

**PORTER COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, SEPTEMBER 6, 2016
1:00 P.M.**

(The entire meeting is available to watch on the Porter County website.)

The regular meeting of the Porter County Board of Commissioners convened at 1:00 p.m. on Tuesday, September 6, 2016 in the Commissioners' Chambers of the Administration Center.

Those present were: Commissioners John Evans, Laura Blaney, Jeff Good, County Attorney Scott McClure; Administrative Assistant Rhonda Young and Recording Secretary Kathy Merle.

Call to Order/Pledge

Approval of Minutes – August 4th, 2015 and July 12th, 2016

Com. Good moved to approve the August 4th, 2015 and July 12th, 2016 minutes, Com. Blaney seconded, motion carried.

Approval of Payroll – September 6th, 2016

Com. Good moved to approve the payroll of September 6th, Com. Blaney seconded, motion carried.

Approval of Claims – August 25th and September 1st, 2016

Com. Good moved to approve the claims for August 25th and September 1st, 2016, Com. Blaney seconded, motion carried.

Approval of Longevity - Tabled

An Ordinance Establishing a Fund for Deposit of Proceeds from the National Association of Realtors to the Porter County Park Department – 2nd Reading

Atty. Hollenbeck, Good afternoon, this is the 2nd Reading. You approved it on 1st Reading. This is compliance with the State Board of Accounts request that separate funds be established for each of the grant proceeds. I will say again Walter is very good at seeking out and securing grants for us, this is one of them. It's the National Association of Realtors and we need your 2nd Reading approval.

Com. Evans, We approved this at the 1st Reading and the people spoke in favor of this and no one spoke opposed to it.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

An Ordinance Authorizing and Creating the Porter County Highway Rainy Day Fund – 2nd Reading

Com. Evans, No one spoke in favor or opposition of this at the 1st Reading.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

An Ordinance Creating a Non-Reverting Fund for Receipt of Charitable Donations for Capital Projects for the Porter County Animal Shelter – 2nd Reading

Com. Evans, No one spoke in favor or opposition of this at the 1st Reading.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

An Ordinance Creating a Non-Reverting Fund for Receipt of Charitable Donations for Grants for the Porter County Memorial Opera House – 1st Reading

Mr. MacDonald, The Memorial Opera House Foundation has brought in almost \$45,000.00 worth of grants so far this year. Now we need to spend them and we don't have the appropriations that are correct to do so we need to create this in order to spend that money to do better things for the Opera House.

PUBLIC HEARING OPENED

Com. Evans, Is there anyone here wishing to speak in favor of this ordinance? Anyone here present wishing to speak in favor of this ordinance? Last time is there anyone here wishing to speak in favor of this ordinance? Is there anyone here wishing to speak in opposition of this ordinance? Anyone here wishing to speak in opposition of this ordinance? Last time anyone here wishing to speak in opposition of this ordinance?

PUBLIC HEARING CLOSED

Com. Blaney, I just want to point out with this and the Animal Shelter Fund the non-reverting, just to get it on the record, I am constantly hearing "Well if I give them a check it's going to go into a pot-hole somewhere" and it's not. It's going to the Opera House and it will stay with the Opera House, the same with the Animal Shelter.

Com. Evans, Very good point. Any other comments?

Com. Blaney moved to approve, Com. Good seconded, motion carried.

Com. Evans, We will do 2nd Reading at our next scheduled meeting.

Com. Good, Thanks Scot!

Approval of Larson-Danielson Payment Application #1 for the Porter County Animal Shelter

Com. Evans, Scott would you like to set that up?

Com. Good, We have LD people here.

Mr. Merkel, Larson-Danielson submitted pay application in the grossed amount of \$60,700.00 for work performed to the end of July. The net amount is \$54,630.00 after retainage was withheld. It is basically comprised of startup costs including bond and design fee with a little bit of lay out fees.

Com. Good, I would just like to point out Mr. President Commissioner Blaney, myself and Matt Stechly met at our first job trailer meeting last Thursday and we went over a lot of the things that are going on out there. The site is mobilized, they are moving dirt and we are well on our way. Things are moving forward just wanted to update the Board.

Atty. McClure, The only thing that I would add is that the bond and design fee and the beginning of construction layout fees were all part of the previously submitted breakdown so these are fitting into those categories.

Com. Good moved to approve the amount of \$54,630.00 for payment application to Larson-Danielson, Com. Blaney seconded, motion carried.

Com. Blaney, We moved our ground breaking since there was an 80% chance of rain on the previously scheduled Friday and now there is 90% chance of rain for this Friday but we're going hold it at 11:00 as scheduled rain or shine.

Com. Good, So bring your parka, your windbreaker, your hat, umbrella whatever it takes.

INDOT to Porter County Quit Claim/Warranty Deed and Road Transfer Agreement for frontage road on 49

Atty. McClure, Basically this is doing a couple of things but the State got it to us late last week. The things that are happening here with the quit claim deed, the warranty deed and also the road transfer memorandum of agreement between Porter County and INDOT, first of all the limited access right-of-way that is currently off of 49 to the frontage road is not the right-of-way access that is being utilized off of 49. So we are closing that one. We are deeding over the one that is actually being utilized and then also we are taking responsibility for the frontage road along with this road agreement. At the end of these documents if the Commissioners were to execute them then the frontage road would be a County road and we would be responsible for maintaining that. The limited access that is currently going to the old home site off 49 where the Animal Shelter is going would be closed and the current access with the light to go to the Jail and Pratt would actually officially be recorded as a limited access right-of-way and we would get it all cleaned up and move forward. So that is what these 3 documents do. These have been approved from INDOT and their attorneys and up through the governor's office so that is how we got them and we need to execute them and get them back and get them filed.

Com. Good moved to approve the Quite Claim/Warranty Deed and Road Transfer Agreement, Com. Blaney seconded, motion carried.

Com. Good for the Highway Department just to let you know after we sign these documents the North half of the frontage road is now ours to take care of and get it in your system. I would also like to point out that the frontage road is completed. The extension that we completed to the Animal Shelter site looks great. I've been out there, inspected it and it looks good, so that part is done.

Atty. McClure, I believe I emailed those documents to Highway last week when I got them.

Com. Good, Just wanted to give you a notice that is all that it's ours.

Office Holders/Dept. Heads

Bob Thompson – Plan Commission/Storm Water Director Introduction of Staff and Storm Water Update

Mr. Thompson, I am here to formerly introduce Mike Novotny our Porter County Storm Water Engineer. We hired Mike about a month ago, the middle of July. He's been on board a month and half and he is progressing great and making changes which we want to see.

Com. Evans, That's good. That's what you should expect from somebody from Chesterton.

Mr. Thompson, I should mention that Mike is a Chesterton grad and (Inaudible).

Mr. Novotny, I graduated from CHS in 99, bachelor from Rose Hullman, master from UC Berkley. After working for 12 plus years on Storm Water, Watershed Management (Inaudible) across the country and most recently Lake County, Illinois. It's good to be home and working on Porter County's storm water management issues.

Com. Evans, We have some stuff with you later on Bob on the Plan Commission?

Mr. Thompson, Yes.

Matt Stechly – Facilities Director Introduction of Staff and Facilities' Update

Water Treatment Quotes for JDC

Mr. Stechly, I would like to knock out the JDC portion first. So this is critical. It's been on the radar. The JDC is the only facility in critical need of chemicals due to the cooling tower. It's an open loop, legionnaire's disease, bacteria and that scale will build up on the equipment. It is very critical that we get this going. Finally after going to bid I've got to proposals.

Atty. McClure, Quotes.

Mr. Stechly, I would like to (Inaudible) HOH Technology to take over the County program for JDC.

Com. Good, Is that like a titration system that constantly adds chemicals to the system, is that sort of what this is?

Mr. Stechly, Correct, to the heat pumps on the air handlers, the coils, the tower. It's a full system.

Com. Evans, Is that on city water or is that a well?

Mr. Stechly, I believe city, we recently installed a softener

Com. Blaney, I know by the bills It's from the city.

Mr. Stechly, Between softeners and these (Inaudible) this should sustain that new equipment and we're in good shape. Eventually I would like to get chemicals at the other buildings but that is just for boiler because that is a closed loop with barely any expense.

Com. Good, As a point of reference for this Board we have a hotel facility and we have other facilities in Valparaiso and when you get into the water quality of the City of Valparaiso you start heating it, you soften it. The water starts doing really weird things and so I think this a good start to protecting our equipment. Especially in an area where you have...it's not bad water but it's a water with issues let's put it that way. So I think this is a good move in the right direction.

Com. Evans, Again, who did you want to....?

Mr. Stechly, HOH Water.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

Mr. Stechly, I would like to just briefly update the Commissioners and those present on where we're at, we're about three months in on bringing on some new technicians here and I've reorganized the Facility Department. We made a ton of changes and I thank all three of you and Scott has helped a ton with where we're at with this department. It's come a long way since January. I would like to introduce my team really quick but just to let you know that everything we've done, everything we are going, everything we continue to do is for the longevity of the equipment. That we're getting our bang for our buck and that the life cycle out of this equipment. Everything that we're doing is proactive. We're working on something and five feet away there is another issue, but we're hitting it right there. It seems to be constant. Our work load is heavy but we're off to a real tremendous start. I've got a few pictures I want to show you, kind of just what we're up to and then I want to introduce my team. So what we're looking at here is actually the new jail chillers that were installed last year. This is just dust and debris that has gotten on the coils, you can see all sides of the coils are completely covered. Those are 100% clean. We've been doing some ADA improvements and some safety improvements. It's just normal maintenance that has to be done, the drains, the fans, the belts. Some concrete repairs in and around the Admin. Building. This is something that actually started a fire at the Jail off of the domestic hot water system so we've been able to make the repairs and adjust the ratio of oxygen to gas to make sure we're burning clean like we should so this doesn't happen. This is standing water, plugged drains on roofs. Collapsed filters, this is what we're running into at the Jail. This is no one's fault the plumbing is a major battle at the Jail. Corrosion and rust

and age. This is a flu pipe that should be opened and it's clogged so that is where your flue gases are leaving the building. Cleaning roof drains, maintaining the systems. Safety on the electrical side, a lot of open wires and bare wires. (Various before and after pictures.) We're trying to get on top of things. It's only three months in but we're busy daily and it's exciting. The vendor use has gone down, the invoices have slowed down. It's just really getting on top of everything the way it should be. I'll have the guys stand up when I introduce them. To the left is Bob he's our plumber, we have Fred in the middle our electrician, Ryan is our HVAC guy and then Jim and Phil have been around and they have been moved to grounds. In addition to helping our team now we can do things, pressure wash the building and do some more stuff internally where we just didn't have the manpower before. It's exciting and thank you for your continued support. Especially the Council as well for making all of this happen it was a good move and a sustainable decision on behalf of the County to maintain these buildings the way they need to be.

Com. Evans, Thanks Matt, there sure are enough of them. Did we miss somebody there?

Mr. Stechly, That is Pearson he is helping us with the pressure washing project.

Com. Blaney, It looks great out there.

Com. Good, Yes, great job!

**Major Gary Gear – Sheriff's Dept.
Engstrom Auctions – Personal Property Auction Contract**

Com. Evans, This is all stuff that has been sitting around that you want to get rid of?

Mjr. Gear, Yes, either seized or found property. We're still going to go forward with the 21st of October.

Com. Evans, And all of the stuff is stored currently out at the Highway Garage.

Mjr. Gear, The Police Garage or the County Highway and the Prosecutor's office also has some stuff they would like to auction off.

Com. Evans, And where will the auction be there?

Mjr. Gear, At the Police Garage.

Com. Good, Is there a list of things that you guys are auctioning off?

Mjr. Gear, As soon as you give me your approval of the contract I will give it to the Auditor. I've been working with Toni Downing and then they advertise it in the Chesterton Tribune.

Com. Good, Are there any automobiles in the sale?

Mjr. Gear, Yes we'll have 6 vehicles from the County of the Sheriff's Department, the County Highway has 5 dump trucks and 2 additional vehicles other than that.

Com. Good, And do we know where all of those funds are going then when they are sold? Do they revert back to.....they're probably different right depending on what they are?

Ms. Urbanik, Yes, some of it goes back to CCD If CCD was used to pay for it.

Com. Good, So it's all based on out it came out.

Com. Evans, That would be the vehicle rule if you get one you get rid of one. It comes back to CCD on the cars. The as if a car is involved in an accident of a total loss that money goes back to CCD.

Com. Good, I'm just new I didn't know so I figured I'd ask.

Ms. Urbanik, And we pay the fees out of the same fund and all of that, the auction fees.

Com. Good, moved to approve the Engstrom Auction contract to be held on the 21st of October at the County Garage, Com. Blaney, seconded, motion carried.

Lori Daly – Expo Director
Caterease – Event Planning Software Proposal

Ms. Daly, When I first took over the job I was kind disappointed that we didn't have an event planning software it is almost a necessity. In the last month I looked at 2 different options. The one that I used to use at my previous employment and Caterease. The other one which I like a lot was \$4000.00 more. So that is why I went this. I looked at the online videos and it is going to make a world of difference out at the Expo Center.

Com. Evans, And the dollar amount for it?

Ms. Daly, \$4895.00, included with that is \$850.00 yearly maintenance and what you get with that is tech support and any upgrades that they do, things like that. It's all hosted we are buying the software and it's all hosted at IT.

Com. Blaney, Don't we save a little money.

Ms. Daly, Yes well hopefully but my goal is to switch us over to QuickBooks right now we use Key Ledger and there is an interface that this specific software has. Then by switching over it will save us about \$750.00 a year. It will be less then what we're paying now for Key Ledger.

Com. Evans, Good, any questions?

Com. Blaney, moved to approve, Com. Good, seconded, motion carried.

Scot MacDonald – Opera House Director
Abigail Campbell – Artistic Services Agreement
Trinidad Snider – Artistic Services Agreement
Christina E. Pals – Artistic Services Agreement
Keith Palazolo – Artistic Services Agreement
Jennifer Lundin - Artistic Services Agreement
Jim Mollin - Artistic Services Agreement

Com. Evans, And these all are for what play?

Mr. MacDonald, They are for "In the Woods" coming up. Trinidad's is actually from a cabaret that she did. Getting the contract back from her from Ohio is little bit of a challenge.

Com. Evans, Just hold her check awhile she'll get a hold of you. Questions or comments? Is there a motion to do them all at once?

Com. Blaney, moved to approve all of them at once, Com. Good, seconded, motion carried.

Com. Blaney, When does Into the Woods open?

Mr. MacDonald, On September 16th and we have a very special guest appearing courtesy of a company in California called Stage Monkey and Kelsey's Steakhouse. We're very very excited.

Report from Commissioners

South District

1. LPA Claim Form #8 for Porter County Replacement Bridge 62, CR625W over Kankakee River, in the amount of \$15,409.11. Recommend Approval.

Com. Blaney, moved to approve, Com. Good, seconded, motion carried.

2. LPA Claim Form #5 for CR100S (2000' W of CR 725W to 1000' E of CR 500W) for intersection and sight distance improvement in the amount of \$3,579.55. Recommend Approval.

Com. Blaney, moved to approve, Com. Good, seconded, motion carried.

All Districts

1. LPA Claim Form #14 in the amount of \$2,130.00, LPA Claim Form #15 in the amount of \$568.00, LPA Claim Form #16 in the amount of \$2,085.00, LPA Claim Form #17 in the amount of \$11,815.00, LPA Claim Form #18 in the amount of \$3,340.00 and LPA Claim Form #19 in the amount of \$14,345.00, for the inspection of 126 bridge structures in Porter County. Recommend Approval.

Com. Evans, moved to approve, Com. Blaney, seconded, motion carried.

Correspondence

Treasurer's Monthly Report – July 2016 – Filed.

Weights and Measures Monthly Report – July 16th thru August 15th, 2016 – Filed.

Request for approval by Sandra S. Porter-Phillips, Portage Township Schools Teen Court Coordinator of the Portage Township Schools, to hold Teen Court in Judge Jent's courtroom for the school year 2016-2107, which will begin in September. Teen Court is a diversionary program for youth offenders ages 10-18. Judge Jent has given her approval.

Com. Good, moved to approve, Com. Blaney, seconded, motion carried.

Request for approval by Bob Gregg of the Wildlife Advisory Board to reserve a tent, tables and chairs from Michiana Rental for the Sunset Hill Farm-Celebration of Wildlife on Sunday, October 2nd, 2016.

Com. Good, moved to approve, Com. Blaney, seconded, motion carried.

Request for approval by Rick Hudson, MS4 Director to proclaim the week of September 19th – 23rd, 2016 SepticSmart Week.

Com. Good, moved to approve, Com. Blaney, seconded, motion carried.

Com. Evans, You didn't want to read that proclamation did you Rich?

Mr. Hudson, I read it last year, just dido.

Com. Evans, Okay, thank you!

Request for Additional Appropriation – Highway Dept.

Fund 1135	\$80,000.00	To Acct. 3950	Contractual Services
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For additional bridge inspection invoices.

Com. Good, moved to approve, Com. Blaney, seconded, motion carried.

Com. Evans, Does anybody wish to address this body?

John Miller, At the last meeting you were given from the Lodge a request to donate a bench to be placed in front of the Admin. Building. I want to stress that it isn't going to be marble. It will be granite. There was a typo on somebodies part probably

mine. I want to thank you on behalf of the Lodge for you allowing us to do that and I guess the next step is who should I work with on this, Matt Stechly as far as placement?

Com. Good, Matt is fine.

Mr. Miller, Thank you again!

Com. Evans, Thank you, I think it will be a good addition. There are a lot of times you walk by the Courthouse and you see people leaning against the building if they're elderly because there is no place for them to sit I think it is a really good idea John. Thank you! Anyone else wish to address this body?

Plan Commission

**Rezone – A1, General Agriculture District to RR, Rural Residential District –
Petitioner Mark Good - 2nd Reading**

Mr. Thompson, Yes this is 2nd Reading of Plan Commission Resolution No. 16-05, Petitioner Mark Good requesting a zoning map amendment from A1, General Agriculture District to RR, Rural Residential District.

Com. Evans, And it was forwarded to us from the Plan Commission with an 8 – 0 recommendation as I recall.

Mr. Thompson, Correct.

Com. Evans, And we held a public hearing and only the petitioners spoke in favor of and no one spoke in opposition.

Com. Good, moved to approve, Com. Blaney, seconded, motion carried.

With no further business to discuss the meeting was recessed at 1:30 p.m.

BOARD OF COMMISSIONERS
PORTER COUNTY, INDIANA

John A. Evans

Laura M. Blaney

Jeffrey J. Good

Attest: _____
Vicki Urbanik, Auditor