per Diem - Poll Worker on Call

Reason: Commissioner approved pay increase for Poll Workers

Mr. Whitten, Form 144 this is to address the pay increases that we addressed last year and the Commissioners then for this year took action at their meeting and Jessica do you want to talk a little bit about that?

Clerk Jessica Bailey, The absentee boards and traveling boards those depended on I'm guessing who you were and as to what you were getting paid we wanted to streamline it and make sure that everybody was paid the same amount and then as far as the poll worker pay all of those were in discussion last year. They were carried in to discussion in 2019 and the Commissioners approved them so that all the poll workers could have their increase.

Mr. Whitten, One question that I've got is I know that you are starting and you and I have talked about this.

Clerk Jessica Bailey, Yes.

Mr. Whitten, You had offered the opportunity for a split shift where instead of being there maybe sixteen (16) hours you have somebody that does eight (8) and somebody that does eight (8).

Clerk Jessica Bailey, Yes.

Mr. Whitten, How would they get paid?

Clerk Jessica Bailey, They will get half pay and it's only being offered as a pilot program in the clerk position.

Mr. Whitten, Ok, how is that going?

Clerk Jessica Bailey, One party choose to take advantage and so we have been able to include a lot more students and...

Mr. Rivas, Are students signing up for the half days?

Clerk Jessica Bailey, Yes absolutely.

Mr. Rivas, Can you explain why one party choose not to participate? Is there a reason?

Clerk Jessica Bailey, One chairman said that they were happy with the additional pay and wanted to only work full shifts.

Mr. Whitten, Isn't that something.

Mr. Poparad, You have enough workers I seen in the paper?

Clerk Jessica Bailey, Yes.

Mr. Poparad, Everything going to go smoothly next month?

Clerk Jessica Bailey, Yes,

Ms. Graham, How has it been going so far? Any problems with equipment or anything?

Clerk Jessica Bailey, No.

Ms. Graham, That's great.

Clerk Jessica Bailey, All of that is smooth we're bringing the equipment to every training class so they are able to see it. Of the three hour training an hour of it is spent on equipment and then they are able to touch it and see it.

Ms. Graham, No problems with the E-Poll books keeping up with the people?

Clerk Jessica Bailey, No not at all.

Ms. Graham, Ok.

Clerk Jessica Bailey, We're balancing the hopper every day and so everything is going smoothly with the E-Poll books.

Mr. Jessen, Do you have the approximate early voting numbers so far?

Clerk Jessica Bailey, Over five hundred (500) I want to say probably close to six hundred and fifty (650) by now.

Mr. Larson, Is a lot of that coming from the Duneland district for the school referendum?

Clerk Jessica Bailey, Yes Duneland and Portage are heavy. I think Hebron has seen maybe twenty (20) voters.

Mr. Whitten, Ok any other questions specific to this form 144 request?

Mr. Jessen, As we look at the pay increase and I know it varies by election and how many poll workers and that sort of thing that you have can you give me an approximate how many dollars it's going to cost additionally with these increases?

Clerk Jessica Bailey, For the Primary nothing we have enough to make the Primary.

Mr. Whitten, Vicki why don't you give us a quick shot at that?

Auditor Vicki Urbanik, We did a analysis, it was rough at the beginning but we think that they'll be enough in the appropriation to cover the full year but of course it all depends on the number of poll workers but it sounds like we are going to have a full board you know for all the precincts. So were going to do another analysis but we know that we'll have enough for the Primary and maybe even the General.

Mr. Jessen, The appropriation is there but still is the dollars increase.

Auditor Vicki Urbanik, Yes.

Mr. Jessen, So I'm asking what's the dollar amount of the increase?

Ms. Graham, Right.

Auditor Vicki Urbanik, I can get that for you we can run those numbers again.

Mr. Whitten, Well yes it's a dollar increase, but it's a dollar increase not having enough poll workers to having enough poll workers so there is that part of it too.

Mr. Larson, Now is this comparative to other counties our size where we are getting close to what we should be on this?

Clerk Jessica Bailey, We're above what we...

Mr. Larson, We are?

Clerk Jessica Bailey, Yes.

Mr. Larson, Ok good.

Mr. Simms, The other question that I've got is when you are doing these half day things...

Clerk Jessica Bailey, Yes.

Mr. Simms, All the workers...there is going to be double the workers because there is two people for that one shift but they are both being paid for the training right?

Clerk Jessica Bailey, Yes.

Mr. Simms, So if we have more half day people there is going to be an increase because two people are getting paid for training versus the one.

Clerk Jessica Bailey, Yes.

Mr. Simms, I just want to make sure that's included.

Clerk Jessica Bailey, Well we're also having an on call list so at 5:00 a.m. people will report and also at 11:00 a.m. people will report and those people will be paid for their training. If we use them they go out and they get paid as a poll worker and if we don't use them they will be paid a stipend for their time.

Ms. Graham, They'll be paid what?

Clerk Jessica Bailey, A stipend for their time.

Mr. Larson, And that's an advantage to having them trained because we have additional people in the pool then correct?

Clerk Jessica Bailey, Right.

Mr. Whitten, Yes it's better to have more and properly trained. Vicki?

Auditor Vicki Urbanik, To follow-up with that comment that is one of the variables that we did not take into account when we did our first analysis because I don't think it was formulated yet. We also don't know how many poll workers we are going to have on call so there are some variables, but I will say that when you look at all of these different categories in payroll that's going to make the poll worker payroll much more complicated than before because we have different categories now. But I will say that the Clerk's office has done a great job working with the Auditor's office getting everything organized to the point that we feel real comfortable that we are going to avoid the problems that we had last year with paying poll workers.

Mr. Whitten, Well that is great so maybe after the Primary if you are ready at our May meeting if not then our June meeting giving us sort of a detailed analysis of how it went with the costs and what your projection for the fall is.

Clerk Jessica Bailey, Absolutely.

Mr. Whitten, Ok.

Auditor Vicki Urbanik, We will probably pay sometime in June because the last payroll in May is Memorial Day weekend and we're already incredible tight.

Mr. Whitten, So in our June meeting just give us two things what it was for the primary and what your projection is for the fall.

Clerk Jessica Bailey, Ok.

Ms. Graham, I just have one more question do you have a head count on how many high school students volunteered for this?

Clerk Jessica Bailey, No I don't...I'm not sure.

Ms. Graham, Ok I just wondered.

Mr. Whitten, Ok with that are there any other questions? Can I get a roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Jessen	-	Yes
Mr. Larson	-	Yes

Mr. Whitten, There was a motion on this right?

Mr. Larson, I don't think we did.

Ms. Graham, Motion to approve.

Mr. Rivas, Second

Mr. Whitten, Thank you, let's start that roll call again.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes

Auditor Vicki Urbanik, 7 - 0

Mr. Rivas, You are doing a great job keep up the good work.

Clerk Jessica Bailey, Thank you.

Mr. Rivas, Good luck.

Mr. Whitten, Anything that you're encountering that is a stumbling block coming into the primary that you think we need to know? Do you need help from us anything like that? Is everything pretty good?

Clerk Jessica Bailey, Yes.

Mr. Rivas, The Election Board being very helpful?

Clerk Jessica Bailey, Yes.

Mr. Rivas, When is the next meeting?

Clerk Jessica Bailey, They are the third Thursday at 3 p.m.

Mr. Whitten, Awesome, thanks guys.

Veterans Services

Veterans Services Donation Fund - 4112-000-0012

Additional \$390 to 36100 Maintenance Agreements. Reason: Donations received to help cover copier overage from old maintenance agreement on old copier.

Mr. Whitten, Veterans additional \$390 to maintenance agreements donations received to help cover copier overage.

Mr. Larson, Motion

Ms. Graham, Second.

Mr. Whitten, Motion and a second any discussion? Roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes

Auditor Vicki Urbanik, 7 - 0

Director Jim Atkinson, Thank you very much.

Mr. Whitten, Have a good evening

Prosecutor

Prosecutor General Fund - 1000-000-0009

Reduction (\$6,534.50) to 32500 Returning Fugitives. Reason: Sheriff to take over Returning Fugitives Fund to process.

Prosecutor County User Fee Pre-Trial Fund - 2503-000-0009

Additional \$28,343 to 11100 Salaries
\$2,169 to 12100 FICA
\$13,035 to 12200 Medical/Life Insurance
\$3,175 to 12300 PERF

Reason: Appropriate for new employee authorized from Form 144 by Porter County Council in February 2019.

Mr. Whitten, Alright we have a couple of things here with the Prosecutor's. We've got a reduction of \$6,534.50 to Returning Fugitives the Sheriff is taking over returning fugitives fund to process and then we've got the Prosecutor User Fee Pre-

Trial Fund for the funding that we need to do to address what we approved in our last meeting. So shall we start with the Prosecutor general fund reduction?

Mr. Rivas, Motion to approve.

Ms. Graham, Second.

Mr. Whitten, There is s a motion and a second on the floor, any discussion?
Roll call.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes

Auditor Vicki Urbanik, 7 - 0

Prosecutor County User Fee Pre-Trial Fund - 2503-000-0009

Additional \$28,343 to 11100 Salaries
\$2,169 to 12100 FICA
\$13,035 to 12200 Medical/Life Insurance
\$3,175 to 12300 PERF

Reason: Appropriate for new employee authorized from Form 144 by Porter County Council in February 2019.

Mr. Whitten, Next is that User fee and string of additional Salaries, FICA, Medical/Life Insurance and PERF this is appropriate for the new employee authorized at our last meeting.

Mr. Rivas, Motion to approve.

Mr. Jessen, Second.

Mr. Whitten, We have a motion and a second on the floor, any discussion on this? Hearing none roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes

Auditor Vicki Urbanik, 7 - 0

Prosecutor Gary Germann, Is it always this easy?

(Laughter)

Mr. Whitten, Probably not, always come prepared...

Prosecutor Gary Germann, Probably not, I've been working on this all day...thank you.

(Laughter)

Sheriff

Sheriff General Fund - 1000-000-0005

Additional \$6,534.50 to 32500 Returning Fugitives. Reason: Sheriff's to take over Returning Fugitives Fund agreement with Prosecutor to have the Sheriff's Office responsible of payment of returning fugitives.

Additional \$3,400 to 36100 Maintenance Agreements. Reason: To restore line item from 1/22/18 Invoice Q-26803-4 reimbursed with check #3018 by HIDTA

Mr. Whitten, Sheriff we have an additional for the Returning Fugitives fund, what's your pleasure with that additional of \$6,534.50.

Mr. Larson, Motion

Mr. Jessen, Second.

Mr. Whitten, Motion and a second, roll call please.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes

Auditor Vicki Urbanik, 7 - 0

Additional \$3,400 to 36100 Maintenance Agreements. Reason: To restore line item from 1/22/18 Invoice Q-26803-4 reimbursed with check #3018 by HIDTA

Mr. Whitten, The other additional is to Maintenance Agreement to restore line item form invoice Q-26803-4 reimbursed with check #3018 by HIDTA.

Mr. Rivas, Motion to approve.

Mr. Larson, Second.

Ms. Graham, Second.

Mr. Whitten, Motion and a couple of second's any discussion on this? Hearing none roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Whitten	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes

Mr. Simms - Yes

Auditor Vicki Urbanik, 7 - 0

Sheriff User Fee Fund - 2505-000-0005

Additional \$7,511 to 11100 Salaries
\$575 to 12100 FICA
\$842 to 12300 PERF

Reason: Jail Matron difference covered for 2019

Form 144

\$0 to \$7,511 Jail Matron

Reason: To cover the difference of changing the Jail Sergeant to Jail Matron in 2019 (6/9/19 effective date)

Mr. Whitten, Sheriff's User Fee fund this in additional for Salaries, FICA and PERF for Jail Matron difference covered for 2019 and I think the Form 144 covers the same issue. What's your pleasure?

Mr. Larson, Motion.

Ms. Graham, Second.

Mr. Jessen, Second.

Mr. Whitten, Motion and a couple of seconds any discussion?

Mr. Rivas, What are you doing here?

Sheriff David Reynolds, A year or so ago I had a...well for years we've had a matron and I had a personnel issues and to be honest with you instead of dealing with the position or dealing with the person I deal with I eliminated the Matron position. She is since gone and I have a new girl who is a Sergeant in our jail basically assuming all the duties that the prior Matron did that we assigned to her. It says by statue I can have a Matron, obviously at this point it's up to you whether you want to give it back to me or not. That's what I'm doing and I'm taking the money out of a different line item to do it and then what I am going to try to do is in the Fall when you figure out how much money you have in your fund to give for raises these...obviously she wouldn't get a raise but what I'd like to do is approach you and talk to you about restructuring the Jail staff of which we never did. We did the Merit about three or four years ago and its fine, I mean you guys really did a tremendous job for me on the Merit side but we kind of ignored the Jail. And what I want to do since I have had such a turnover in the Jail, since I've been back I think I have hired almost ninety (90) people in the Jail. But from the Corporals on up they have basically stayed and what I want to do is approach you and come up with a proposal from Corporals on up which would when this is all said and done it will all work, it will be more equitable for the Jail staff. So that's what I'm kind of...

Mr. Rivas, You said you hired ninety (90) people?

Sheriff David Reynolds, In the Jail.

Mr. Rivas, That's because of the turnover?

Sheriff David Reynolds, It's turnover mainly because I hire people in the jail who mostly have college degrees...they all have military most of them and college. We hire, I mean I hired probably the last twelve people on the merit side have come directly from the Jail. Portage hires them from my Jail, Michigan City, LaPorte and the State Police I'm the training ground for the region on the Merit side. Which the only other option would be not to hire the caliber of the people that I have been hiring in the Jail but then that's not the right way to do it either so I understand we know that there is a lot of training but I'm also hiring good people.

Mr. Whitten, So Vicki could you tell me what's in that fund I'm just curious?

Auditor Vicki Urbanik, Yes the cash balance is \$107,737.96.

Mr. Whitten, Ok.

Mr. Rivas, Did I miss this...why right now Sheriff with this change?

Sheriff David Reynolds, Well because I think it would just be easier for me to argue in six months of the restructure and I have the money. So I am not asking for the money from you I'm just asking to transfer the money and then come back in a couple months with a proposal for the whole Jail staff.

Sheriff Comptroller Edie Hahn, She also does a lot more work than just the Sargent position.

Mr. Whitten, Hold on a second...Bob?

Mr. Poparad, You are not required to have a Matron?

Sheriff David Reynolds, Yes, but...

Mr. Poparad, You are or you aren't?

Sheriff David Reynolds, No I'm not required.

Mr. Poparad, I thought that...

Sheriff David Reynolds, By statute I'm not in violation of the law by not having one but the law says I can appoint a Matron and appoint a Chief and that's what I can do.

Mr. Poparad, I thought we had to have a Matron for the women?

Mr. Jessen, How long have we been without a Matron?

Sheriff Comptroller Edie Hahn, Not quite a year I don't think.

Sheriff David Reynolds, Not quite a year. It's just that I come in and I see what she does every day and it just not...

Sheriff Comptroller Edie Hahn, She's doing more.

Mr. Poparad, Because the Matron if I remember had to be tied to a First Class Patrolman?

Sheriff David Reynolds, Yes by salary.

Mr. Whitten, But we're tying it to the Jail Sargent right now or no...

Sheriff Comptroller Edie Hahn, No we're tying it below a First Class.

Mr. Poparad, How is the Jail Sargent compared to a First Class Patrolman?

Sheriff David Reynolds, Well it's about \$7,500 dollars difference.

Sheriff Comptroller Edie Hahn, About \$14,000 dollars for a year.

Mr. Poparad, I'm sorry I can't hear you.

Sheriff Comptroller Edie Hahn, \$14,000 dollars difference for a year. The \$7,500 we're asking for is because we are going to start this in June.

Mr. Poparad, The Jail Sargent makes \$14,000 dollars a year less than a First Class Patrolman?

Sheriff David Reynolds, Yes.

Mr. Poparad, Ok.

Sheriff Comptroller Edie Hahn, No wait a minute...

Sheriff David Reynolds, Yes.

Sheriff Comptroller Edie Hahn, Oh alright.

Sheriff David Reynolds, That's about right because we're doing half.

Sheriff Comptroller Edie Hahn, Well he's asking Jail Sargent or Patrol Sargent.

Sheriff David Reynolds, Not a Patrol Sargent a First Class Patrol.

Mr. Whitten, So we are giving a raise to the Jail Matron to \$14,000 dollars? The person that you've had in there doing the Matron's job you're giving them a \$14,000 raise.

Sheriff David Reynolds, Right.

Mr. Whitten, What's your pleasure guys any other thoughts or discussion? Bob anything more on this?

Mr. Poparad, Well are we bringing them up to the Matron's? Is the Sargent going to be getting the same pay as the Matron?

Sheriff David Reynolds, Yes.

Sheriff Comptroller Edie Hahn, Well she'll become the Matron.

Sheriff David Reynolds, By statue yes.

Mr. Poparad, Oh so you're going to bring the Matron back.

Sheriff Comptroller Edie Hahn, Yes.

Sheriff David Reynolds, I want to bring the Matron back.

Mr. Whitten, He's bringing the position back that's what's happening.

Mr. Poparad, Ok it's been unfilled right now.

Mr. Whitten, Well he has kind of had it filled with someone doing the duties and what he's saying is now I want to call that person a Matron since they are doing all the Matron's job.

Mr. Poparad, Right.

Mr. Whitten, And I want to pay them appropriately.

Mr. Poparad, But don't we have a salary for the Matron for this year for the last year's budget?

Sheriff Comptroller Edie Hahn, No.

Mr. Whitten, We cut it, he took it out.

Mr. Poparad, Because you got rid of the Matron last year?

Sheriff Comptroller Edie Hahn, Yes.

Mr. Poparad, Ok.

Ms. Graham, What was the salary when they were cut?

Mr. Poparad, Same as the First Class Patrolman.

Mr. Whitten, Hold on a minute...what was the salary? So what are we proposing to do here compared to what the Matron's salary was before is it the same?

Sheriff Comptroller Edie Hahn, No it's more right now, it's more.

Mr. Whitten, So what was it before Vicki?

Auditor Vicki Urbanik, I don't have the Salary Ordinance readily available.

Sheriff David Reynolds, Well it's without the raise, whatever the raise is.

Sheriff Comptroller Edie Hahn, It was...

Sheriff David Reynolds, It was 4% less.

Mr. Poparad, So She is going to do the duties of the Matron but get the pay of a Sargent.

Sheriff Comptroller Edie Hahn, She is doing it now.

Sheriff David Reynolds, She is...it's reversed she is a Jail Sargent doing the duties of a Matron.

Mr. Poparad, Ok but the Matron's salary has been cut because we cut it last year.

Mr. Whitten, Yes but I think the question was I think...it's one thing to put the Matron's position back so I want to pay this person to be the Matron, whatever the Matron's salary was plus 4% if that's correct?

Sheriff David Reynolds. Right

Mr. Whitten, It's another thing to say I want to make this person the Matron and give them a raise more than they would have gotten before as the Matron with the 4% raise. So it's one thing for you to say let's replace the position and pay this lady to do the job that she's doing. It's another thing to say I want to do that plus give her a raise out of budget time.

Mr. Jessen, How much was the Matron making versus how much do we want her to make.

Mr. Whitten, Right so do you think it's the same as it was plus the 4%?

Sheriff David Reynolds, Plus the 4%...

Sheriff Comptroller Edie Hahn, Right I believe and I don't want to say for sure without having a Form 144 in front of me, I believe it was about \$49,500 dollars that's without the 4% raise. But I don't have the Form 144.

Mr. Jessen, And is that from what it was Eddie? To what...

Sheriff Comptroller Edie Hahn, Well it was before the 4% raise.

Mr. Jessen, Right.

Mr. Whitten, So if we grant this what would this person be making?

Sheriff Comptroller Edie Hahn, Afterwards?

Mr. Whitten, Yes.

Sheriff Comptroller Edie Hahn, \$58,000.

Mr. Jessen, So substantially more than the previous Matron?

Sheriff Comptroller Edie Hahn, Yes.

Mr. Poparad, That's a big raise in the middle of the year.

Mr. Whitten, So it's not the Matron's salary plus 4%.

Sheriff Comptroller Edie Hahn, It's more than that.

Mr. Whitten, Where did you come up with that number just out of curiosity? Is that what they make elsewhere?

Sheriff David Reynolds, It's by statute you are supposed to get what a First Class Patrolman does.

Sheriff Comptroller Edie Hahn, But that was too high so we put it down a little bit.

Mr. Poparad, I didn't know that you have a choice on that?

Ms. Graham, So you changed...

Mr. Poparad, Wait a minute, you just said that you backed it off...you sat here about ten years ago saying we had to pay them the exact same.

Mr. Whitten, So let me ask you this question? Sylvia what were you going to say?

Ms. Graham, I was going to ask the question along the same line as what Bob was asking.

Mr. Whitten, (Inaudible) Bob?

Mr. Poparad, I was told that you had to pay the same because there was a discrepancy a few years ago.

Sheriff David Reynolds, (Inaudible)

Sheriff Comptroller Edie Hahn, I think probably what happened is that we restructured the Patrol.

Mr. Poparad, No, I'm talking about...

Sheriff Comptroller Edie Hahn, We...

Mr. Poparad, I'm not done, sheriff you sat here a few years ago and told me that the Matron was not being paid as the First Class Patrolman and by law we had to pay them that. That is what you told us.

Sheriff David Reynolds, Are you sure?

Mr. Poparad, Yes because I question you that she was being underpaid you actually gave us the law and this was two terms ago.

Ms. Graham, Do we need to just table this position?

Mr. Poparad, I'm not adverse into bringing the Matron up. That would be it that's the rub here.

Mr. Jessen, My specific question would be what was the Matron making before when we had the position versus to what we're are proposing today? How much is the difference and I not sure that we're prepared to answer that specifically.

Sheriff Comptroller Edie Hahn, Well I think it's the \$49,000.

Mr. Larson, If it was \$49,000 it would be \$52,460 with the 4%.

Sheriff Comptroller Edie Hahn, \$49,500 is what I believe it was.

Mr. Jessen, That's what it would have been.

Sheriff Comptroller Edie Hahn, That's what it was last year.

Mr. Whitten, Now you said it was \$49,000 plus the 4% raise would have put her at \$52,000?

Mr. Larson, Yes.

Ms. Graham, And what are you asking for?

Sheriff Comptroller Edie Hahn, \$58,000

Mr. Jessen, So \$6,000 dollars more than the previous Matron?

Sheriff Comptroller Edie Hahn, Right.

Mr. Simms, But that's for a half of a year right?

Mr. Larson, No that's the total.

Mr. Simms, This is for the remainder of the year.

Sheriff Comptroller Edie Hahn, Yes.

Mr. Simms, So it will be \$12,000 for a full year?

Mr. Larson, \$14,000 dollars

Mr. Simms, \$14,000 dollars.

Mr. Jessen, And are the duties dramatically different?

Sheriff David Reynolds, I think she has got more duties then the previous...

Sheriff Comptroller Edie Hahn, She does.

Mr. Jessen, Do you have a job description change?

Sheriff David Reynolds, Yes.

Sheriff Comptroller Edie Hahn, The job description didn't change just the person we had in there was not capable of...

Sheriff David Reynolds, Wasn't doing her job.

Sheriff Comptroller Edie Hahn, Wasn't doing it enough and it was...and when she came in now she has improved all that and working a whole lot harder than the previous one did.

Mr. Poparad, I'll make a motion to take her to the \$53,000 whatever that number is \$49,500 plus the 4% and then will do the rest at budget time.

Mr. Whitten, There is already a motion on the floor.

Mr. Larson, There is so I'd have to retract it.

Mr. Rivas, A motion and a second.

Mr. Whitten, So before you can make your motion there is a motion and second on the floor.

Mr. Poparad, Oh I'm sorry I didn't know that I thought we were...

Ms. Graham, Could you repeat that?

Mr. Whitten, Do you want to withdraw your motion at this time? Or amend it?

Mr. Larson, Sheriff could we amend that to agree to that salary this year and then address the rest the 4% increase on what they were paid before? Would that be agreeable?

Sheriff David Reynolds, Yes.

Mr. Whitten, So you are talking about \$52,000 roughly?

Mr. Larson, Yes.

Mr. Whitten, Whatever that turns out to be?

Sheriff Comptroller Edie Hahn, You mean the \$49,500 plus 4%?

Mr. Whitten, Plus the 4%.

Sheriff Comptroller Edie Hahn, Yes.

Mr. Whitten, Does the second concur with that amended motion whoever the second was?

Mr. Rivas, It was down there somewhere.

Ms. Graham, Oh yes.

Mr. Whitten, Who made the second?

Ms. Graham, I'll make the second to amend it.

Mr. Whitten, Is that your motion then Jeff...your amended motion?

Mr. Larson, If that's agreeable to the Sheriff I think that's completely reasonable then.

Mr. Whitten, We have a motion and a second so let's get a roll call.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes

Mr. Whitten - Yes

Auditor Vicki Urbanik, 7 - 0

Sheriff Comptroller Edie Hahn, And I can verify that also.

Mr. Whitten, Yes we'll get that.

Sheriff Comptroller Edie Hahn, As to what it was I will get the accurate amount Form 144 amount.

Mr. Whitten, Sounds good.

Porter County Highway Interdiction Team (PCHIT) - 4925-000-0005

Additional \$77,000 to 44200 Motor Vehicles. Reason: Two Vehicles with Lighting

Additional \$31,000 to 45400 Other Equipment. Reason: Tru-Narc with 5yrs warrant, Tru Narc Solution Kit Equipment identification of Heroin and special narcotics. Initial funding (up to \$110,000) coming from Attorney General through Indiana Drug Enforcement Associations Highway Interdiction Team (HIT) Program. This is to start a Porter County Highway Interdiction Team (PCHIT) with Sheriff's Dept., Valpo PD, and Portage PD.

Mr. Whitten, So we've got Porter County Highway Interdiction Team \$77,000 to Motor Vehicles for two vehicles with lighting. An additional \$31,000 to Other Equipment for all kinds of cool stuff for the vehicles, what's your pleasure?

Mr. Poparad, I'll make the motion.

Mr. Whitten, On both additionals?

Mr. Poparad, Both additionals.

Ms. Graham, Second.

Mr. Whitten, And a second, discussion? So to be clear as we are embarking on these things with Valpo PD and others we own the vehicles?

Sheriff David Reynolds, We own the vehicles.

Mr. Whitten, That's awesome.

Mr. Larson, Are they pitching in a percentage or is there some grant money flowing through that that we can use?

Sheriff David Reynolds, This money is coming from IDEA which is coming out the Attorney General's office, but we are supplying the vehicle which it is in our name.

Mr. Larson, Ok

Sheriff David Reynolds, But we'll have our agreement with Portage mainly because Valpo has already got a car. But we're putting a camera in the car, a camera on the officer then we will have an agreement on the seizures of how it will be split.

Sheriff Comptroller Edie Hahn, A third, a third and a third as long as they are in the unit.

Mr. Larson, Ok.

Sheriff Comptroller Edie Hahn, They can't be out of the unit, one of the other agencies be out of the unit and get money. They have to be in it...

Mr. Whitten, Any other questions or concerns with this? Roll call please.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes

Auditor Vicki Urbanik, 7 - 0

Sheriff Comptroller Edie Hahn, I might be back next month.

Mr. Larson, Can I ask you guys a question? These are the only three departments that have signed on with that? No one else has agreed to it?

Sheriff Comptroller Edie Hahn, (Inaudible)

Assessor

Reassessment Fund - 1188-000-0008

Transfer \$300.27 from 39500 Contractual Services to 44100 Office Equipment over \$100. Reason: PTABOA needs updated recording equipment and storage of Data – Total cost \$3,300.27 only \$3,000 in line item. Items purchased recommended by IT.

Mr. Whitten, Assessor we have a transfer of \$300.27 from Contractual Services to Office Equipment over \$100 PTABOA needs updated recording equipment and storage of data.

Ms. Graham, Move to approve

Mr. Jessen, Second.

Mr. Whitten, We have a motion and a second on the floor, any discussion?

Mr. Rivas, What is it? What do you need \$300 dollars for?

Mr. Whitten, I just told you what he needs this for.

Mr. Rivas, Really...

Mr. Whitten, PTABOA needs updated equipment and storage for data the total cost is \$3,300.27 and there is only \$3,000 dollars in the line item.

Mr. Rivas, Items purchased was recommended by IT

Assessor Jon Snyder, This was kind of a emergency situation. I'm sorry am I not sure of the rules.

Mr. Rivas, Who has the floor?

Mr. Whitten, You have the floor Councilman Rivas.

Mr. Rivas, I appreciate that.

Assessor Jon Snyder, So we had a camera for PTABOA that we used that broke.

Mr. Rivas, So you guys are recording now with PTABOA?

Mr. Graham, Yes

Assessor Jon Snyder, So we talked to IT about replacing it and with something that has good quality. We eat up a lot of memory because of our sets of recordings that we have to keep indefinitely. We can't destroy these because they are not transcribed.

Mr. Rivas, Usually IT keeps it

Assessor Jon Snyder, Yes it's internal but it's using IT's servers so we had to buy an additional...something that's call a NAS (Network Attached Storage) box to store it separately from the server if I am explaining that right. It was expensive and what I did was I went over the \$3,000 dollars and in fact I'm going to have to come back because this wiped out my line for the whole year. Obviously this was a purchase that we had to do and we have to buy cameras for field agents and things like that so I am going to have to come back. I just wanted to get this IT thing cleared out first.

Mr. Larson, Well Dan added a room on to his house so you can assess that...

(Laughter)

Mr. Whitten, No...I don't do home improvements.

(Laughter)

Assessor Jon Snyder, (Inaudible)

Mr. Whitten, Alright so the transfer has a first and second on the floor any other questions? Did you get your answer?

Mr. Rivas, I am covered.

Mr. Whitten, Ok you are good, all in favor signify by saying Aye? Opposed?

Motion carries on a unanimous voice vote.

Mr. Rivas, See you next month.

Parks and Recreation

Parks General Fund - 1000-000-0803

Additional \$22,365 to 45400 Other Equipment. Reason: Mower and RTV purchase.

Mr. Whitten, Let get to Parks we have got an additional \$22,365 to Other Equipment for Mower and RTV purchase. We've got Parks Operating additional \$3,307.50 to Contractual for legal services and then we've got the EDU Center additional \$216,041 to Contractual Services. So let's start with the additional \$22,365 for the Mower and RTV purchase what's your pleasure?

Mr. Rivas, Motion for discussion, why are we coming for an additional out of the General Fund this early?

Ms. Graham, Second.

Parks Superintendent Walter Lenckos, So Vicki stop me if I get the timeline wrong. Unfortunately this is going back to 2018 again we had attempted to pay for the purchase out of our maintenance and repair line item once we submitted the voucher we found out that it needed to be coming out of a different line item and by the time we resubmitted it was past the time that we could pay the 2018 bills.

Mr. Larson, Was that back in November or December Walter?

Parks Superintendent Walter Lenckos, Yeah November or December correct.

Mr. Whitten, So we have the mower?

Parks Superintendent Walter Lenckos, Correct

Mr. Whitten, And the RTV?

Parks Superintendent Walter Lenckos, Correct.

Mr. Whitten, When did we get those things?

Parks Superintendent Walter Lenckos, We took possession of them by the end of the year I believe.

Mr. Whitten, Vicki do you have anything to add to this?

Auditor Vicki Urbanik, (Inaudible)

Mr. Whitten, Ok any other questions?

Mr. Larson, Are we just looking at the one item?

Mr. Whitten, We are just looking at this one. Do you have a question Bob?

Mr. Poparad, We are going to do one at a time?

Mr. Whitten, That's all that's on the floor right now. Any other questions about this mower that we've had and not paid for four months?

Mr. Larson, We better pay for it.

Mr. Whitten, This free mower.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes

Auditor Vicki Urbanik, 7 - 0

Park Operating Fund - 1179-000-0803

Additional \$3,307.50 to 39510 Contractual Attorney. Reason: Appropriation for legal services.

Mr. Whitten, Ok Parks Operating additional \$3,307.50 to Contractual for appropriation for legal services, what's your pleasure?

Ms. Graham, Did we win?

Parks Superintendent Walter Lenckos, Ongoing matter.

Mr. Whitten, Can I get a motion?

Mr. Simms, So moved.

Mr. Whitten, We have a motion is there a second?

Ms. Graham, Second.

Mr. Whitten, And a second, discussion?

Mr. Jessen, Do you want to explain that a little bit Walter?

Parks Superintendent Walter Lenckos, Sure to the extent that I can the Park Board is engaged in ongoing litigation due to an incident at the Park with one of our partners years ago the Park Board elected I believe it was in 2017 to bifurcate the defense from our partner that kick in what was generally referred to as the extraordinary clause with the contract with our attorney so then he bills the Park Board at the hourly rate that is stipulated in the contract.

Mr. Whitten, What do you have in that line item?

Parks Superintendent Walter Lenckos, Nothing right now this is dipping into my contingency fund for the year.

Mr. Whitten, What do you budget for contractual attorney a year?

Parks Superintendent Walter Lenckos, On a annual basis we have a contract with Blachly, Tabor, Bozik & Hartman that gets agreed upon prior to the year so I think this year in the General fund it's like \$13,000 dollars maybe somewhere round about \$12,000 something. When I presented this to the Park Board I asked specifically that we get billed on no less than a quarterly basis. What I don't want to have happen is that we get to November and there is some \$15,000 - \$20,000 dollar bills. So this represents January through March, I ask the Park Board to contemplate how they wanted to do this? We could of course ask for an additional out of the General fund but we do have a contingency in our Non-Reverting fund so their pleasure was to take that route that's why I am here tonight.

Mr. Jessen, So these are legal fees from January to March?

Parks Superintendent Walter Lenckos, Correct.

Mr. Jessen, On a Park Board matter that our Park Board attorney is handling?

Parks Superintendent Walter Lenckos, Correct.

Mr. Jessen, Over and above what they do for the Park?

Parks Superintendent Walter Lenckos, Correct.

Mr. Whitten, Ok, mom was right I should have become an attorney. Can I get a roll call?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Poparad	-	Yes
Mr. Rivas	-	No
Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes

Auditor Vicki Urbanik, 6 - 1

Parks Shf EDU Center - 4919-000-0803

Additional \$216,041 to 39500 Contractual Services. Reason: Design, engineering, construction of Horten Children's Education Center at Sunset Hill Farm County Park

Mr. Whitten, Then we've got the EDU Center additional \$216,041 to Contractual Services to Design, engineering, construction of Horten Children's Education Center at Sunset Hill Farm County Park

Mr. Poparad, I'll make the motion to get into discussion.

Mr. Rivas, Second.

Mr. Whitten, Motion to approve with a second, discussion?

Mr. Poparad, Is that a hard number? Do you have firm numbers on this?

Parks Superintendent Walter Lenckos, That's what we have currently sitting in the fund.

Mr. Poparad, Right.

Parks Superintendent Walter Lenckos, No I anticipate that there is going to be additional money that the Foundation is going to be handing over to Park Board and after that there will be additional appropriations that we will be requesting. We are hoping that we get to a point that once the building is finished there will be other things that we will do to the building like AV, wireless, some signage on the building so those will be additional appropriations that will be coming later.

Mr. Poparad, Do have any idea of the total costs?

Parks Superintendent Walter Lenckos, The do not exceed costs for \$470,000 dollars. Between the land and water grant which is \$200,000 and the funding that the Foundation raised and we are over that amount so we have funding beyond what the total cost to be.

Mr. Poparad, For the building and everything?

Parks Superintendent Walter Lenckos, Correct, yes absolutely.

Mr. Whitten, Any other questions Bob?

Mr. Larson, How was the construction did it come in under budget or how is it so far?

Parks Superintendent Walter Lenckos, So far it's good we had our first change orders at the end of the year but that was at our request. We had the opportunity to connect the old farm house and the maintenance garage to the sewer system, so the Park Board took that out of the remaining funds that we had from 2018 the Park Board is going to discuss tomorrow night. We finally and I am surprised it took this long quite frankly we found bad soil that needs to be remedied to the parking lot so there is a change order that they just received last week to try to fix that but again our...the excess that we raised is in excess of what the costs of that should be and we're ninety percent of completion of the building at this point.

Mr. Whitten, Is that Park Board bill been signed into law do you know yet that could change the makeup of the Park Board?

Parks Superintendent Walter Lenckos, I do not know the last update that I got was that it passed through the House but that was like a month ago.

Mr. Whitten, I only asked because if that finds its way into law we have to take action on that.

Mr. Larson, For two members right?

Mr. Whitten, One. We maintain our two, I think the Commissioners then get two and the fifth one is up to us.

Mr. Poparad, Is that for next year?

Mr. Whitten, I think there is a time period that we have to do it in. Alright any other questions on this particular topic? None roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Rivas	-	Yes
Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes

Auditor Vicki Urbanik, 7 – 0

Parks Superintendent Walter Lenckos, Thank you

Development and Storm Water

Plan Commission

Cumulative Bridge Fund - 1135-000-0079

Transfer \$1,000 from 36600 Safety to 33200 Legal Notice. Reason: To publish public notices for Invitation to Bid for bridge improvements projects.

Transfer \$1,000 from 36600 Safety to 33400 Advertising. Reason: To pay for Project Manager job postings.

Plan Commission Fund - 1180-000-0079

Transfer \$400 from 21100 Office Supplies to 23500 Building Maintenance Supplies. Reason: To pay for window tinting for the glass in 3 office doors.

Mr. Whitten, Plan Commission, a Cumulative Bridge fund transfer for \$1,000 and another one for \$1,000 dollars and a Plan Commission transfer for \$400 dollars.

Mr. Larson, Motion

Mr. Whitten, We have a motion.

Mr. Poparad, I'll second it.

Mr. Whitten, Alright any discussion on this? This is pretty mundane and straightforward all in favor on the three transfers signify by saying Aye? Opposed? Transfers are approved.

Motion carries on a unanimous voice vote.

Storm Water Assistant Director Kristi Marasco, Thank you.

Mr. Whitten, Have a good night.

Mr. Rivas, Is it your office that is getting tinted windows?

Storm Water Assistant Director Kristi Marasco, Well actually they are not tinted they are frosted for in the back and the meeting room.

Highway

Motor Vehicle Highway Fund - 1176-000-0530

Transfer \$225,000 from 23620 Bituminous to 23600 Aggregate. Reason: For purchase of aggregates for our chip and seal program.

Mr. Whitten, Highway \$225,000 dollars from Bituminous to Aggregate for the purchase of aggregates for our chip and seal program. What's your pleasure with this one?

Mr. Larson, Motion

Mr. Jessen, Second

Mr. Whitten, Motion and a second, what questions do you have of this request?

Ms. Graham, No questions but I really want to commend you for the good job that you are doing.

Highway Supervisor Rich Sexton, Thank you.

Ms. Graham, You are very transparent giving us a lot of information keeping us informed.

Highway Supervisor Rich Sexton, We'll keep up the reports that's no problem.

Ms. Graham, Very good.

Mr. Whitten, That's good.

Highway Supervisor Rich Sexton, I can explain the chip and seal reason.

Mr. Whitten, Go ahead.

Highway Supervisor Rich Sexton, Let me just explain why because some people think that you are taking away from paving...well we are really not because we originally did the budget back in June and we didn't know that we were going to get our own chip and seal equipment so we kind of left aggregate budget alone. With this transfer we will be doing fifty (50) plus miles of chip and seal this year and last year we did twenty-six (26) miles.

Ms. Graham, That's great.

Highway Supervisor Rich Sexton, So we are going to double that and as you can see from this we have a very good coverage from the map that I've given you all. All the roads need some kind of preservation, about a one hundred and twenty (120) miles of preservation this year.

Mr. Whitten, Alright that's great.

Mr. Larson, How is the new machine?

Highway Supervisor Rich Sexton, Yes we used at the Expo Center Monday morning we will probably use it next week sometime I will update you guys to that on Friday. We will be up north we found a bunch of roads that the DNR...we thought we didn't have the roads past their signs well it turned out that we had a bunch of DNR roads that are ours that we've gone through both sides the engineers and everything points to them being our roads so we will be up on (inaudible) and Tremont using it up there too.

Mr. Whitten, Any other questions on this?

Mr. Rivas, Portage Township up there in the north.

Mr. Whitten, Ok all in favor of the transfer signify by saying Aye? Opposed? The Aye's have it.

Motion carries on a unanimous voice vote.

Highway Supervisor Rich Sexton, Thank you very much.

Mr. Rivas, Thank you and keep up the good work too.

ITS

ITS General Fund - 1000-000-0106

Transfer \$20,704.92 from 45100 Data Processing Equipment to 36100 Maintenance Agreements. Reason: Microsoft Operating System Subscription

Mr. Whitten, ITS General fund transfer \$20,704.92 from Data Processing to Maintenance Agreements for Microsoft Operating System.

Ms. Graham, Motion to approve.

Mr. Whitten, We have a motion is there a second?

Mr. Larson, Second.

Mr. Whitten, Motion and a second, discussion? It's pretty straightforward all those in favor signify by saying Aye? Opposed? The Aye's have it.

Motion carries on a unanimous voice vote.

ITS Director Don Wellsand, Thank you.

Mr. Whitten, Have a good evening.

Second Reading

Mr. Whitten, Second reading please.

Auditor Vicki Urbanik,

Whereas it has been determined that it is now necessary to appropriate more money than what was appropriated in the annual budget. Therefore be it ordained resolved by the Porter County Council of Porter County Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified subject to the laws governing the same

General Fund

Sheriff	1000-32500-000-0005	Returning Fugitives	\$	6,534.50
Sheriff	1000-36100-000-0005	Maintenance Agreements	\$	3,400.00
Prosecutor	1000-32500-000-0009	Returning Fugitives	\$	(6,534.50)
Parks	1000-45400-000-0803	Other Equipment	\$	<u>22,365.00</u>
			\$	25,765.00

Parks Operating Fund

Parks Operating	1179-39510-000-0803	Contractual Attorney	\$	3,307.50
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County User Fee – Pre-Trial Fund

County User Fee – Pre Trial	2503-11100-000-0009	Salaries	\$	28,343.00
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County User Fee – Pre Trial	2503-12100-000-0009	FICA	\$	2,169.00
County User Fee – Pre Trial	2503-12200-000-0009	Medical/Life Insurance	\$	13,035.00
County User Fee – Pre Trial	2503-12300-000-0009	PERF	\$	<u>3,175.00</u>
			\$	46,722.00

County User Fee Sheriff - Fund

County User Fee – Sheriff	2505-11100-000-0005	Salaries	\$	7,511.00
County User Fee – Sheriff	2503-12100-000-0005	FICA	\$	575.00
County User Fee – Sheriff	2503-12300-000-0009	PERF	\$	<u>842.00</u>
			\$	8,928.00

Veterans Donation Fund

Veterans Donations	4112-36100-000-0012	Maintenance Agreements	\$	390.00
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MOH Manage Fund

MOH Manage	4915-33400-000-0175	Advertising	\$	38,120.04
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Parks Sheriff EDU Center Fund

Parks SHF EDU Center	4919-39500-000-0803	Contractual Services	\$	216,041.00
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PC-Sheriff Hwy Interdiction Fund

PC-Sheriff Hwy Interdiction	4925-44200-000-0005	Motor Vehicles	\$	77,000.00
PC-Sheriff Hwy Interdiction	4925-45400-000-0005	Other Equipment	\$	<u>31,000.00</u>
			\$	108,000.00

And that concludes second reading.

Mr. Whitten, Can I get motion on the second reading?

Mr. Poparad, Motion.

Mr. Whitten, We have a motion is there a second?

Mr. Larson, Second.

Mr. Whitten, Roll call please

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Simms	-	Yes
Mr. Whitten	-	Yes
Ms. Graham	-	Yes
Mr. Jessen	-	Yes
Mr. Larson	-	Yes
Mr. Poparad	-	Yes
Mr. Rivas	-	Yes

Auditor Vicki Urbanik, 7 - 0

Attorney’s Report

Mr. Whitten, The attorney’s report, we don’t have any our attorney was called away to get his kid expectantly.

Any other matter that may properly come before the Council

- **IV-D Office**

(Council approval for payments for Gariup Construction - 2 for a total of \$79,024 and Larry Miller Door & Glass 1 for \$1,695)

Mr. Whitten, Any other matter that may properly come before the Council, before we get into Soil and Water the one thing that I wanted to bring up which is probably buried in you packet somewhere. We placed into our budget when we anticipated moving the IV-D building we placed into our County Council budget roughly \$90,000 dollars I think Vicki...to pay for the remodeling cost of moving IV-D over to the old jail building and I have been presented with bills to pay. We have the funds it doesn't require anything but I just wanted to make sure that everybody understood what we were doing before I signed off on these invoices. It looks like from Gariup Construction for \$79,024 dollars and Larry Miller Door & Glass for \$1,695 dollars this takes us a little north of \$81,000 almost \$82,000 dollars. I think we had \$90,600?

Auditor Vicki Urbanik, Yes.

Mr. Rivas, Do we need to do anything?

Mr. Whitten, We don't need to take any action I just wanted to before I signed off on that kind of invoice I wanted you guys to know what we were doing.

Ms. Graham, Thank you.

Mr. Whitten, Any questions about that? I think we anticipate this at some point so were good. Alright awesome and then Soil and Water brief presentation.

- **Soil and Water Presentation – Annual Report**

(Porter County Soil & Water Received an Award from Indiana State Association of Soil & Water Conservation Districts for their water quality study on the East Branch of the Little Calumet.)

Mr. Whitten, How is it going?

Soil & Water Michelle Benson, Good thanks for having us this evening, I'm Michelle Benson for those of you who are new to the Council. I'm the Administrator Educator for Soil and Water. I'm not here to ask for any money because I promised you last fall that I wouldn't be back to ask for any more money. So tonight our Vice Chairman Keith Gustafson unpaid supervisor is going to take the lead and share a little bit of our annual report. You have a copy in front of you so that you can kind of follow along

Soil & Water Keith Gustafson, Thank you I've been on the board for about 30 years and at this time we've got the best group to work with that we've ever had. There is more farmers coming into the office, there is more kids being address at the school level that Michelle visits it's between 9,000 to 10,000 kids a year. She even gets Farmers from the community to work with the kids about 1,500 kids from the second grade and has a nice program that they can plant seeds and visualize the difference what soybean oil does to cocoa and so forth. It's amazing how sharp these second graders are.

Our office consists of three different departments. We have a Federal Agency and the Federal Agency has one part-time employee he shares his time with Porter County and Lake County and they pay for our telephone, they pay for our computer, they pay for our rent and so forth so Soil & Water has or Porter County has no expense when it comes to that. A number of years ago they decided they wanted to charge the Soil & Water something and that has since left the arena at this time. So this last year being 2018 the programs that the Federal Government had in Porter County brought

\$579,125 dollars back to Porter County in taxes that were paid to the Federal Government. And that consists of a number of projects the biggest one is Equip which farmers participate in and they also pay. It's not a 100% program for the landowners it's a shared program and it goes clear down to the fact that some people need help with evasive species and woods and things like that. Our board consists of five Supervisors and then we have Associate Supervisors and then we have two office staff. Michelle has been there since the early 2000's and this last year we hired a new fellow by the name of Jared O'Brien, he took Harvey Nix's place and it's a world of difference. As Michelle said we won the award for water testing program.

Soil & Water Michelle Benson, Here you go.

Mr. Witten, Let's show the award.

Soil & Water Keith Gustafson, In 2016 we were able to join forces with the Department of Interior, the National Park Service, Indiana Dunes National Lakeshore and the United State Geological Survey to test water in east branch of the Little Calumet River. The reason that we wanted to test the water was in 2012 we attended a meeting that was run by the State Association that said that there was an issue with E-coli in the Little Calumet River and it was caused by livestock, primarily cattle. And with the encouragement of the farmer and the County we started looking for someone to test water. We finally got the National Park Service to help us out and in the three years that they have helped us we have paid \$22,744.74 in supplies and in labor and in the time that the Park Department put into the program amounted to about \$264,000 dollars and the biggest finding that they found was E-coli and when the Geological Survey got involved in it they could tell what species the E-coli came from and it is coming from failed septic systems.

When we were notified in getting this award they wanted to have a meeting from the State Association up here in Porter County and so Michelle got us an opportunity to have the meeting at Lake Michigan at the River Walk. At that meeting just like you folks get our invitations to all the meetings we invited the State Representatives and Senators and so forth. Mike Alyesworth came to the meeting and after hearing what was found in the report he has since introduced a bill at the State level that each county before a property is sold the septic tank has to be inspected. Now LaPorte County has this and Marshall County has this inspection before the final sale just like you would a home inspection and so forth. At the County level they have had some hiccups and there have been some issues on finding people to do the inspections and so forth and so that encourage Mike to take a lead and get something passed at the State level. In addition to helping those counties out it's going to help counties like Porter County out because you folks are not going to have to come up the rules and the regulations because it's going to be a federal mandate.

Mr. Rivas, We'll just have to come up with the money.

Ms. Graham, No it will be unfunded.

Soil & Water Keith Gustafson, Yes

Mr. Whitten, That's a different issue.

Mr. Larson, When you guys did the test on the Little Calumet were you upstream from the treatment plants or where you guys downstream?

Soil & Water Keith Gustafson, The first year they started over in water that came from LaPorte County and started basically at the top and then just went down and then each year they have refined it to the point of what they have found and then they have made it so that it's more applicable to the situation.

Mr. Larson, Beautiful.

Soil & Water Keith Gustafson, Now like since we've already found the E-coli and found out what it was we are not going to run that test this year. But we are going to start running tests for the south part of the county. And Jared has been

working with the Parks Service to get the training on the collection and then have a party that works for the Indiana State Department of Agriculture and she is going to work with it, plus we are going to hire some interns from the University. Jared has gone presented a program or two there and has informed them that there might be an opportunity for an internship so we are going to work through and get some interns to help run those programs. Then you'll see the Natural Resource Conservation Service how that has been taken care of we've had a number of field days to encourage farmers to no till and plant cover crops. We were told in one of our meetings that if every farm was farmed as a no till and had cover crops that you wouldn't have much need for your Storm Water department.

Ms. Graham, Wow.

Mr. Larson, Have they been very receptive to like leaving a buffer between the water flow areas and the...

Soil & Water Keith Gustafson, No unfortunately it's just like you...it's hard for them to change. We've had a lot of improvement and so forth and there is always a reason not to change.

Soil & Water Michelle Benson, It's something that we are still trying to push though we haven't given up.

Soil & Water Keith Gustafson, Yes.

Mr. Larson, I've got to stop asking Dan wants to speed the process up.

Mr. Whitten, Let's try holding our questions to the end...I just kidding.

(Laughter)

Soil & Water Keith Gustafson, And then we've been told that eventually that probably over 75% of the farms will have ladies in charge of them or have something to do with it so Michelle has started a program to invite the lady owners of property in Porter County and she has had one program and that was involved with birds. Then she had a past NRCS retired employee come and give a presentation and she will tell you about what she's got for this year coming up.

Soil & Water Michelle Benson, Oh ok I didn't know that I was going to speak...

(Laughter)

Soil & Water Michelle Benson, But the reason we decided to do that is a lot of women are widowed and they are left with this huge amount of property, they have no idea what to do with it. They are thinking oh I will just go ahead and sell it and we can help them manage that there are a lot of federal programs that provide cost share. Help with the taxes at the state level there are state programs for that. So we are just trying to inform them and it's kind of been a relaxed environment, women I think feel more comfortable when we are just kind of having a nice relaxed conversation. We have a little program and this year it's going to be on wildflowers. It will be July 31st if any of you have friends that would like to attend just give us ring at the office.

Soil & Water Keith Gustafson, And some of the programs they've done has for the soil health they have taken it various clothing in the ground and they have left it there for a period of time and then they have dug it up to see just what kind of activity that is going on in the ground that would destroy or use up part of the clothing and there has been times that if you've got no-till and you've got cover crops...and if you have a variety of cover crops a number of different species of grasses, legumes and brassicas and so forth you will have a lot more deterioration of that cloth. This year we have had some people that felt that they shouldn't be no-tilling because the soil in the spring would not warm up as quickly as the soil that has been worked in the fall and doesn't have a cover crop on it. So Jared worked on a program to where there is temperature sensors you can bury and it will read for well over six months and they have already pulled some of them and they have found that there is hardly any

difference between soil that has a cover crop on it and hasn't been tilled as compared to soil that has been. But we've got soil's that have not been worked for over 25 years that are in this program so we should have a pretty good idea and that will give people a little more comfort in trying some of these programs.

We've talked a little bit about Michelle and the schools, it's just a wonderful program the teachers contact her and she might have to turn some of them down in a year because she doesn't have enough time to get all of that done.

We've also participated in what they call Infield Advantage, what that is they will come out after the corn has germinated and grown to the point of tasseling and ear has formed and it reaches black layer. They'll come out and they will take the cornstalk and then that will go to a lab and in that results that they get they can tell if people have excess nitrogen in their soils. So it's pretty valuable and it's something that every farmer pays for because when a farmer sells a bushel of corn he has a check off and the check off people are paying for this analysis.

Then we have our own cover crop program that is through the Porter County Water and Soil Conservation District. We will pay up to 50% up to \$580 dollars of seed costs for cover crops and in the last year we had \$3,862 dollars spent on 600 acres. And a lot of the people that participate in this program will put in a lot more acres of cover crops than what the \$580 dollars covers.

They figure with the programs that we have participated here in Porter County that it's kept 285 dump trucks ten yards in quantity away from being in the ditches and in the drainage systems and it has saved on both phosphorus and nitrogen too because there isn't the erosion that has gone on.

We also have tree sales and this last year our tree sale was not nearly as big because the Expo Center was being renovated and we always had the tree sale when they had the garage sale. We tried it on Earth Day and when the people come on Earth Day they are looking for free stuff not wanting to buy trees but when they go to the garage sale they are expecting to spend some money.

Mr. Whitten, Earth Day is also my birthday.

Soil & Water Keith Gustafson, Then we're...

Mr. Whitten, I going to throw something together next year for my birthday on Earth Day.

Soil & Water Michelle Benson, It will be the 50th anniversary on Earth Day next year.

Mr. Whitten, It's also my 50th anniversary being...

(Laughter)

Soil & Water Keith Gustafson, Our office has other Federal Agencies in the same building and a few years ago Michelle started an affiliate membership program and these people who are listed on this will donate money to us and that money will go into the programs such as the education. Every time Michelle goes to the farm program she makes sure the kids get something. So that pays for that and then she also worked with the joint venture the Porter County Farm Bureau Incorporated which also has an educational program but Michelle has done all the ground work of getting into the schools. So then Farm Bureau comes and helps her put on a program so it's a nice joint venture that we have here.

Then we've got a funding source where 42% of the money that we get for just the Porter County Soil & Water Conservation District comes from the County and most of that is wages and so forth. And then we self-fund it through our affiliate members and so forth. From the State we get about 26%. In the last few years we have accumulated a few extra dollars that's why we were able to put our water system and

testing down south in Porter County. It's just been a pleasure to be on the Board, they are a group to look up to.

Mr. Whitten, Awesome alright that's great anybody have any questions about this?

Mr. Jessen, Great work.

Ms. Graham, No thank you for all you do.

Mr. Whitten, Thank you for coming.

Mr. Larson, I see Sylvia is in their flyer.

Mr. Whitten, (Inaudible) well done Sylvia...well done.

Soil & Water Michelle Benson, I have to say we really do appreciate Sylvia attends as many events as possible, she's a magnificent liaison and I remember the days before they had the liaison program and it was very difficult to make contact with a Council Member so we appreciate that has been put in place, it helps a little department like ours.

Mr. Whitten, I came up with that idea.

Ms. Graham, Very good.

Soil & Water Michelle Benson, Well that's an excellent idea and I tell everybody that from other counties when we meet with the other 92 counties...91 counties in Indiana and I always say that this is a magnificent system.

Mr. Whitten, That's good.

Ms. Graham, Well you guys are very dedicated.

Soil & Water Michelle Benson, Would it be ok to take a photo at the end with Keith and the Council?

Mr. Whitten, Sure that would be great.

Soil & Water Michelle Benson, Ok thanks we appreciate it.

Mr. Poparad, This is will have everyone along with Sylvia.

Mr. Whitten, Thank you very much for the presentation it was wonderful. With that being said any other matter that may properly come before the Council?

Mr. Rivas, Yes

Mr. Whitten, Ok

Mr. Rivas, We have a new Facilities Director that we have never met do you guys want to come up and introduce yourselves?

Mr. Whitten, You can just stay where you are if you want to, you can address us and tell us who you are.

Facility Director Ray Cloyd, My name is Ray Cloyd I am the new Facilities Director.

Facility Administrative Assistant Tracy Wood, My name is Tracy Wood.

Mr. Whitten, Hey that's great welcome aboard, the meetings are always fun and exciting so feel free to come to all of them if you have no life whatsoever.

(Laughter)

Meeting Adjourned

Mr. Whitten, Anything else Jeremy? You just don't want to leave us. Ok I need a motion to adjourn?

Mr. Poparad, Motion to adjourn.

Ms. Graham, Second.

There being no further business, meeting was adjourned.

**PORTER COUNTY COUNCIL
PORTER COUNTY, INDIANA**

Dan Whitten

Jeff Larson

Sylvia Graham

Mike Jessen

Bob Poparad

Jeremy Rivas

Greg Simms

Attest: _____
Vicki Urbanik, Auditor