

PORTER COUNTY COUNCIL
Regular Meeting
May 24, 2016

The Porter County Council met on Tuesday, May 24, 2016 at 5:30 p.m. in the County Administration Center, 155 Indiana-Suite 205, Valparaiso, Indiana.

Mr. Whitten called the meeting to order with the Pledge of Allegiance.

Members present were Council Member Whitten, Council Member Conover, Council Member Biggs, Council Member Graham, Council Member Jessen, and Council Member Poparad. Council Member Rivas was absent. Also present was Council Attorney Harold Harper, Auditor Vicki Urbanik, Chief Deputy Toni Downing and Council Administrative Assistant Joy Blakely.

Mr. Whitten, Mr. Rivas asked me to express his regrets that he couldn't be here tonight he wanted to be here for the Animal Shelter presentation but quite candidly his son had a presentation that was more important to him, which I agree with. He is giving a speech of who is most influential in his life and it turns out to be his father. So he is there listening to that speech and he made the right choice. Let's have first reading please.

NOTICE TO ALL TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Porter County, Indiana that the proper legal officers of Porter County, Indiana will meet in the Porter County Government Administration Building located at 155 Indiana Avenue, Valparaiso IN 46383 on May 24, 2016 at 5:30 p.m. to consider the following additional appropriations in excess of the county budgets for the year 2016 and to transact any further business which might come before the Council:

General Fund				
Sheriff General	1000-1005-1130-05	Overtime	\$	7,753.75
CEDIT				
CEDIT	1112-2040-1130-30	Salaries	\$	(12,000.00)
Local Roads and Streets (LRS)				
Local Roads & Streets (LRS)	1169-0000-2360-91	Stone	\$	110,000.00
Major Moves				
Major Moves	1172-2293-2362-91	Asphalt	\$	1,880,000.00
Motor Vehicle Highway (MVH)				
MVH	1176-0000-3420-91	Building Liability Insurance	\$	20,000.00
Overweight Vehicle				
OWV-Highway	4000-2000-2362-91	Asphalt	\$	25,000.00
Memorial Opera House				
Memorial Opera House	4915-0000-3950-44	Contractual Services	\$	1,500.00
Prosecutor-IPAC Grant				
Prosecutor – IPAC Grant	8114-0000-4540-08	Other Equipment	\$	9,157.00

Sheriff DEA Proceeds

Sheriff DEA Proceeds	8118-0000-4540-05	Other Equipment	\$	77,518.00
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Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations as finally made will be referred to the Indiana Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a certified copy of the action taken.

Vicki Urbanik
Auditor of Porter County

Publish May 13, 2016

Mr. Whitten, Thank you very much. Ok, before we jump into the Agenda, I thought we would address or start off with the presentation about the proposed animal shelter. So those that are here for that please come forward. I recently had the opportunity to sit in on an advisory board meeting where Larson-Danielson gave a very brief presentation on some of the projected looks and layouts of the animal shelter in this design build process as you know. I asked they come and talk to the Council to bring us into the fold a little bit on where they are at and answer any questions that we have at this time or at least give us the opportunity to formulate questions for the next time. So Commissioners how do you want to proceed?

Commissioner Jeff Good, To give you an overview what we're first going to do is talk about the site. As everybody or most of you already know when I took office one of the things we looked at right off the bat was finding a site that would work for the shelter.

Mr. Whitten, Yes.

Commissioner Jeff Good, Prior to my arrival I know that Commissioners Blaney and Commissioner Evans had tried a couple of locations.

Mr. Whitten, Yes.

Commissioner Jeff Good, One being up at Sunset Hill Park which was vehemently pushed back. That project and property was owned by the Parks Foundation which is a form of Government. Today, we still feel that was probably one of the better sites because of the proximity to Portage, but the Parks Foundation wouldn't have anything to do with it. We also then, when I came on board then we started looking into a site over by the juvenile detention center. Once again I was met with vehement resistance on that location as well too and that was a piece of property that was owned by the County. So, for the Council's information, we have done a pretty exhaustive search on where to put this property without going out and buying additional land. We're trying to use the assets the County already has and so what happened was through all of that we came up with this project site which is in front of you. It is located at the northwest corner of the Porter County Expo Fairgrounds. One of the things we had to work through in dealing with this project, even though the Commissioners own this property, there was an agreement with the Fair Board that goes way back, that talks about having approval of anything that goes on out there. So then with the help of Lori Daly and myself we met with the Fair Board folks and we started those discussions. Initially they were concerned that we were going to take the whole five acres and what you see before you is that we squeezed the project site down to about 1.6 to 1.7 acres. This will not affect any parking issues with the Fair Grounds, it will not really affect anything they do out there.

Mr. Whitten, And Jeff if I could, that leaves us and the way it is laid out and I know that you and I have talked in the past, this still gives us the opportunity to expand?

Commissioner Jeff Good, Correct.

Mr. Whitten, The footprint if we so desired.

Commissioner Jeff Good, Correct. With that said as you will see on this site plan, if you see on the top part of the photo here , you'll see a gravel road that sort of stops and the road runs left to right all the way at the top. What one of the conditions...it was really the only condition with the fair grounds that we actually offered up with the help of Mike Jab's suggestions and myself was that we've already extended it. Our the Highway Department has extended that gravel road and that property is owned by the Porter County Fair Board, it's not owned by the Commissioners.

Mr. Whitten, Ok.

Commissioner Jeff Good, We are extending that road all the way to the left, out to where that little frontage road is right now. What we are trying to do is we will by this year have an additional exit for the Fair to go out from that way.

Mr. Whitten, Ok.

Commissioner Jeff Good, The other thing that happened as we were working through developing this site is we have a frontage road there. As everyone know that when you turn in, you can turn left and go the Jail and the Sheriff's Department. Or you can turn right and go to Pratt. What we found out in the investigation of looking into this frontage road was that the south portion of that frontage road seemed to end up in never, never land. Nobody really took ownership of it. So, we started talking with the City of Valpo along with the State Highway Department and we now have a letter in front of the State Highway Department that we will be taking relinquishing ownership of that south portion of the frontage road to the entrance of the Animal Shelter. So now the County out of all this...when we are developing this keep in mind we just created another very important access to this piece of property. Which will, down the road increase its value of this property because you have another direct entrance off of Highway 49. So that in itself, once we put that in...that in itself should take our value of our property that the fairgrounds and everything we have up there. You won't realize that, you won't see that in any of these numbers, but it's a good thing, ok.

Mr. Whitten, Right.

Commissioner Jeff Good. At our last meeting we opened up bids...The other thing to back up here a little bit. If you see on here it say "Incidental construction for Sewer and Water". What that means if you look all the way to the right of this piece of paper, which is right here you'll see where the fairgrounds have their area for RV's where they hook-up. It's a gravel area people come in during the fair and horse shows and they hook their trailers up. That is where we will be going to get the sewer and we will be extending the sewer all the way up to the limits of that existing fence. We'll come straight up and we will stop there and the builder will hook on to the sewer from there. The water will basically be coming down further south and then will be coming up and over and tying into the property. We have those bids; we have not let them yet. We have hard number on that work to be done. My next meeting will be this week with the Fair Board to discuss when we are going to do this work. Right now we are leaning towards doing this work after the fair, so we don't create any problems for the fair, or during the fair or any sink holes or whatever. So the project site that you see in front of you is the land that we will be building this Shelter on. This property is part of the limit access for the State Highway so that entrance directly off of 49 will go away and the State Highway department is very happy about that. So what will happen is you will access off of 49 and you will come back in through the frontage road and straight into the Shelter site. Of which then that gravel road will be extended to that frontage road we have to extend and that gives you your extra in and out for the Fair when needed or for other emergencies or big events that we have out there. So, I think covered everything on the site, I just wanted you all to have a good basis to start from. How we came to this location, how we got here and what we had to do.

We have also had to tear down a house out there and some building. We have taken some trees down, we took out the well, and we took out the septic. We did all those things...we disconnected the electric and everything else. So the site right now is pretty much ready to go. So with that what I would like to do now is turn the building portion of this over to Steven from DLZ

Mr. Whitten, Well one thought...

Commissioner Jeff Good, Ok.

Mr. Whitten, Or one or two questions, thanks Jeff. So with respect to the site location which is fine, I understand completely how we arrived at this location and it makes sense to me. However, it does seem that I am reading that there have been a lot of complaints at least from the Administration. I know we have a City Councilman from Portage here tonight, but about this location being too far away from the City of Portage to really reasonably expect to have ongoing usage and access. And I understand that the thought is that well, the City takes prisoners to the Jail already which makes perfect sense. But I am wondering though if the residents of Portage might want to come and visit. I have read things like, this are going to be 40 miles away or 40 miles round trip and those sorts of things. I think I read that in the paper. But, all that was taken into consideration and we're confident that there is no...and if you look at the County this is pretty centrally located. I'm just more interest in having a discussion about the population of the County which Portage is our biggest City. And we're confident that there is no location closer to the City of Portage?

Commissioner Jeff Good, I mean, I think that the best, again I will go back to the Sunset Hill location and I still think why I said that is probably the number one site that the County owned property have.

Mr. Whitten, Right.

Commissioner Jeff Good, When we went through that process I don't recall anybody coming from the City of Portage coming and advocating for us on our behalf when the Commissioner's office took a pretty good beating on that deal. Just from our analysis and what we're looking at, I live on the north side of Valpo...

Mr. Whitten, Right.

Commissioner Jeff Good, and I'm on the northwest side of Valpo. I can get to the Expo Center in about 10 to 15 minutes from there. Because, I pop out on 49 and I come straight down. The only thing that causing an extra 5 minutes now because they got it choked down to one lane on 49.

Mr. Whitten, If they...and I know this is probably not going to happen, although I do find it interesting that the Park Board is coming in front of us for big projects. What if they had a change of heart has that train left the station? The Sunset Hills Farm I mean, have we gone far enough on this site with the preparation...that is the Commissioners that we believe that we are too far gone to redirect that to Sunset Hills? I'm just throwing that out there...I'm thinking out loud.

Commissioner Jeff Good, Yes, I mean...

County Attorney Scott McClure, Part of this, to interject is we have had a lot of...the little bit of talk that we have talked about that road frontage and the limited access cut etcetera, I mean we are far down that path.

Mr. Whitten, Ok

County Attorney Scott McClure, So a lot of things have happened just on that road alone to get this property to have that access.

Mr. Biggs, Well, if you are going to build a facility that is supposed to last 40-50 years. You're going to put it exactly where you put it. Because the vast majority of

undeveloped land in Porter County as we know is south of US 30. So had we put it on Highway 6 off the bypass then 20 years from now all those communities south of Highway 30 are going to be saying the same thing that the City of Portage is now.

Commissioner Jeff Good, Well and I also think if you take a look at the Highway 6 corridor we still don't have an overlay plan for the County on how to treat Highway 6.

Mr. Whitten, Right.

Commissioner Jeff Good, So if anybody wanted to come into Highway 6 you really couldn't develop it because there are no development standards right now. That was tabled two or three years ago because of some discussions that were going on between the Town of Chesterton and the City of Portage. So even if you wanted to come up on Highway 6 via 49 the only place that you can really develop in that area is next to the hospital. And that's the only thing that's developed.

Mr. Whitten, In your mind Jeff, the you letter off this thing and I tend to agree with you that Sunset Hill Park was by far the best location what all were you thinking about? Was it just because it was closer to the north end?

Commissioner Jeff Good, Proximity to all Cities and Towns.

Mr. Whitten, Yeah, ok.

Commissioner Jeff Good, The population base...

Mr. Biggs, Existing population base.

Commissioner Jeff Good, Existing population base, right. But again...

Mr. Whitten, So when the Town of Hebron gets bigger than or Kouts gets bigger than Portage?

Mr. Biggs, Well you don't have to drive very far south of Highway 30 to see all the communities that have popped up there and large subdivisions and such.

Mr. Whitten, True.

Commissioner Jeff Good, So it's a combination of both. A lot of our intakes right now are from the bigger Cities, right?

Mr. Whitten, Yes.

Commissioner Jeff Good, But there is potential as you look forward, I mean the biggest problem I have had in talking with people about this Animal Shelter was when this Animal Shelter was deemed nine years ago or ten years ago or eleven years ago to go "no kill", alright we were over our skis at that point. The day that that decision was made, so I mean...

Mr. Whitten, Right, there is no doubt about that. I mean we know that. This was a long time coming, I am just trying to formulate in my mind, because you're not the only ones who have taken a bit of the beating on the location. Congratulations, I guess I am in the club.

Commissioner Jeff Good, Wow.

Mr. Biggs, But it is interesting to know that the primary reason you decided this particular location is the exactly the same reasons that the County back in 1998 decided on the location on the County Jail.

Commissioner Jeff Good, Yep.

Mr. Biggs, Because we didn't have to pay for it.

Mr. Poparad, Yeah, I was going to ask you how much did you pay for the land?

Commissioner Jeff Good, That's another, that's what I elude to earlier.

Mr. Whitten, Portage Councilwoman Lynch, not to put you on the spot because you don't speak for the City entirely, but am I understanding at least from the Cities Administration that there saying that this location is going to precludes them from using the animal shelter?

Portage Councilmember Ms. Lynch, I wouldn't say that.

Mr. Whitten, Ok.

Portage Councilmember Ms. Lynch, No, I wouldn't say that.

Mr. Whitten, Ok. Very good. Oh, I am sorry go ahead.

Commissioner Jeff Good, Any other questions about the site?

Ms. Graham, I had just a couple. You say you are getting water access going from where the Expo Center is I would imagine.

Commissioner Jeff Good, Yes.

Ms. Graham, Is the Jail any closer?

Commissioner Jeff Good, No, this is the easiest and most...

Ms. Graham, Ok.

Commissioner Jeff Good, And actually we got hard numbers on this and to do the frontage road and to do the utilities extension it is less than \$120,000. I know it seems like a lot but, really in the grand scheme of things...

Ms. Graham, Yes.

Commissioner Jeff Good , And also what your doing is your also are also extending your internal utilities on your land closer to 49 and other things

Ms. Graham, Ok, right.

Commissioner Jeff Good, So you are also getting more added benefit for the value of that ground because you are taking utilities out closer to a main thoroughfare.

Mr. Whitten, Right.

Ms. Graham, Another question.

Commissioner Jeff Good, Sure.

Ms. Graham, You said that 1.7 acres. How big is Animal Shelter, the piece of property that you are sitting on right now out here?

Commissioner Jeff Good, I don't know the total acreage because it's sort of sprawled around, but it's not 1.6 acres I wouldn't think.

Mrs. Graham, It just seems to me like...and you say there is room for growth there?

Commissioner Jeff Good, Yes.

Mr. Whitten, That's a lot of land, for what we are doing.

Ms. Graham, 1.7 acres?

Mr. Whitten, For what we are doing (inaudible)

Commissioner Jeff Good, We build 110 room hotels on 1.6 acres of grounds.

So

Mr. Whitten, And by the way I don't have a problem this location seems pretty logical to me. It's not like we are throwing it in a cornfield in between Kouts and Hebron. The fact of the matter is people do go to the Fair and they do go to the Expo Center and it's an area that folks are used to going to and it is easy access off the highways.

Ms. Conover, And they are driven to Jail.

Mr. Whitten, And they are driven to Jail if they have an unlucky evening. Alright, and with that let's...

Commissioner Jeff Good, Thank you

Mr. Whitten, Thank you Jeff.

DLZ Stephen Kromkowski, Good evening, I am Stephen Kromkowski with DLZ we are acting as the design criteria developer for the project. So for this project we have a procurement, we have essentially two types of public procurement. You have traditional design bid build and then you also have design build. With design build you have a separate architect and engineer doing the project; you take it for public bid. Contractors bid on it and the most qualified low bid and most responsive bid is awarded the project and then they construct it.

This project took the other track of public procurement through the design build process. And so that's an Indiana Code 5-30. So there is a separate set of criteria, standards and procedures that you need to follow. On this the main difference is that you hire an overall design build team. So part of that team is the constructor as well as the architect and engineer. They form a partnership or a team. In some cases they are internal to their own operation, and other times there are multiple members of contractors as well as design professionals that form that team. Ok, so the process very briefly and I can go into more detail if you like, but there really two major steps with it. There is a qualification base, so we put together a docket similar to this that goes through a qualification base and so we basically narrow down the field of qualified design build firms. Sometimes you don't have people that are used to this type of work and they are really not qualified with their past experience. And then after that gets weeded out there is a set of established criteria that is the technical review committee that's another piece of the statue. There is three member s, a minimum of three members of the technical review committee. They review the qualifications and make selections based upon the set of criteria that everyone is aware of. After that process then we put together another document that's a little bit larger than this document and that's actually the information package. Ok, and that the request for proposals, so these design build firms will then submit an actual design that meets the criteria that's established. So if you gone through the building project, basically the program of (inaudible) and the bases of the design is established. So as the design criteria developer, we did not do the design, but we established all of the parameters that this building needed to meet. So all of the spaces were identified, how large the building was, minimum air changes from mechanical systems. Then the types of systems that were required from finishes as well as mechanical and electrical systems. So after that process is the design build firms submit at the same time a set of design documents that tell them what their design is. And on this particular case we had three different design builders that submitted projects. Each design looked completely different even though each one was submitting and meeting the criteria that was established. From that there was also a sealed envelope that has

their cost in it. So that is very different than the other design bid build process. So after the technical review committee independently reviews the proposals. There were also interviews that were conducted to better understand the design. There was a scoring system with about 27 points or twenty seven categories they are rated on. So that score was established for each of those teams, after the score was established then the actual cost proposals were unsealed and read aloud publicly. Then you take the dollar amount and divide it by the score amount. So about the third grade math the denominator is the larger number so basically in the end you have the best value price and that's how you make your selection. So...

Mr. Whitten, So for the benefit of the Council who was on that tech committee, we may have missed that?

DLZ Stephen Kromkowski, Sure the technical review committee was three members.

Mr. Whitten, Who were they?

DLZ Stephen Kromkowski, There was Commissioner Good, there was Kurt Schmegal, and then there was also Jim Dyer and also Dennis Marsdan ended up taking Jim Dyer's place because he was out of town for a period of time.

Mr. Whitten, Ok, thank you.

DLZ Stephen Kromkowski, And who those represent is basically public agency, a design professional, and as well as a contractor. There are five categories you have to fulfill and those are established by State statute. So in the end Larson Danielson was deemed the best valued design builder. And so right now we are at that process, they have been selected and we are in the process of refining that design. So any questions on the process?

Mr. Poparad, Who developed the criteria to give to the contractors?

DLZ Stephen Kromkowski, The criteria was developed by us leading and facilitating the group. The Animal Shelter operations were part of that. There was also a group of the Animal Shelter Advisory Committee was part of that discussion as well. But there was a selected group of 5 or 6 that are part of that operation itself that reviewed it and we also based it on our experience in working within the profession.

Mr. Poparad, You have designed Animal Shelter before at the DLZ?

Mr. Whitten, Well no, but I am not going to answer that question for him. But the Advisory Board did have various...

Mr. Poparad, Are there any national standards that were used?

Mr. Whitten, Yeah, standards that they used.

DLZ Stephen Kromkowski, There are national standards that were used and so...

Mr. Whitten, Mike Jessen and myself were in those too.

Mr. Biggs, But isn't it safe to say, and if I am wrong please tell me. That had we gone out and hired an architectural firm that specializes in the design of animal shelters, the cost would be substantially more.

DLZ Stephen Kromkowski, You are ending up...the costs are distributed differently. There is some cost savings because the design builder and the team is able to control those costs and establish that criteria.

Mr. Whitten, Sounds good let's get to the building.

DLZ Stephen Kromkowski, I would say the DLZ has been involved in Animal Shelter that are followed forward...

Mr. Whitten, Let's get to the good stuff.

Mr. Poparad, Alright.

DLZ Stephen Kromkowski, I not sure if he wants us project those images?

Mr. Whitten, I think that would be good, can we?

Commissioner Jeff Good, Also I want to add to Stephen's commentary. Your question Councilman Biggs is that, we felt...the Commissioners felt that Animal Shelters tend to be one of type buildings. There not building that you build all the time they're specialty type needs. And that's why it was decided to go with the design build route, was because we felt that we would let the skills of the design build teams that build everyday and price things everyday to try and value this in the best way we can. So, I don't know if you would use this approach on every type of building that you do out there, but we just felt for this one being a one of type of design that this would be the most economical way to go. I hope that I answered that.

Mr. Biggs, Thank you.

Mr. Whitten, Things are happening, I've got a good feeling here. There we go, alright let's roll.

Larson Danielson - Tony Oss, Thanks to the Council and to Commissioner Good. My name is Tony Oss I'm from Larson and Danielson Construction. I handle a lot of our pre-construction and design field development on multiple projects. With me is Robin Witte she's our internal Architect for the project. So I am kind going to do a condensed...we had a proposal related to the TRC put I kind of want to keep things straight forward here so what your looking at is an initial rendering of the facility that we designed based on DLZ's criteria that they established. The building is approximately 14,500 sq. ft. It is primarily a concrete block structure, like a early colored concrete block structure with some accents on the exterior that Robin is going to talk about. It is fairly straight forward and efficient building. It is designed to be low maintenance and is designed primarily for the care of the animals. The site was represented and earlier we had a site plan we could show you real quick here. So what we've done as you can see the building is positioned in the North West corner of the 1.76 acre parcel. We tried to keep the building pushed as far west as we can, which allows straight line access off the extension of the frontage road. There will be privacy fencing around the building along with a small retention pond area for storm water on the west side between State Road 49 and the building. The goal here was to keep that building and everything pushed to the west, I know that is was mentioned about expansion capabilities and that was something that was addressed. And the RFP from DLZ and the plan would be that any extension would happen to the east of the existing building which maintains the operations center of the building is more on the west side and the animal housing is on the east. So, our anticipation is that most of your expansion is far easier from animal housing, so we planned for that. If I can pull up a floor plan real quick we can have Robin talk about how she laid out the inside.

Mr. Whitten, Sounds good.

Larson Danielson - Robin Witte, I am just going to talk briefly about this obviously there are a lot of spaces in the building, so it would take awhile to talk about each room. But the entry you can see at the bottom corner, Tony Oss is highlighting it right now. That's where the public enters the building. There are public spaces off that...we have the Lobby, Reception, Large Meeting Room and some Meet and Greets, also a Puppy and Kitten area and Restrooms. This area is meant to be for the public to walk around. They are secured from the rest of the facility by two doors. So they would only be able to access that during business hours and at the discretion of the Shelter. If you walk up, you can see we have Animal Housing. We have the Small

Breed and Pregnant Mother for the dogs. We have Large Kennels for the other dogs, the majority of the building is that space right there. And then we also have quarantine areas. Along the corridor kind of in the middle we have Small Animal and Cat housing their all centrally located. We currently have exterior courtyards that you can access from that hallway. That's up for discussion, the idea initially would be where cats would be able to go out there and get some stimulation from birds and the fresh air and the sunlight. If you go down on the floor plan immediately off of the Lobby area we've got pretty much the Office areas. So you've got some Offices, Break room, Filing and things like that. And if you walk further along the corridor you have the Clinic portion. So the Clinic and the Office are pretty central to the Facility. And then if you go further along you have the sally port the afterhour's portion. And you have Trap storage and a Crematorium.

Mr. Whitten, And the discussion with regards to the Atriums in the middle was to...and I don't know that I agree with this, but to push them forward and get rid of those atriums and push that area forward. How will that change things?

Larson Danielson - Robin Witte, Well, we talked about...currently right now we have some renderings, I don't know if you want to pull them up. But, we have the Cat rooms are all glass, and if you walk along the corridors you can actually see into the Cat rooms. On the other side of the hallway we have these extra courtyards and we also have a lot of glass there.

Mr. Whitten, Right.

Larson Danielson - Robin Witte, So we have a lot of sunlight filtering to the Cat rooms. The public walking up and down the corridor has access to the light and the outside, and they can also see the Cats. But, there was a concern that maybe it would be better to have cat rooms that are actually on an exterior wall and have more access to the outside. So maybe there could be a three season's...four season's porch that the cats could sun in and see all the birds flying by.

Mr. Whitten, Ok.

Larson Danielson - Tony Oss, The tweaks are kind of being reviewed now and are kind of part of the design build process.

Mr. Whitten, Understood, Yep.

Larson Danielson - Tony Oss, Any questions on the layout and the general floor plan. The way it is set up it kind of block the spaces out, you know certain spaces certain spaces are built to function together and allows afterhours access. In the lower right hand corner sally port allows afterhours access. There's cages in there everything that Animal Control need to get in and out. There is a gate at the front of the facility that will be radio controlled operated so when the Facility is shut down at night. Animal Control will have a remote control that will slide that gate open and get in the Facility and get out while remaining secure.

Mr. Whitten, Is that also the holding area for the potential dangerous animals that might come in.

Larson Danielson - Tony Oss, I think that might be quarantine. Is that right quarantine? Well, quarantine would be that upper right hand corner, so there is still access to the door there.

Mr. Whitten, Ok.

Larson Danielson - Tony Oss, But the way that it was set up in that upper right hand corner...it's kind of hard to see but you see this door right here would be an access point for dangerous animals.

Mr. Whitten, Ok.

Ms. Conover, Ok

Larson Danielson - Tony Oss, When you come in you turn right and you go right into a kennel there is very little cross contamination or ability for those animals to get anywhere else in the facility when they bring them in right there. So that would be the goal here is to...

Larson Danielson - Robin Witte, And cats are immediately adjacent to that.

Larson Danielson - Tony Oss, And cats are right there?

Larson Danielson - Robin Witte, Yeah.

Mr. Whitten, Ok.

Ms. Graham, This is

Larson Danielson - Tony Oss, These go directly outside. So there is the ability to open the doors to the outside. You know the kennel door is here, they can open the door to let the animal get outside and then they can close the door and get into the kennel and clean it.

Mr. Whitten, I am sure this was asked before in other meetings, but if there was an issue with parvo or something that's a contagious condition that might come into the Shelter, are these kennels areas sufficient to isolate that?

Larson Danielson - Robin Witte, Yes. So if you look at the bottom of the plan, those are the actual isolation kennels. They have their own mechanical systems set up for that kind of scenario as well. And the cats also have an isolation area.

Mr. Graham, You are talking about ventilation.

Larson Danielson - Robin Witte, Yes, ventilation

Mr. Whitten, Could you talk for just a moment about the air exchange rates in this building and how that's going to lay out. Because, that might have some impact as to how this building is laid out.

Larson Danielson - Tony Oss, Absolutely

Larson Danielson - Robin Witte, Tony is going to bring up a little color diagram showing the mechanical system.

Mr. Whitten, Ok, I figured I was jumping ahead there.

Commissioner Jeff Good, As some of you probably know being on the Council that is one of the things we fought out at our old facility for years is the contamination and the air. One of the things Tony is going to talk about is that we have a very robust system in there. It is not only to keep the animals safe and healthy, but also as we bring more public people into this facility. Which I truly believe will come into this facility because we are going to be able to take care of those smells and it will be a very inviting facility to come into. So go ahead.

Larson Danielson - Tony Oss, So what is on the HVAC system as was specified in the RFP specifically for animal areas.

Mr. Whitten, Yes.

Larson Danielson - Tony Oss, The animal housing areas are going to have what is called 100% outside air, which means all the air that's coming into the building is coming completely 100 % from the outside. We temper that air using what is called the energy recovery ventilator. So there's a complex air heat exchanger that going to happen that's allows us to transfer energy from the existing air that we are pumping

out and the new air we are pumping in. We are also exhausting all of the air out of the animal care center at 10 air changes per hour. So every six minutes all the area in that light blue area you see is gone and new air comes back in every six minutes. That is an actuary requirement... you asked about the standards before and that is their recommendation for these types of facilities that DLZ have been following in regards to establishing and following these types standards. So that's how we control air, smells and things like that. There are requirements for negative air ventilation too; we make sure that if there is an areas that we've got animals, that we are creating a negative pocket of air in there. That we're pulling more air out than we're pushing in...

Mr. Whitten, Right.

Larson Danielson – Tony Oss, So, just like you would with an exhaust fan in a bathroom we are making sure that we are pumping the smells out. There are different colors you see designates the different zones essentially within the facility. So there are different treatments with different types of systems for each one of those areas. So the blues are the animal housing areas, orange is more administrative space, yellow is more...orange is more common or public space I guess. Yellow is...

Commissioner Jeff Good, Administrative.

Larson Danielson – Tony Oss, Yeah, administrative and purple is going to be the sally port. Red is IT so it's completely separate and independent. But, yeah they were very specific standards and things you have to meet for those animal housing areas that we met.

Commissioner Jeff Good, And the other thing I would like to point out on top of that is we had the mechanical contractor that they worked with on this project. The system was also designed to where it is very easy to maintain.

Mr. Whitten, Right.

Commissioner Jeff Good, And that was the other thing that we are looking at when we are building new buildings is how can we make these HVAC systems as you all see these numbers that we spend on these building...how can we make them to where we can work on them and they are not really that expensive. So it's very user friendly on the other end to so.

Mr. Biggs, With the air being recycled like you were talking about, what is that going to do with or likely to do with costs, electrical costs? Like heating and cooling?

Larson Danielson - Tony Oss, Well any time you're moving that much air there is a obviously a cost. But that is the purpose of the energy recovery system. Which if you look, there is a couple of grey boxes there so the one you see on the left is the energy recovery ventilator. So that's I think a minimum of 70% efficient. So we're recovering 70% of the energy out of the air that we are pumping back out so that mitigates some of that. So in order to..There's things you have to do in order to ventilate these spaces properly. But the way this system has been designed, it has been designed to be efficient in recapturing all that energy.

Mr. Whitten, Ok.

Mr. Poparad, So you are going to heat it coming in...

Larson Danielson - Tony Oss, Yes

Mr. Poparad, and capture the heat going out?

Larson Danielson - Tony Oss, That's right and the cool the same way. If it's 95 degrees outside and there cooling and dehumidification going on in there, there are humidification standards too that have a lot to do with infection control. A humid environment is a much more infectious environment and things travel faster. So,

cooler air, I mean imagine if...they call it a energy recovery wheel there's a big spiraling action of air moving around in a wheel that's transfer energy across and equalizing it.

Mr. Whitten, And let's touch for a second the capacity of this for dogs and cats. What's are capacity here for dogs a hundred and something? 130...120?

Commissioner Laura Blaney, I not sure but I think it's 120.

Mr. Whitten, Toni do you have the answer to that?

Animal Shelter Director Toni Bianchi, 114.

Mr. Whitten, Say that again.

Animal Shelter Director Toni Bianchi, 114.

Mr. Whitten, 114 capacity for dogs. And for cats?

Commissioner Laura Blaney, 96

Mr. Whitten, And how does that compare to our present capacity?

Mr. Poparad, what is our present capacity?

Animal Shelter Director Toni Bianchi, We have capacity for 50 dogs at our present shelter and 80 Cats.

Mr. Whitten, I know that we have overflow we talked about Tony that we have been overflowing with cats and dogs.

Larson Danielson - Tony Oss, It's not ideal.

Mr. Whitten, Yeah, so we don't want to do that anymore. So the point is, with the overflow that we are experiencing, we know the capacity of our current facility but with the overflow that we have been experiencing will this suffice?

Animal Shelter Director Toni Bianchi, Yes

Commissioner Laura Blaney, Yes and we are expecting to have a higher rate of adoption as well.

Mr. Whitten, That's good.

Ms. Graham, I have a question.

Mr. Whitten, Sure Sylvia.

Ms. Graham, Where is there an area for other animals besides cats and dogs?

Commissioner Laura Blaney, There is a small animal area there.

Larson Danielson - Robin Witte, Yes, it is at the end of the hallway. It's blue on this plan, a little blue square, that's for the small animals.

Mr. Whitten, Like if we had an another overrun of iguanas, like we had in the past.

Mr. Poparad, Goats.

Ms. Graham, Goats.

Mr. Poparad, We had goats and a pig do you remember?

Mr. Whitten, We had an overflow of iguanas at one point.

Mr. Biggs, Toni, are we at capacity for cats now?

Animal Shelter Director Toni Bianchi, No.

Mr. Biggs, Will we be?

Animal Shelter Director Toni Bianchi, Soon.

Mr. Biggs, Yeah, and that what...I am looking at these numbers and we are going to this large of a facility and at the end day we are only...our capacity at the facility that we are in is only 80 were going to only 16 more? We are only going to have the ability to house only 16 more cats?

Commissioner Jeff Good, Well, with all due respect the cats we are keeping right now are being kept at the old Chapel at the old County Nursing home site up there. It's not very ideal conditions.

Commissioner Laura Blaney, And we are also still working on our spay and neuter program.

Mr. Whitten, Was your point Jim that we don't have enough space in this proposed facility?

Mr. Biggs, Well, I was just looking at the difference we have 64 additional dogs that we can house compared to what we can house now and only 16 additional cats. I was just wondering?

Commissioner Jeff Good, Well, we have implemented the spay and neuter program...

Mr. Whitten, Yes.

Commissioner Jeff Good, which is one of the reasons for the...Surgical area.

Mr. Whitten, Surgical area, so it will be done on the site.

Commissioner Jeff Good, So one of the things, we've done studies and read studies that the Countywide Spayed and Neuter program will decrease the overall population of feral cats is really what we're about talking here.

Mr. Whitten, Right.

Commissioner Jeff Good, So that's...this is anticipating that program being in place, which we're already working forward and implementing right now.

Mr. Whitten, Ok, any other questions about this?

Commissioner Jeff Good, I would also like to point out to answer Sylvia's question, we are also talking to some friends that Laura and I know that have a small working farm in the City of Valparaiso and they have actually come to us and asked us to rescue livestock. That they can do at their small farm. So we're actually working with some folks right now that if we get into that situation and they want to volunteer, they're not looking for money or anything. It's a beautiful place so were working on that angle too right now as well.

Mr. Whitten, You know the parks kept that cow that time.

Mr. Biggs, What is the exterior material being used to build the building?

Larson Danielson - Tony Oss, It is primarily rock face block.

Mr. Biggs, Block?

Larson Danielson - Tony Oss, It's rock face and it's all colored so this is not a facility that has to be painted. The block has already got the color in it and there's an accent of flakes of metal.

Mr. Whitten, You know and there has been some discussion that I have again heard a lot comments about... Is this too much facility? Is this too much glamour? But the fact of the matter is we want to attract people to it. We want to increase our adoption rate. We want to move animals more. That's the whole idea.

Ms. Conover, We want it to be a family destination.

Mr. Whitten, If you slap up a \$40,000 pole barn with poor ventilation, people are not going to come.

Mr. Poparad, I got to ask a question, you made a comment and I am a little confused. You are using dyed block, the porous block. Isn't that a porous surface?

Larson Danielson - Robin Witte, We usually put a clear sealer over it.

Mr. Poparad, Ok, I am thinking about washing and hygiene. So as soon as you said that, so it will be coated?

Larson Danielson - Tony Oss, Inside, yeah there are a lot of masonry walls inside and they are all painted.

Larson Danielson - Robin Witte, Oh yes, they are all painted.

Larson Danielson - Tony Oss, Talk about flooring the majority of this facility has an epoxy floor (inaudible).

Mr. Poparad, Ok, as soon as you said There is not one single inch of carpeting in this facility.

Mr. Biggs, what is in the administrative area?

Larson Danielson - Tony Oss, there are five offices and a reception area. It is public space. There is a small conference room.

Mr. Whitten, so we think there is going to be adequate amounts of natural lighting in this room? I have heard the vets' discussion about the psychology of a cat and how they need natural light.

Larson Danielson - Tony Oss, if the atrium is moved it will be a four seasons room which allows fresh air and light to get to the cats.

Mrs. Graham, you are going to have a surgery room. Is this going to be a shared vet program?

Commissioner Laura Blaney, it is going to be a policy even if they have to wait for the vet to come in and do it.

Mr. Biggs, how long from the time you break ground until finish?

Larson Danielson - Tony Oss, eight to ten months.

Mr. Whitten, We are breaking ground soon, right?

Commissioner Jeff Good, if everything goes as planned at the June 14th Commissioner's meeting we will have our end approved. And then at your end of June meeting we will move the Council's portion forward. From that point it will be go.

Mr. Biggs, I thought you had to wait because of the fair?

Mr. Good, just for the offsite improvements.

Mrs. Graham, how much are you asking the Council for?

Mr. Good, it is \$2.250 Million.

Mrs. Graham, I thought I was hearing \$1.7.

Mr. McClure, I think the confusion is that the bid was at \$2.75. We have the \$1 Million donation which takes it down to \$1.7. But the \$2.25 number includes some of the soft costs.

Mr. Whitten, I have heard numbers too. I think that is going to be a discussion for our end of June meeting. I don't speak for the Council. I don't vote for the Council. So that is something that is going to have to be discussed when it comes before us. We are also going to be talking about operation costs. Hopefully by that time we will have an idea from the City of Portage if we build it they will come. And then include some revenue into our budget. Unless they don't come and then there will be no revenue from them. My opinion is we do not have to build an animal shelter facility for the municipalities. We are building a nice facility. We are giving them an option to come. We are giving their citizens an opportunity to come to one of the finest animal shelters in the State. If they want to come, we are here. If they don't, they can take their chances with the green mile in Hobart.

Mr. Poparad, are we basing this design on Portage coming?

Mr. Whitten, I believe this facility is based on everyone coming.

Mr. Good, that is correct.

Mrs. Conover, haven't all of the cities except Portage said they are coming?

Commissioner Jeff Good, yes. We have signed agreements with all of the other municipalities. Portage is the last one we are waiting on.

Mr. Whitten, I am anticipating that as things get a little closer, Portage will come because I am not sure what their options are. But we will cross that bridge when we come to it.

Mr. Biggs, there has been an awful lot of work put into this. The building is very nice. There has been nothing special done here because you are keeping costs down. I think it speaks volumes that this County is going to treat its abandoned animals with compassion. I think that is what we are trying to address here.

Mr. Good, from our perspective what we are trying to do is move forward. We have not built a building in this county for about 20 years. What a way to start. I think this building is a symbol of what Porter County is and will continue to be. It is very forward looking.

Mr. Whitten, we don't want to build it and outgrow it. We want to build it and perhaps grow into it.

Mrs. Graham, we have gotten our money's worth out of the current building. It is long overdue. Everybody knows that.

Mr. Whitten, we are not voting on anything tonight. I just wanted to let everybody see what is going on and have a chance to ask questions. I thought it was time that they came and gave a presentation to the Council. I didn't want you to be presented and then vote on it that night.

Mrs. Graham, my other concern is staff. Do you have staff now that will be able to run it?

Commissioner Jeff Good, we are putting together now an operating budget for 2017 and 2018.

Mr. Poparad, the money we receive from the City of Valparaiso – does that go in the General Fund?

Commissioner Laura Blaney, no it goes into the shelter.

Mr. Poparad, so it will have its own funding source?

Mrs. Conover, there are two funding sources.

Mr. Poparad, we earmark the money from Valpo, Chesterton, Portage.

Mrs. Conover, it is a split – operations for the shelter and animal control.

Mr. Poparad, is that proportional or is that an equal split?

Mrs. Conover, there was data generated from the calls.

Mr. Poparad, that arrived at the fee. But how is it split on our end?

Mrs. Urbanik, it is split 50/50.

Mr. Poparad, is that appropriate. Is there more in operations than there is in animal control or vice versa. This is a budget time discussion.

Mr. Whitten, Councilmember Lynch do you have any questions? If you do, please ask us. We want to maintain that dialog.

Mr. Biggs, Dan speaks for all of us. We look for you and the residents of Portage to be a part of this.

Commissioner Laura Blaney, Sue has been a great member of the advisory board.

Commissioners

Memorial Opera House 4915-0000-44

Additional: \$1,500 to 3950 Contractual Services. Reason: Distribution from Anderson Foundation to pay two interns \$1,000 each for the year.

Transfer: \$11,475 from 3340 Advertising to 3950 Contractual Services. Reason: Moving funds to cover contract for marketing Director paid by additional contributions from Dunes Tourism.

Transfer: \$10,000 from 3760 Royalties to 3991 Other Services. Reason: Moving funds to reimburse Opera House for monthly Merchant Services Fees roughly \$1,000 per month.

Form 144: \$34,000 to \$0 Artistic Direction; \$0 to \$34,000 Technical Director. Reason: Changed Job Title from Artistic Director to Technical Director

Mr. Poparad moved to approve all. Mrs. Graham seconded the motion.

Motion carried on the following roll call vote:

Ms. Conover - Yes Mr. Poparad - Yes

Mr. Biggs	-	Yes	Mr. Rivas	-	Absent
Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes			

Building Maintenance

CEDIT – Building Maintenance 1112-2040-30

Reduction: \$12,000 to 1110 Salaries. Form 144: \$180,000 to \$60,000 (1@\$60,000) Facility Engineer I. \$0 to \$56,000 Facility Engineer II. \$0 to \$52,000 Facility Engineer III. Reason: Changed Facility Engineers to Facilities Engineer I, II and III and reducing Facilities Engineer II from \$60,000 to \$56,000 and Facilities Engineer III from \$60,000 to \$52,000.

Mr. Biggs moved to approve all. Mr. Poparad seconded the motion.

Mrs. Graham, what has changed?

Mr. Stechly, I knew that was the mark. The turnout in the number of applications was really healthy. Regarding the electrician and plumber; I grabbed the five or six best of each. I grilled them and I got the best of what was offered to us. Both are extremely confident and really well rounded. I looked at what they were making before and this is a small bump for each of them. They were glad to make the move and the County saved money.

Mr. Jessen, I appreciate the fact that you looked at their experiences and determined what an appropriate salary would be. The easy route would be to give them the \$60,000 you were approved. I appreciate that you are looking out for the County.

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Mr. Poparad	-	Yes
Mr. Biggs	-	Yes	Mr. Rivas	-	Absent
Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes			

Prosecutor

IPAC – Grant 8114-0000-08

Additional: \$9,157 to 4540 Other Equipment. Reason: IPAC Grant for the purpose of Narcotic Unit to purchase Officer Equipment.

Mr. Biggs moved to approve all. Mr. Jessen seconded the motion.

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Mr. Poparad	-	Yes
Mr. Biggs	-	Yes	Mr. Rivas	-	Absent
Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes			

Porter Superior Court 3

General Fund – Judge Jent 1000-1038-38

Transfer: \$400 from 3110 Legal to 3930 dues and Subscriptions. Reason: Money is needed to pay Indiana State Bar Association Dues.

Mrs. Conover moved to approve. Mrs. Graham seconded the motion.

Motion passed on a unanimous voice vote.

Porter Circuit Court

General Fund – Judge Harper 1000-1081-81

Transfer \$300 from 3978 Care of Patients & Inmates to 3630 Equipment other than vehicles. Reason: Amount needed to cover speakers and installation at Juvenile Center.

Mrs. Conover moved to approve. Mr. Biggs seconded the motion.

Motion passed on a unanimous voice vote.

Storm Water

Storm Water 1182-0000-24

Transfer: \$20,000 from 1110 Salaries to 3310 Printing Other than Office Supply. Reason: To pay for DSWM job site signs and vehicle signage.

Mr. Poparad moved to approve. Mr. Biggs seconded the motion.

Motion passed on a unanimous voice vote.

Highway Department

Motor Vehicle Highway (MVH) 1176-0000-91

Additional: \$20,000 to 3420 Building/Liability/Comp Coverage. Reason: Budget shortfall due to increase in Worker's Compensation Insurance costs.

Major Moves 1172-2293-91

Additional: \$1,880 to 2362 Asphalt. Reason: Replace funds deleted from 2016 Budget & additional 2016 Road Paving.

Local Roads & Streets (LSR) 1169-0000-91

Additional: \$110,000 to 2360 Stone. Reason: Additional Limestone for Building Chip Seal Roads.

Overweight Vehicle (OWV) 4000-2000-91

Additional: \$25,000 to 2362 Asphalt. Reason: Additional for continued purchase of asphalt patching material.

Mrs. Graham moved to approve. Mrs. Conover seconded the motion.

Mr. Poparad, on the work comp did our modifier go up or did someone just blow the calculation.

Mr. James, I think they blew the calculation.

Mr. Poparad, you don't do it?

Mr. James, no we get it from Anton.

Mr. Poparad, the modifier you get from Anton. You guys don't do your own calculation?

Mr. James, No.

Mr. Jessen, Is that amount set to cover for the entire year?

Mr. James, Yes. It is not completely \$20,000 for the workmen's comp. There are also five new trucks that we were going to run short on. Because we ran short in 3420 I had enough in there to cover my new trucks and licenses and insurance. When this came up higher, it took all my money away from that so I am keeping over because I am getting two new vehicles at the end of the year. This way I don't have to come back.

Mr. Jessen, how much is for workmen's comp?

Mrs. Urbanik, you already spent the entire budget you had.

Mr. James, how much was I short because of that workmen's comp?

Mrs. Urbanik, wasn't it about \$20,000?

Mr. Poparad, how can we be that far off when it is just a math formula? Did wages go up and not get figured into the formula? It is based on payroll, but that is figured on last year.

Mr. James, my wages did go up.

Mr. Poparad, but your work comp is based on last year.

Mr. Whitten, is it a calculation error. Or is it that we transferred money out of that account and short changed it.

Mr. James, we didn't transfer any money out of that account. In order to meet the budget last year that you guys wanted, I had \$25,000 left over at the end of the year. So I deleted that and just kept it down. Then when work comp came in higher.

Mr. Poparad, did it come in higher because it was off or when they audited us. Vicki, did they audit us yet? It is always a guess. Then they come in after the policy year and audit you. If your payroll did not line up they either credit you or bill you.

Mr. McClure, my understanding on the work comp was due to the modifier.

Mr. Poparad, but that modifier is known going into the policy year.

Mr. McClure, correct.

Mr. Poparad, I understand what happened. I just don't understand how we got there because it is just a math formula. Unless it is from the audit.

Mr. McClure, it is my understanding there was no audit. It is the modifier is slightly up. That is why the work comp for Highway was higher.

Mr. Poparad, but it is not a surprise is what I am saying. You know that number going into your policy year.

Mr. Biggs, could you find out for us and come back next month.

Mr. James, in the past when I was doing the other side of it and paying it, we were getting credits. But we also had to pay sometimes too. In putting the budget together and watching Al put the budget together, I never saw that. We asked our insurance carrier for the numbers and that is what we went off of.

Mr. Jessen, the simple question is what was it in 15 and what was anticipated for 16. And now my question on work comp would be, if it did increase significantly, does it affect the other departments as well?

Mr. Whitten, no.

Mr. Biggs, and I think this is one of the things the Commissioners have talked about but next year it is going to be bid out.

Mr. Poparad, but work comp is work comp. It doesn't matter who you go to. It is all the same. The job class times your payroll times your modifier. That is it.

Mr. Whitten, you raise a good point. We know the modifier going into the contract so how are we off?

Mr. Poparad, I say it was an audit.

Mr. Whitten, but Scott you are confident there was not an audit.

Mr. McClure, my interpretation is that the work comp number was known but maybe not shared with the Highway Department so the right number didn't go in the budget. The reason I don't think there is an audit is because this is when the normal work comp bills come for the rest of the county. So that is when this one was addressed.

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Mr. Poparad	-	Yes
Mr. Biggs	-	Yes	Mr. Rivas	-	Absent
Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes			

Sheriff – General Fund

General Fund – Sheriff 1000-1005-05

Additional: \$7,753 to 1130 Overtime. Reason: special Service overtime reimbursement from Agency's OCDEF @ 69.60 (pcq 127674); Hidta (@ \$4,610.41); MFTF (@\$710.40); OPO – Operation Pull Over (@\$1,510.86); DEA (@\$852.48)

Mrs. Graham moved to approve. Mr. Poparad seconded the motion.

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Mr. Poparad	-	Yes
Mr. Biggs	-	Yes	Mr. Rivas	-	Absent
Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes			

Surveyor

General Fund – Surveyor 1000-1006-06

Form 144: \$33,920 to \$36,000 Administrative Assistant. \$44,526 to \$41,000 Party Chief. \$37,938 to \$39,384 Survey Technician. Reason: Reduced Party Chief Salary down by \$3,526. Increase salary \$2,080 to Administrative Assistant and \$1,446 to Survey Technician.
(\$3,526 – (\$2,080 + \$1,446) = \$0

Mrs. Conover moved to approve. Mrs. Graham seconded the motion.

Mr. Whitten, I am not going to be excited about putting on the Agenda from this point on someone who wants to downsize. As you know the Clerk wanted to come back and I put that off again because we are getting so close to budgets. This needs to be done at budget time. This is a little different in that the bottom line is the same.

Mr. Poparad, I just don't like giving raises mid-year. We have budgets coming up in three months. The Storm Water Board has taken "X" amount of work and people out of his office.

Mr. Whitten, we ought to have that discussion when we get into budgets. Then Kevin can talk about the job descriptions and what people are doing and how that may or may not have changed.

Mr. Poparad, you have lost one or two?

Mr. Breitzke, one.

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Mr. Poparad	-	Yes
Mr. Biggs	-	Yes	Mr. Rivas	-	Absent
Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes			

Council

General Fund – Council 1000-1006-06

Transfer: \$70.80 from 4440 Furniture/Fixtures over \$100 to; 3610 Maintenance Agreements. Reason: Just received adjusted amount for new copier and need to change the amount from \$120 to \$190.80 for 2016 Maintenance Agreement.

Mr. Poparad moved to approve. Mrs. Graham seconded the motion.

Motion passed on a unanimous voice vote.

Second Reading

Auditor Vicki Urbanik,

Whereas it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget. Therefore be it ordained resolved by the Porter County Council of Porter County Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified subject to the laws governing the same.

General Fund

Sheriff General	1000-1005-1130-05	Overtime	\$ 7,753.75
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CEDIT

CEDIT	1112-2040-1130-30	Salaries	\$ (12,000.00)
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Local Roads and Streets (LRS)

Local Roads & Streets (LRS)	1169-0000-2360-91	Stone	\$ 110,000.00
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Major Moves

Major Moves 1172-2293-2362-91 Asphalt \$ 1,880,000.00

Motor Vehicle Highway (MVH)

MVH 1176-0000-3420-91 Building Liability Insurance \$ 20,000.00

Overweight Vehicle

OWV-Highway 4000-2000-2362-91 Asphalt \$ 25,000.00

Memorial Opera House

Memorial Opera House 4915-0000-3950-44 Contractual Services \$ 1,500.00

Prosecutor-IPAC Grant

Prosecutor – IPAC Grant 8114-0000-4540-08 Other Equipment \$ 9,157.00

And that concludes second reading.

Mr. Poparad, I'll make the motion.

Mr. Whitten, We have a motion on second reading is there a second?

Ms. Graham, Second.

Mr. Whitten, Second on the motion, any discussion, roll call please?

Mr. Poparad moved to approve. Mrs. Graham seconded the motion.

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Mr. Poparad	-	Yes
Mr. Biggs	-	Yes	Mr. Rivas	-	Absent
Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes			

Attorney's Report

Mr. Whitten, Thank you now as we get to the attorney's report what you have before you is the legal services agreement for our new attorney, Harold Harper. It is the exact same terms and numbers as we had with our last attorney.

Mr. Biggs moved to approve. Mr. Poparad seconded the motion.

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Mr. Poparad	-	Yes
Mr. Biggs	-	Yes	Mr. Rivas	-	Absent
Ms. Graham	-	Yes	Mr. Whitten	-	Yes
Mr. Jessen	-	Yes			

Mr. Poparad, any transfer under \$500 do we have to approve it.

Mr. Whitten, I want to know what is going on.

Mr. Poparad, ok but do they need to be on the Agenda and come before us.

Mr. Whitten, that is up to us. What I have told the Judges, is if it is under \$1,000 and there are no real issues, fine. But sometimes there are issues. If it is a small transfer – like for us – we had to come. If it is under \$100 I see your point. But sometimes we have questions. One other thing – I was contacted as was Sylvia by the Alcoholic Beverage Commission. As you remember we made an appointment and it

conflicted with his schedule. He was a teacher and could not make the meetings. So we appointed someone else to that Board. He has gotten a job that requires him to be away. He has not been to either of the meetings that have been set since he was appointed. He has tendered his resignation since it is affecting their ability to have a quorum. We need to re-appoint. Mr. Verheaghe has said his wife would be willing to serve. I am ok with that suggestion.

Mr. Poparad, after last year's debacle, no one is beating down the doors to be on the Committee.

Mr. Whitten, normally when our appointment asks to be unappointed I have suggested we put it out for response. However, it seems we have a very easy fix that is willing to step forward and fill in the gaps.

Mr. Poparad moved to appoint Laura Verheaghe to the Alcoholic Beverage Commission. Mrs. Graham seconded the motion.

Mr. Biggs, what do you currently do?

Mrs. Verheaghe, I own the Red Cup Restaurant in Chesterton.

Mr. Biggs, and you live in Chesterton.

Mrs. Verheaghe, yes.

Motion passed on a unanimous voice vote.

There being no further business, the meeting was adjourned.

**PORTER COUNTY COUNCIL
PORTER COUNTY, INDIANA**

Jim Biggs

Karen Conover

Sylvia Graham

Mike Jessen

Bob Poparad

Jeremy Rivas

Dan Whitten

Attest: _____
Vicki Urbanik, Auditor