

**PORTER COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, MAY 17, 2016
1:00 P.M.**

(The entire meeting is available to watch on the Porter County website.)

The regular meeting of the Porter County Board of Commissioners convened at 1:00 p.m. on Tuesday, May 17, 2016 in the Commissioners' Chambers of the Administration Center.

Those present were: Commissioners John Evans, Laura Blaney, Jeff Good, County Attorney Scott McClure; Administrative Assistant Rhonda Young and Recording Secretary Kathy Merle.

Call to Order/Pledge

Approval of Payroll – May 16th, 2016

Com. Good moved to approve the payroll of May 16th, 2016, Com. Blaney seconded, motion carried.

Approval of Claims – May 12th, 2016

Com. Good moved to approve the claims for May 12th, 2016, Com. Blaney seconded, motion carried.

New Community County Financial Software

Com. Evans, Today we are announcing the formation of a committee between some of the County offices mainly the ones that use the software to pay bills and do the auditing. So the Auditor and the IT Department and the Treasurer's Office are going to join together to find an alternative to the antiquated program we've been using for years. We realize that this is an expensive proposition so the committee is going to be putting forth an RFP that will be very extensive and very detail orientated as to the things are going to be requested from those people doing the bidding for that process. They're going to begin as soon as possible and hopefully we'll be able to get some reviewing done. Keep your fingers crossed the first part of next year we'll have a new system in place.

Com. Blaney, All of the people that work here look happy.

Mike Jabo, DLZ

Receive Quotes for Animal Shelter offsite sewer/water and roadway

Ms. Urbanik, We've received two bids for the access road and what appears to be three for the sewer system.

Com. Evans, The first one is for the road and this is from Olson Construction incorporated of Chesterton, Indiana and it's a lump sum of \$45,665.00. This one is from Walsh & Kelly of Griffith, Indiana and it is for a total of \$52,500.00. So those are the two for the roadway. The next three are for the sewer and roadway or just sewer?

Com. Blaney, Sewer and water.

Com. Evans, The first bid is from RV Sutton Incorporated of Chesterton, Indiana. The bid is for \$49,625.00. The next is from DLZ of Munster, Indiana \$54,943.00.

Ms. Urbanik, Those two came together so we think that there are three copies of the same bid, but we're not sure.

Com. Good, Well the second one John that was Gatlin, that was just cover sheet. So the \$54,943.00 was Gatlin.

Com. Evans, And where are they from.

Com. Good, I believe Dyer, but let me double check. Griffith, Indiana.

Com. Evans, It is from D & M Excavating Incorporated out of Michigan City, Indiana and the proposed cost is \$29,857.00. I would suspect that there may be a problem there, since it's so much less than the other two.

Com. Blaney, These are all of the same thing.

Com. Evans, So that one I just gave you and these two are the same. Who is going to review?

Com. Good, Mike Jabo.

Com. Evans, Mike if you want to take them. Will you be ready by the end of the meeting?

Mr. Jabo, (Inaudible)

Com. Evans, Okay.

Office Holders/Dept. Heads

Kevin Breitzke – Surveyor

Trimble Navigation Limited – Reference Station Data Sharing License Agreement

Mr. Breitzke, About 12 years ago I appeared before the Commissioners and we established a base station that was a permanent fixture on top of the building as opposed to a mobile base station, which cost us a lot of time when we did things that way. We became part of the Tyler System, Tyler Instruments which sold (Inaudible) equipment. 5 years ago I upgraded that base station and that same time Trimble Navigation started to like the network (Inaudible) had so they've been a little bit more aggressive to inquiring their networks across the country if not the world. We're all part of an international network for GPS positioning and at this point Trimble wants some kind of agreement that we maintain to make sure we've got the equipment protected and things we've always done but we've never been requested to have a formal agreement.

Com. Evans, Is this going to cost us anything?

Mr. Breitzke, This is not going to cost us anything. I made the investment and the negotiation to get it for free to participate in the network as long as I maintained the bid (Inaudible). So that is something I've done through (Inaudible) quarter (Inaudible).

Com. Evans, Free is good. Scott have you reviewed it?

Atty. McClure, I have.

Com. Good moved to approve, Com. Blaney seconded, motion carried.

Lori Daly-Expo Center Director Swing Gate Proposals

Ms. Daly, Gate 3 the swing gate got taken out so we need to replace it. So we have 3 quotes, the first one is from Wunder in Lake Station for \$1,025.00, Northwest Indiana Fence in Valpo for \$1650.00 and Fence Masters in Valpo for \$1430.00.

Com. Evans, Do you have a recommendation?

Ms. Daly, Fence Masters I do believe is a new company. We've worked with them so I don't know much about them. Wunder and Northwest Indiana Fence have both done work at the Expo.

Com. Evans, Who is the lowest bidder?

Ms. Daly, Wunder out of Lake Station.

Com. Blaney, Wunder and you've done work with them?

Ms. Daly, Yes.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

UTV Quote Proposals

Ms. Daly, I actually had Matt Stechly help me with this because I'm not up on utility vehicles. So he did a very nice comparison and 3 vehicles that are very similar with different

brands. The Toro came in at \$12,699.00, the John Deere at \$14,652.00 and the Yamaha at \$13,199.00 and they're all very comparable as far as horsepower. He did a very nice job with helping me this project.

Com. Evans, Which one did you like?

Ms. Daly, The Toro is the least expensive so that is probably the one we would like to go with.

Com. Blaney moved to approve the Toro proposal from Heinhold and Feller for \$12,699.00, Com. Good seconded, motion carried.

Com. Good, Mr. President excuse me a minute. Lori we are using some funds for this so could you explain a little bit of that what we're using the funds that we received.

Ms. Daly, When we did a walk through on the new Shelter site there were four buildings that had left over props, desks, chairs. I got the approval to go in and clean all of that out which we turned around and sold at an auction and we got \$1800.00 for it. So we have \$1800.00 set aside that will go towards this new utility vehicle.

Com. Evans, How are you buying the other three vehicles?

**Sharon Lippens- ITS Director
Video Tech Agreement – Security Monitor for Judge Mary R. Harper**

Ms. Lippens, This is a duplicate agreement to two others that were approved for the other courts in the courthouse and for the North County Complex. Basically the system was put in about 10 years ago for video security of all the courtrooms and the North County Complex and the Courthouse. In each of the judge's secretary areas they have a 9 inch, I call it a tube style TV. It was for the person there to be able to monitor something that is going on, call security whatever. Some of these TV's have gone out, they are hard to see, they go back and forth to black & white to color they just been dying out. Judge Alexa had approached me about replacing his. I enquired the rest of the judges and Judge Harper did not respond. So I assumed they were not interested in their unit was working fine. I have since found out that they would like it to be upgraded when the other ones are upgraded. So this is a supplemental agreement for them to be upgraded to match the other ones.

Com. Evans, Is the price in this proposal different than those?

Ms. Lippens, It's the same and this will be paid for out of the Commissioners CCD 4510.

Com. Good, And that's the \$843.92.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

Com. Evans, Thanks Sharon and thanks for being part of that committee that we talked about earlier, appreciate that.

**Stephen Kromkowski, DLZ
Animal Shelter – Update**

Com. Evans, The bids we just opened in regard to the Animal Shelter offsite sewer/water and roadway we're going to working on the bids for full project at our next meeting. So we're going to differ that award until the next meeting too. If you're waiting for the results for the sewer/water or the roadway extension we're not going to do that until next time. Stephen how are you?

Mr. Kromkowski, Very good thank you. Commissioners, Stephen Kromkowski with DLZ. I just want to give you an update of the status to where we are at. The last board meeting we did open cost proposals. In accordance with the state statute we took apart that cost number that was provided and then we also duck tailed that into the qualitative scoring by the Technical Review Committee. Before you is a summary of those findings. In the end the adjusted price calculation the lowest cost, adjusted cost was by Larson-Danielson Construction Company, followed by Core and then by Gariup. In accordance with the state statute we're in the process now of confirming all of the parameters in working with them. The state statute says that at this stage you negotiate the final cost (Inaudible) we need an negotiation in a conventional sense. That means we're refining the cost and getting administrative items and making sure that everything within their cost proposal and their design meets the final guaranteed maximum price. We have conversations with Larson-Danielson and they have responded to us in terms of their comfort and their confidence that they'll be able to reach a resolution. Some of the minor

modifications to the floor plan just to meet the overall operation and function. Everything did meet the criteria that was established. This is more of the final refinement of the design. I also noticed that Tony Oss with Larson-Danielson is here today. If you have any questions for them specifically, but that is where we're at right now. So the next step is that we sit down with Larson-Danielson and the Animal Shelter Committee and we start fine tuning the final design. Some offices or the rooms may need to be switched, we may juggle the floor plan, we're not changing the scope, we're not changing the cost. It's just more of a refinement because they will take these documents and send them downstate for final approval. So that is just the process where we're at right now.

Com. Good, Stephen is the Technical Review Committee are they pretty much done now with all of their work?

Mr. Kromkowski, They are completed with their work.

Com. Good, So we need to make sure we let the other two guys know probably that we're finalized.

Com. Blaney, And what about the Advisory Committee?

Mr. Kromkowski, Then the Advisory Committee they'll be part of that final refinement. I think it would be beneficial to have a meeting with Advisory Committee and just show them the overall design. I'm sure that Larson-Danielson will be more than happy to sit down and present the design and what's in the package. I think that would be beneficial to everyone.

Com. Good, So as a recap then by our June 14th meeting we should have a final number. We're also putting all of our off site costs together and everything. We now have the road numbers and the water and sewer numbers. So by June 14th we ought to have a really good idea of what this thing is going to cost us. So that's why we're taking it step by step. To make sure that all of the numbers are being vetted and that we come to a final solution on June 14th. We're probably check, checking and re-checking but this is a big project for us so we want to make sure we do it right.

Com. Evans, And just a reminder we will only meet once in June and that will be the 14th.

Com. Blaney, Between now and then this Friday at the Commissioner's Ball at the Expo Center we will be having a special presentation in revealing the donor and she'll be presenting a check to the County for the Animal Shelter.

Com. Evans, And there is still time to get your tickets for that event if you haven't done so. You want to be the first to know.

Com. Good, I bought a table, John bought a table.

Com. Blaney, I bought a table.

Com. Evans, Scott bought a table.

Com. Good, No pressure.

Com. Evans, David do you want give us a little update on the site as it sits right now?

Mr. James, As it sits right now we are completed with the demolition. The road was extended per Jeff's wishes to the fence. The outside of the fence ground to the fairground road just up to the fence. All of the debris has been removed all of the barn wood was saved and was taken to Lori. Lori came and got it really, thank you for that. There is dirt pile from the road we piled up in the Southeast corner of that lot in case the construction company needs extra dirt. In fact if it's not needed we will haul it off. As of 2:30 p.m. yesterday afternoon we were done.

Com. Evans, Did I mention there is still tickets available.

Com. Good, I would just like to thank the Highway Department for doing what they did out there. They really did a great job. It's sort of out of their norm of the things that they do.

Com. Blaney, It made it a little bit fun I think.

Mr. James, I have to thank my assistant because he has done things like that before in his past and he took the bull by the horns and he got the job done and without Andy I couldn't have gotten done any quicker than how he got it done.

Com. Good, It was a great show of teamwork too. It was great all the way around.

Com. Evans, Now that you got a little practice there is a building on 700 North the County owns that I think would be a good spot for a sub-station for County Highway. Maybe you ought to get a look at that and see what would be involved. It's a crawl space so it won't be as difficult to knock down as the other one. I have had a conversation with the Portage Township Trustee if you need some more space they would be willing to talk to us about that. I think it would help immensely for snow removal especially in the winter to be closer to that larger population and to get things taken care of there a lot quicker.

Mr. James, It comes at a good time because I think we're being evacuated from the old Reith Riley yard, because that place is being sold once again and I don't think the new owners are going to be as friendly as (Inaudible).

Com. Evans, Right and it's a good location think and it's on a county road.

Com. Good, It puts you in the heart of everything.

Com. Blaney, The last thing I wanted to add about that the old house that was there we were able to save a little bit of barn wood so we will be preserving a little history somewhere in there with the bit of barn wood that we have.

Com. Evans, We've had a lot of people say couldn't we have saved the house, couldn't we have moved it. All very very expensive the house itself was an old building that served as a residence for many years.

Com. Blaney, And it had been vacant for a while.

Com. Evans, It had been sitting vacant and was the site of numerous transients living in and many different things. It just wasn't conducive to try to do anything with. We would have loved to do it but it wasn't financially possible.

**David Reynolds Porter County Sherriff C/O DLZ
Porter County Jail Security Project - Application and Certificate for Payment #2**

Mr. Jabo, Before you have an application Certification #2 payment from Videotec in the amount of \$262,170.00 for the Porter County Jail Security Project. We have reviewed the contractor's application, we have confirmed with staff on our own observation that indeed that does represent the (Inaudible) work to date.

Com. Evans, How many more of these should we expect?

Mr. Jabo, They'll probably trickle in over the next 5 to 6 months. The other pieces will go slower. This is probably the big (Inaudible) for the video equipment and installation and service.

Atty. McClure, I think maybe between the first draw and this one we're probably a little under \$600,000.00. The total project was \$1.1 million.

Com. Blaney, It says the balance left is \$448,953.00.

Mr. Jabo, The cameras are in, there is an open invitation just let me know if you want to go out and take a look. There's a big difference out there at least we got the cameras out there.

Com. Good moved to approve, Com. Blaney seconded, motion carried.

Report from Commissioners

All Districts - Porter County Highway Engineer

1. RFP for the Porter County roadway asset inventory that were opened at the May 10, 2016 Board of Commissioners meeting. They have been reviewed and the lowest and most responsive and responsible bidder is DLZ of Indiana LLC in the amount not to exceed \$76,500.00. The Director of Engineering is requesting the Board's permission to award the project to DLZ and the issue the notice to proceed.

Com. Good moved to approve, Com. Blaney seconded, motion carried.

Correspondence

Request for Additional Appropriation – Highway Dept.

Fund 400.2000 \$25,000.00 Acct. 2362 Asphalt

Additional for continued purchase of asphalt patching material.

Com. Good moved to approve, Com. Blaney seconded, motion carried.

Request for a 144 change Artistic Director to Technical Director and Job Description.

Mr. MacDonald, We are looking to since I am working no longer as Artistic Director and really focusing more on Business Director. We're looking to move Scott Miller from an hourly employee to a full time employee. He currently does all of our sound, all of audio, all of our video. He is there probably the most out of anybody in the building and we absolutely use him full time.

Com. Blaney, So he would be using the salary from Artistic Director, we're breaking even we're not spending any more money.

Com. Good moved to approve, Com. Blaney seconded, motion carried.

Com. Blaney, The Opera House is right in the middle of Grease auditions if anybody is interested.

Com. Evans, Does anybody wish to address this body? Ma'am.

Unknown Woman, I have a complaint with the Animal Shelter.

Com. Evans, We don't air those things in public. So if you'd like to put it in writing we would be glad to review it.

Unknown Woman, I sent an email to Blaney and I've never gotten a response.

Com. Blaney, Really, I don't remember getting that.

Com. Evans, If you could please put your complaint in writing and either drop it off at our office right here or make sure to email it to all three Commissioners and the Attorney, please.

Com. Blaney, What's your last name?

Ms. Drozby, D R O Z B Y. First name is Donna. Thank you.

With no further business to discuss, the meeting was recessed at 1:30 p.m.

**BOARD OF COMMISSIONERS
PORTER COUNTY, INDIANA**

John A. Evans

Laura M. Blaney

Jeffrey J. Good

Attest: _____
Vicki Urbanik, Auditor