

**PORTER COUNTY COUNCIL
Regular Meeting
October 24, 2016**

The Porter County Council met on Monday, October 24, 2016 at 5:00 p.m. in the County Administration Center, 155 Indiana-Suite 205, Valparaiso, Indiana.

Mr. Whitten called the meeting to order with the Pledge of Allegiance.

Members present were Council Member Dan Whitten, Council Member Karen Conover, Council Member Jim Biggs, Council Member Sylvia Graham, Council Member Mike Jessen, Council Member Bob Poparad, Council Member Jeremy Rivas Also present was Council Attorney Harold Harper, Auditor Vicki Urbanik, Auditor Chief Deputy Toni Downing and Council Administrative Assistant Joy Blakely.

Mr. Whitten, Mr. Poparad will be a little bit late and he will be here as soon as he can he had a business meeting. First reading please.

Auditor Vicki Urbanik,

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Porter County, Indiana that the proper legal officers of Porter County, Indiana will meet in the Porter County Government Administration Building located at 155 Indiana Avenue, Valparaiso IN 46383 on October 24, 2016 at 5:30 p.m. to consider the following additional appropriations in excess of the county budgets for the year 2016 and to transact any further business which might come before the Council:

General Fund			
Sheriff General	1000-1005-1130-05	Overtime	\$ 6,715.96
Sheriff General	1000-1005-3130-05	Training & Education	<u>\$ 717.67</u>
			\$ 7,433.63
Accident Report			
Accident Report	1101-0000-2320-05	Auto Truck & Equipment	\$ 15,000.00
Porter County Substance Abuse Council			
Drug Free Community	1148-0000-5000-30	Local Gov. Remittances	\$ 190,000.00
Parks Operating			
Parks Operating	1179-0000-3976-85	CO Prop Assessed Benefits	\$ 5,877.73
Memorial Opera House			
MOH Manage	4915-0000-3720-44	Software	\$ 6,000.00
PK - Aukiki			
PK-Aukiki	4918-0000-3976-85	CO Prop Assessed Benefits	\$ 2,064.63
SHF DEA Proceeds			
Shf DEA Proceeds	8118-0000-3950-05	Contractual Services	\$ 1,000.00
MOH – IAC Arts Project Support Grant			
45.025 MOH IAC Arts	8300-0000-3950-44	Contractual Services	\$ 4,240.00

DOC JDAI Grant				
DOC JDAI Grant	9125-0000-3950-80	Contractual Services	\$	10,096.00
MOH – United Way Power of Youth Grant				
MOH Anderson Grant	9301-0000-3950-44	Contractual Services	\$	2,000.00
MOH – Arts Midwest Touring Fund				
MOH Arts Midwest	9302-0000-3950-44	Contractual Services	\$	553.00
MOH – Porter County Community Foundation - Sparking the Arts				
MOH – PCCF Spark	9304-0000-3210-44	Travel	\$	2,500.00
MOH – PCCF Spark	9304-0000-3760-44	Royalties	\$	2,500.00
			\$	5,000.00

Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations as finally made will be referred to the Indiana Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a certified copy of the action taken.

Vicki Urbanik
Auditor of Porter County

Publish October 13, 2016

Approval of August 2016 minutes and September 2016

Mr. Whitten, Thank you very much next is the approval of the August 2016 and September 2016 minutes, I believe that our secretary sent that out to everybody, any changes or corrections that need to be made?

Ms. Conover, Move to approve.

Mr. Whitten, We have a motion on the floor.

Ms. Graham, Second.

Mr. Whitten, And a second, I assume you mean both minutes?

Ms. Conover, Yes.

Mr. Whitten, All in favor signify by saying Aye? Opposed? Minutes are approved.

Motion passed on a unanimous voice vote.

Memorial Opera House

Memorial Opera House 4915-0000-44

Additional \$6,000 to 3720 Software. Reason: Fees for ticketing software. Costs vary month to month based on use from \$400-\$2,000. With more tickets sales occurring fees have gone up significantly.

Mr. Whitten, Memorial Opera House.

Director Scot MacDonald, Good evening, how are you?

Mr. Whitten, Good, MOH we have an additional \$6,000 to 3720 Software. Fees for ticketing software vary month to month based on use from \$400 to \$2,000 with more ticket sales fees have gone up significantly. What's your pleasure?

Ms. Conover, Move.

Ms. Graham, Second.

Mr. Whitten, Motion and a second lets have some discussion. Hearing none roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Mr. Jessen	-	Yes
Mr. Biggs	-	Yes	Mr. Rivas	-	Yes
Ms. Graham	-	Yes	Mr. Whitten	-	Yes

Auditor Vicki Urbanik, 6-0

MOH IAC Arts Project Support Grant 8300-0000-44

Additional \$4,240 to 3950 Contractual Services. Reason: Funding from the Indiana Arts Commission Grant for project support

Mr. Whitten, MOH IAC Arts Project Support Grant \$4,240 to Contractual Services. Funding from the Indiana Arts Commission Grant for project support.

Ms. Graham, Move.

Ms. Conover, Second.

Mr. Whitten, First...and a second. Any discussion? Roll call please.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Biggs	-	Yes	Mr. Rivas	-	Yes
Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes	Ms. Conover	-	Yes

Auditor Vicki Urbanik, 6-0

MOH United Way Power of Youth Grant 9301-0000-44

Additional \$2,000 to 3950 Contractual Services. Reason: Funding received from United Way for project support.

Mr. Whitten, MOH United Way Power of Youth Grant \$2,000 to Contractual. Funding received from United Way for project support.

Ms. Conover, Move.

Ms. Graham, Second.

Mr. Whitten, Discussion? Roll call.

Auditor Vicki Urbanik, Ok,

Motion carried on the following roll call vote:

Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes	Ms. Conover	-	Yes
Mr. Rivas	-	Yes	Mr. Biggs	-	Yes

Auditor Vicki Urbanik, 6-0

MOH Arts Midwest Touring Fund 9302-0000-44

Additional \$553 to 3950 Contractual Services. Reason: Funding from Arts Midwest Touring Fund in order to reimburse costs from artists traveling for a production of 'Ain't Misbehavin'.

MOH PCCF Sparking the Arts 9304-0000-44

Additional \$2,500 to 3210 Travel, Additional \$2,500 to 3760 Royalties. Reason: Funding received from Porter County Community Foundation for project support of Theater for a New Audience.

Mr. Whitten, MOH Arts Midwest Touring Fund \$553 to Contractual Services there is also MOH PCCF Sparking the Arts \$2,500 to Travel and \$2,500 to Royalties funding received from Porter County Community Foundation for project support for a Theater for a New Audience. What's your pleasure with these?

Ms. Conover, Move.

Mr. Jessen, Second.

Mr. Whitten, Motion and second on these two additional is there any discussion?

Ms. Graham, Yeah, I have one question?

Mr. Whitten, Sure.

Ms. Graham, The one Sparking the Arts \$2,500 to travel?

Director Scot MacDonald, Yes?

Ms. Graham, What exactly is that?

Director Scot MacDonald, Sure, we are bring in groups during the day to see South Shore Orchestra preview of our shows and one of the road blocks that we were running into is the cost of School buses. So we are looking to defray there travel costs if possible.

Ms. Graham, You mean school kids?

Director Scot MacDonald, Correct.

Mr. Whitten, Any other questions? Roll call please.

Auditor Vicki Urbanik, Ok,

Motion carried on the following roll call vote:

Mr. Jessen	-	Yes	Ms. Conover	-	Yes
Mr. Rivas	-	Yes	Mr. Biggs	-	Yes
Mr. Whitten	-	Yes	Ms. Graham	-	Yes

Auditor Vicki Urbanik, 6-0

Director Scot MacDonald, Thank you very much.

Mr. Rivas, I apologize today for Councilman Biggs lack of enthusiasm for the arts.

Mr. Biggs, Hey, wait a minute I didn't say a word.

(Laughter)

Porter County Substance Abuse

Drug Free Community Grant 1148-0000-30

Additional \$190,000 to 5000 Local Government Remittances. Reason: Grant Funding out to the Community from the Counter Measure fees received from the Courts.

Mr. Whitten, Porter County Substance Abuse they have asked that to be tabled can I get a motion?

Ms. Conover, So moved.

Ms. Graham, Second.

Mr. Whitten, All in favor of tabling signify by saying Aye? Opposed? It's tabled.

Health Department

Health General 1159-0000-95

Transfer \$3,000 from 3230 Postage to 3950 Contractual Services; \$3,500 from 3210 Travel to 3950 Contractual Services and \$500 from 2110 Office Supplies to 3950 Contractual Services. Reason: For Quality & Service Improvement Initiative

Transfer \$2,400 from 3210 Travel to 3610 Maintenance Agreements and \$2,400 from 3230 Postage to 3610 Maintenance Agreements. Reason: For payment of new maintenance fees for Digital Health Department Program.

Mr. Whitten, Health Department, we have a couple of transfers here and you've all gotten a letter of explanation but to summarize a transfer of \$3,000 from Postage to Contractual; \$3,500 from Travel to Contractual; \$500 from Office Supplies to Contractual for Quality and Service Improvement Initiative. Also, \$2,400 from Travel to Maintenance; \$2,400 from Postage to Maintenance for payment of new maintenance fees for Digital Health Department Program. What is your please with these transfers?

Ms. Conover, Move.

Ms. Graham, Second.

Mr. Whitten, Motion and a second on the floor any discussion? All in favor say Aye? Opposed? Transfers are approved.

Motion passed on a unanimous voice vote.

Keith Letta, Ok, thank you.

Parks and Recreation

Parks Non-Reverting 1179-0000-85

Additional \$5,877.73 to 3976 Co Prop Assessed Benefits. Reason: For County Property Assessments due from acquired properties.

Aukiki Park 4918-0000-85

Additional \$2,064.63 to 3976 Co Prop Assessed Benefits. Reason: For County Property Assessments due from acquired properties.

Mr. Whitten, Parks and Recreation, Parks Non-Reverting we have an additional of \$5,877.73 to Co Property Assessed Benefits for County Property Assessments due

from acquired properties. Along that same vein Aukiki Park additional \$2,064.63 to Co Property Assessed Benefits for County Property Assessments due from acquired properties. What is your pleasure with these two requests?

Mr. Jessen, Moved.

Ms. Conover, Second.

Ms. Graham, Second.

Mr. Whitten, Motion and a couple of seconds, any discussion? Hearing none roll call please.

Auditor Vicki Urbanik, Ok,

Motion carried on the following roll call vote:

Mr. Rivas	-	Yes	Mr. Biggs	-	Yes
Mr. Whitten	-	Yes	Ms. Graham	-	Yes
Ms. Conover	-	Yes	Mr. Jessen	-	Yes

Auditor Vicki Urbanik, 6-0

General Fund – Park Dept 1000-1085-85

Transfer \$2,000 from 3220 Telephone to 3980 Event Expenses. Reason: For unused telephone expenses to provide additional funds for Winter Lights.

Transfer \$10,000 from 3430 Workmen’s Compensation to 1120 Hourly. Reason: No remaining Worker’s Compensation invoices for 2016.

Transfer \$4,645 from 3430 Workmen’s Compensation to 2350 Building Maintenance. Reason: To provide additional funds for building maintenance and repair before end of the year.

Mr. Whitten, We have a few transfers \$2,000 from Telephone to Event Expenses for unused telephone expenses to provide additional funds for winter lights. Is it that time already? \$10,000 from Work Comp to Hourly...no remaining work comp invoices for 2016, that’s good news. \$4,645 from Work Comp to Building Maintenance to provide additional funds for building maintenance and repair before the end of the year, what is your pleasure?

Ms. Conover, Move.

Mr. Jessen, Second.

Mr. Whitten, Motion and a second, any discussion?

Ms. Graham, Yes.

Mr. Whitten, Ok.

Ms. Graham, Is there sufficient funds in all of these...Vicki?

Auditor Vicki Urbanik, The only one we had a question on dealt with the telephone, but I spoke with Walter beforehand and he is going to use his other budget for telephone.

Ms. Graham, Ok.

Mr. Whitten, Any other questions? Hearing none all in favor signify by saying Aye? Opposed? Transfers are approved. Have a good evening.

Motion passed on a unanimous voice vote.

Walter Lenckos, Thank you, you too.

EMA

General Fund – EMA 1000-1047-47

Transfer \$200 from 3660 Siren Maintenance to 3520 Water and Sewage. Reason: To cover sewage bills through the end of 2016.

Mr. Whitten, EMA transfer \$200 from Siren Maintenance to Water and Sewer to cover sewage bills through the end of 2016.

Ms. Graham, Move.

Ms. Conover, Second.

Mr. Whitten, There can't possibly be any discussion on that, all in favor signify by saying Aye? Opposed? Transfer approved.

Motion passed on a unanimous voice vote.

Assessors

General Fund – Assessors 1000-1009-09

Transfer \$35,000 from 1110 Salaries to 3950 Contractual Services. Reason: To pay X-Soft support/maintenance.

Transfer \$6,000 from 1110 Salaries to 3120 Consultants. Reason: For appraisals for upcoming appeals.

Mr. Whitten, Assessors, General Fund Assessors transfer \$35,000 from Salaries to Contractual to pay X-Soft support/maintenance and then a transfer of \$6,000 1110 Salaries to Consultants for appraisals for upcoming appeals. What is your pleasure with these transfers?

Mr. Biggs, Motion to approve.

Mr. Whitten, We have a motion, do we have a second?

Ms. Conover, Second.

Mr. Whitten, Discussion? Are we going to be ok with this line item if we are pulling this money out of salaries are you going to be alright there?

Assessor Jon Snyder, Yes.

Mr. Rivas, I didn't even say anything...

Assessor Jon Snyder, I know, I'm just waiting.

Mr. Rivas, Do you want me to ask a question?

Assessor Jon Snyder, I'm sure it's coming.

Mr. Rivas, No...

Mr. Whitten, All in favor signify by saying Aye? Opposed? Transfers are approved.

Motion passed on a unanimous voice vote.

Assessor Jon Snyder, Thank you.

Sheriff

General Fund – Sheriff 1000-1005-05

Additional \$717.67 to 3130 Training & Education. Reason: For Reimbursement for HIDTA training (Gene Hopkins) pcq 128688.

Additional \$6,715.96 to 1130 Overtime. Reason: For Special Services overtime reimbursement.

Accident Report 1101-0000-05

Additional \$15,000 to 2320 Auto, Truck and Equipment. Reason: To help supplement shortage in Sherriff Garage General to pay for Auto, Truck and Equipment.

Sheriff DEA Proceeds 8118-0000-05

Additional \$1,000 to 3950 Contractual Services. Reason: For Hero 911 active shooter app start-up fee for YMCA and YMCA preschool.

County User Fee 2500-2505-32

Transfer \$20,000 from 1120 Hourly to 1130 Overtime. Reason: For Sheriff Police Overtime.

Mr. Whitten, Sheriff, General Fund Additional \$717.67 to Training and Ed for reimbursement for HIDTA training (Gene Hopkins) pcq and a lot of numbers. Additional to Overtime for Special Services overtime reimbursement. Accident Report Additional \$15,000 dollars to Auto, Truck and Equipment to help supplement shortage in Sheriff Garage General to pay for Auto, Truck and Equipment. Also Sheriff DEA Proceeds Additional \$1,000 to Contractual for Hero 911 active shooter app start-up for YMCA and YMCA preschool. County User Fee Transfer \$20,000 from Hourly to Overtime for Sheriff Police Overtime. What's your pleasure?

Mr. Biggs, Motion to approve.

Ms. Graham, Second.

Mr. Whitten, I assume that's for all?

Ms. Graham, Yes.

Mr. Whitten, Motion and second?

Mr. Biggs, Yes.

Mr. Whitten, Discussion?

Mr. Biggs, This reimbursement for HIDTA and Special Services that is money that we will eventually receive back?

Eddie Hahn, Oh yeah.

Mr. Biggs, Ok

Mr. Whitten, That's what it means when you say reimbursement...but it was a good question. Roll call please?

Auditor Vicki Urbanik, Ok,

Motion carried on the following roll call vote:

Mr. Rivas	-	Yes	Mr. Biggs	-	Yes
Mr. Whitten	-	Yes	Ms. Graham	-	Yes
Ms. Conover	-	Yes	Mr. Jessen	-	Yes

Auditor Vicki Urbanik, 6-0

Jeff Biggs, Thank you.

Prosecutor

General Fund - Prosecutor 1000-1008-08

Transfer \$5,000 from 3950 Contractual to 3250 Returning Fugitives and \$10,000 from 3950 Contractual to 3110 Legal Criminal Trial Expense. Reason: Not enough funding for bill through end of year.

Mr. Whitten, Prosecutor, General Fund Prosecutor a Transfer of \$5,000 dollars from Contractual to Returning Fugitives. We like when they return...well not really. \$10,000 from Contractual to Legal Criminal Trial Expense not enough funding for bill through the end of year. What's your pleasure?

Mr. Jessen, Move.

Mr. Whitten, Moved.

Ms. Graham. Second.

Mr. Whitten, And a second, any discussion? All in favor signify by saying Aye? Opposed? The Aye's have it...that was a close one.

Motion passed on a unanimous voice vote.

Prosecutor Brian Gensel, Thank you.

Juvenile Detention

DOC - JDAI Grant 9125-0000-80

Additional \$10,096 to 3950 Contractual Services. Reason: For grant allotment.

General Fund - Juvenile Detention 1000-1080-80

Transfer \$1,500 from 1110 Salary to 2330 Household & Bedding; \$500 from 1110 Salary to 3930 Dues & Subscription; \$18,600 from 1110 Salary to 1120 Hourly; \$5,000 from 1110 Salary to 2230 Food & Groceries and \$5,000 from 1110 Salary to 2220 Uniforms & Clothing. Reason: To ensure enough funds are available through the end of the year.

Mr. Whitten, Juvenile Detention, DOC JDAI Additional \$10,096 to Contractual for Grant allotment. General Fund Juvenile Detention Transfer \$1,500 from Salary to Household & Bedding; \$500 from Salaries to Dues & Subscriptions; \$18,600 from Salary to Hourly; \$5,000 from Salary to Food & Groceries and \$5,000 to Uniforms & Clothing to ensure enough funds are available through the end of the year. What is your pleasure with these requests?

Ms. Conover, Moved.

Mr. Jessen, Second.

Mr. Whitten, Motion and a second, any discussion? Roll call on both please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Whitten	-	Yes	Ms. Graham	-	Yes
Ms. Conover	-	Yes	Mr. Jessen	-	Yes
Mr. Biggs	-	Yes	Mr. Rivas	-	Yes

Auditor Vicki Urbanik, 6-0

Mr. Whitten, Have a good evening.

Alison Cox, Thank you.

E-911

E-911 Surcharge 1222-0000-31

Transfer \$35,000 from 1110 Salaries to 1130 Overtime. Reason: Not enough funding through end of year.

Mr. Whitten, E-911 Surcharge \$35,000 from Salaries to Overtime not enough funding through end of year. How do we look in that salary line item? Are we ok?

CJ Wittmer, We are ok. With what I have in there today we will probably spend about half of that through the end of the year.

Mr. Whitten, Ok. What's your pleasure?

Ms. Conover, Move.

Mr. Jessen, Second.

Mr. Whitten, We have a motion and a second on the floor, any discussion?

Mr. Biggs, CJ, when they first started collecting the surcharge.

CJ Wittmer, Yes.

Mr. Biggs, Salaries were never meant to come out of that surcharge.

CJ Wittmer, Right.

Mr. Biggs, It more of for use of equipment and technology.

CJ Wittmer, Right.

Mr. Biggs, Does that concern you at all? That we seem to be relying more and more on that surcharge for that purpose? I mean what happens when we get to the point where we start replacing some of the technology?

CJ Wittmer, Yeah, where does it all come from...There's some of the Capital Projects could be...could come out of surcharge if there was enough...if there was ever an amount...

Mr. Biggs, Long term funding?

CJ Wittmer, Right. Absolutely, it...

Mr. Whitten, You need to plan for that.

Mr. Biggs, A plan.

Mr. Whitten, All in favor signify by saying Aye? Opposed?

Motion passed on a unanimous voice vote.

Second Reading

Mr. Whitten, Second Reading please. Thank you CJ.

CJ Wittwer, Thank you.

Auditor Vicki Urbanik

Whereas it has been determined that it is now necessary to appropriate more money than what was appropriated in the annual budget. Therefore be it ordained resolved by the Porter County Council of Porter County Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified subject to the laws governing the same.

General Fund			
Sheriff General	1000-1005-1130-05	Overtime	\$ 6,715.96
Sheriff General	1000-1005-3130-05	Training & Education	\$ 717.67
			\$ 7,433.63
Accident Report			
Accident Report	1101-0000-2320-05	Auto Truck & Equipment	\$ 15,000.00
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Shf DEA Proceeds	8118-0000-3950-05	Contractual Services	\$ 1,000.00
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45.025 MOH IAC Arts	8300-0000-3950-44	Contractual Services	\$ 4,240.00
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DOC JDAI Grant	9125-0000-3950-80	Contractual Services	\$ 10,096.00
MOH – United Way Power of Youth Grant			
MOH Anderson Grant	9301-0000-3950-44	Contractual Services	\$ 2,000.00
MOH – Arts Midwest Touring Fund			
MOH Arts Midwest	9302-0000-3950-44	Contractual Services	\$ 553.00
MOH – Porter County Community Foundation - Sparking the Arts			
MOH – PCCF Spark	9304-0000-3210-44	Travel	\$ 2,500.00
MOH – PCCF Spark	9304-0000-3760-44	Royalties	\$ 2,500.00
			\$ 5,000.00

Auditor Vicki Urbanik, And that concludes second reading.

Mr. Whitten, What's your pleasure for second reading?
Ms. Graham, Move.

Mr. Jessen, Second.

Mr. Whitten, Roll call please.

Ms. Graham moved to approve second reading. Mr. Jessen seconded the motion.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Ms. Graham	-	Yes
Mr. Biggs	-	Yes	Ms. Rivas	-	Yes
Ms. Graham	-	Yes	Mr. Whitten	-	Yes

Auditor Vicki Urbanik, 6-0.

Attorney's Report

Mr. Whitten, Attorney's report? Anything for us Harold?

Attorney Harold Harper, I have nothing to date to report.

Any other matter that may come before the Council

Mr. Whitten, Any other matter to come before the Council? None...we are adjourned. We will come back in fourteen minutes.

There being no further business, the regular Council meeting was adjourned.

**PORTER COUNTY COUNCIL
PORTER COUNTY, INDIANA**

Jim Biggs

Karen Conover

Sylvia Graham

Mike Jessen

Bob Poparad

Jeremy Rivas

Dan Whitten

Attest: _____
Auditor Vicki Urbanik