

**PORTER COUNTY COUNCIL  
Regular Council Meeting  
January 24, 2017**

The Porter County Council met on Tuesday, January 24, 2017 at 5:30 p.m. in the County Administration Center, 155 Indiana-Suite 205, Valparaiso, Indiana.

Mr. Jessen called the meeting to order with the Pledge of Allegiance.

Members present were Council Member Dan Whitten, Council Member Karen Conover, Council Member Sylvia Graham, Council Member Jeff Larson, Council Member Andy Bozak, Council Member Jeremy Rivas and Council Member Mike Jessen. Also present was Council Attorney Harold Harper, Auditor Vicki Urbanik, Auditor Chief Deputy Toni Downing and Council Administrative Assistant Joy Blakely.

**Approval of Minutes**

Mr. Jessen, Let the record reflect that all Board members are still present and well will move on to the approval of the December 6th, 2017 meeting minutes.

Mr. Rivas, Move.

Ms. Conover, Move.

Ms. Graham, Second.

Mr. Jessen, Motion on the floor and a second to approve the minutes for the December sixth meeting, any discussion? All in favor signify by saying Aye? All those opposed? Motion carries.

Motion passed on a unanimous voice vote.

**First Reading**

Mr. Jessen, Can we have first reading Vicki.

Auditor Vicki Urbanik,

**NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS**

Notice is hereby given the taxpayers of Porter County, Indiana that the proper legal officers of Porter County, Indiana will meet in the Porter County Government Administration Building located at 155 Indiana Avenue, Valparaiso IN 46383 on January 24, 2017 at 5:30 p.m. to consider the following additional appropriations in excess of the county budgets for the year 2016 and to transact any further business which might come before the Council:

General Fund				
Information Technology	1000-1050-1120-50	Hourly	\$	13,000.00
Information Technology	1000-1050-3610-50	Maintenance Agreements	\$	<u>13,100.00</u>
			\$	26,100.00
Rainy Day Fund				
Rainy Day	1186-2000-3120-30	Consultants	\$	2,500.00

93268 Health IIC (Immunizations Grant)
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93268 Health IIC	8205-0000-1120-95	Hourly	\$ 11,708.80
	8205-0000-1210-95	FICA	\$ 896.21
	8205-0000-2110-95	Office Supplies	\$ 1,290.47
	8205-0000-2410-95	Medical & Dental	\$ 751.00
	8205-0000-3130-95	Training & Education	\$ 47,496.93
	8205-0000-3230-95	Postage	\$ 613.83
	8205-0000-3950-95	Contractual Services	\$ 880.00
	8205-0000-4540-95	Other Equipment	\$ 326.24
			\$ 63,963.48

Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations as finally made will be referred to the Indiana Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a certified copy of the action taken.

Vicki Urbanik  
Auditor of Porter County

Publish January 13, 2017

**Commissioners**

**Rainy Day - 1186-2000-30**

Additional \$2,500 to 3120 Consultants. Reason: IRS rebate calculation performed by Bank of New York Mellon for the Jail Building Corporation.

Mr. Jessen, Thank you very much Vicki, we will move on to our agenda items starting off with the Commissioners.

Mr. Whitten, I make a motion to approve the \$2,500 dollars to Consultants. And I would also ask the auditor to tell us how much we have in that fund.

Auditor Vicki Urbanik, The funds balance in the Rainy Day that is attributed to the Rainy Day Commissioners is \$43,658 dollars.

Mr. Whitten, Ok.

Mr. Jessen, Is there a second on the motion?

Ms. Graham, Second.

Mr. Jessen, Motion on the floor and a second to approve the additional \$2,500 to 3120 Consultants, any further discussion? Roll call please.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Jessen	-	Yes	Mr. Larson	-	Yes
Mr. Whitten	-	Yes	Mr. Bozak	-	Yes
Ms. Conover	-	Yes	Mr. Rivas	-	Yes
Ms. Graham	-	Yes			

Auditor Vicki Urbanik, 7-0, on behalf of the Commissioners who asked me to do this in their behalf thank you.

**ITS**

**General Fund IT - 1000-1050-50**

Additional \$13,100 to 3610 Maintenance Agreements and \$13,000 to 1120 Hourly.  
Form 144 – Hourly up to \$12.50.

Reason: Approved September 27, 2016 but not included in the Budget Form 144  
Hourly up to \$12.50

Mr. Jessen, Alright moving on to ITS

Mr. Whitten, I will make a motion to the \$13,000 to maintenance agreements and \$13,100 to 1120 hourly. And then I would also like to...well that my motion...I'd like to deal with the 144 separately.

Mr. Jessen, We need perhaps a correction on the amounts.

Mr. Whitten, Oh, because my agenda wrong, that's right...apparently the amount has changed so I am going to amend my motion to \$13,100 to maintenance agreements and \$13,000 to hourly. And I would like to know why this was approved in September but not included in the budget? That's my motion.

Mr. Larson, I'll second.

Mr. Jessen, We have a motion and a second to approve the amounts of \$13,100 to maintenance agreements and \$13,000 to hourly. And then we will start the discussion first of all with the explanation as to why it was approved in September but not included in the budget.

IT Director Don Wellsand, Well the only thing I can think of is when Sharon the previous IT Director turned in the budget for 2017 in July, it appears that that was the budget that was used for the existing budget. I did not become Director till sometime in September.

Mr. Whitten, So we are basically hitting the general fund here, that's a wonderful way to start the year.

Ms. Graham, Isn't that...didn't you take some salary and deduct it...by chopping it up and giving it to different people?

IT Director Don Wellsand, On September 27th we asked for the additional in the maintenance agreements since we zeroed that out and spent it all. And at the same time we asked for a restructuring of our department. But there was no additional money...we did not ask for additional money. That \$13,000 was part of the original salaries that I created two positions, one was salary at I think \$35,000 dollars. We used the other \$13,000 for part-time secretary.

Mr. Whitten, So, Vicki none of this stuff was included? The \$13,000 and the \$13,100 dollars, none of this was included in the budget or budgeted for, so this is a \$26,100 dollar hit to the general fund straight up?

Auditor Vicki Urbanik, That is correct. And I can explain that hourly...

Mr. Whitten, Yeah

Auditor Vicki Urbanik, When you came back to the Council for the restructuring you included the hourly on the 144. But, when the person started working, there was not an appropriation in the budget.

Mr. Whitten, Ok.

Auditor Vicki Urbanik, And that's why Don came back later in the year and you approved the transfer for the hourly...well, that was not included in the 2017 budget. Which Don pointed out was submitted before he took over.

Mr. Whitten, That answers my questions.

Mr. Jessen, Any additional questions or discussions? Can we have the roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Whitten	-	Yes	Mr. Bozak	-	Yes
Ms. Conover	-	Yes	Mr. Rivas	-	Yes
Ms. Graham	-	Yes	Mr. Jessen	-	Yes
Mr. Larson	-	Yes			

Auditor Vicki Urbanik, 7-0

Mr. Jessen, We also have a form 144...

Mr. Whitten, I make a motion to approve form 144, it seems like we are just increasing the hourly rate, is that correct?

IT Director Don Wellsand, Correct.

Mr. Whitten, That is my motion.

Ms. Conover, Second.

Mr. Jessen, Motion and Second on the floor on the form 144 to increase the hourly rate up to \$12.50, any discussion? Roll call please.

Mr. Whitten, I think you have a question on the end.

Mr. Jessen, Oh, right I'm sorry...

Mr. Larson, Does that effect next year's budget, is that where we are applying this?

Mr. Whitten, This year's budget.

Ms. Conover, This years.

Mr. Larson, Ok.

Mr. Rivas, It just...

Mr. Whitten, Yeah, on the 144, he's just upping the amount he can pay per hour.

Mr. Larson, Ok.

Mr. Whitten, But we still have the amount that he can spend...

Mr. Larson, Ok.

Mr. Jessen, Any other questions? Roll call please.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Ms. Conover	-	Yes	Mr. Rivas	-	Yes
Ms. Graham	-	Yes	Mr. Jessen	-	Yes
Mr. Larson	-	Yes	Mr. Whitten	-	Yes
Mr. Bozak	-	Yes			

Auditor Vicki Urbanik, 7-0

IT Director Don Wellsand, Thank you.

**Health Department**

**ISDH Immunizations Grant - 8205-0000-95**

Additionalals

\$11,708.80 to 1120 Hourly

\$896.21 to 1210 FICA

\$1,290.47 to 2110 Office Supplies

\$751 to 2410 Medical & Dental

\$47,496.93 to 3130 Training and Education

\$613.83 to 3230 Postage

\$880 to 3950 Contractual Services

\$326.24 to 4540 Other Equipment

Reason: Appropriate 2017 ISDH Immunization Grant in addition to 2016 ISDH Immunization Grant Balances

Mr. Jessen, Ok, moving on to the Health Department.

Mr. Whitten, Mr. Chairman I make a motion on all the additionalals, I realize it just grant money as requested on the ISDH Immunizations grant additionalals.

Ms. Conover, Second.

Mr. Jessen, Motion on the floor and a second to approve all the additionalals for the Health Department as listed on the agenda. Any additional discussion?

Mr. Whitten, Keep those grants coming.

Connie Rudd, We're trying...we are trying.

Mr. Jessen, All those in favor signify by saying Aye...

Mr. Whitten, Requires a roll call.

Mr. Jessen, It does?

Mr. Rivas, It is an additional.

Mr. Whitten, Mr. Chairman, point of order...

Mr. Jessen, Alright we will have a roll call.

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Ms. Graham	-	Yes	Mr. Jessen	-	Yes
Mr. Larson	-	Yes	Mr. Whitten	-	Yes
Mr. Bozak	-	Yes	Ms. Conover	-	Yes
Mr. Rivas	-	Yes			

Auditor Vicki Urbanik, 7-0

Mr. Whitten, Alright guys.

Mr. Jessen, Thank you very much.

Keith Letta, Thank you.

Connie Rudd, You know it is national belly laugh day.

Ms. Graham, Oh, really.

Mr. Whitten, I'm trying to through some laughter out there no ones biting.

Mr. Jessen, We're not getting it...

Mr. Whitten, No one's biting.

(Laughter)

**Second Reading**

Mr. Jessen, Ok, can we have second reading please?

Auditor Vicki Urbanik, Yes...second reading.

Whereas it has been determined that it is now necessary to appropriate more money than what was appropriated in the annual budget. Therefore be it ordained by the Porter County Council of Porter County Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified subject to the laws governing the same.

General Fund

Information Technology	1000-1050-1120-50	Hourly	\$ 13,000.00
Information Technology	1000-1050-3610-50	Maintenance Agreements	<u>\$ 13,100.00</u>
			\$ 26,100.00

Rainy Day Fund

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	8205-0000-4540-95	Other Equipment	<u>\$ 326.24</u>
			\$ 63,963.48

And that concludes second reading.

Mr. Whitten, I make a motion to approve second reading.

Ms. Graham, Second.

Mr. Jessen, Motion on the floor and a second, can I have a roll call please?

Auditor Vicki Urbanik,

Motion carried on the following roll call vote:

Mr. Larson	-	Yes	Mr. Whitten	-	Yes
Mr. Bozak	-	Yes	Ms. Conover	-	Yes
Mr. Rivas	-	Yes	Ms. Graham	-	Yes
Mr. Jessen	-	Yes			

Auditor Vicki Urbanik, 7-0

## **Attorney's Report**

Mr. Jessen, Attorney's report, Harold?

Attorney Harold Harper, I have nothing to report at this time. I just want to thank everyone for allowing me to serve another year.

Mr. Jessen, Thank you.

## **Approval of September 22<sup>nd</sup> 6th 2016 Budget Meeting Minutes**

Mr. Whitten, Do we have...if I may ask? Do we have any budget meetings to approve tonight?

Ms. Blakely, Yes, the September 22<sup>nd</sup>, 2016 budget minutes.

Mr. Whitten, Ok, that's on my agenda, but it's not on Mike's.

Ms. Blakely, I'm sorry Mike.

Mr. Whitten, So are we going to approve those tonight?

Ms. Blakely, Yes.

Mr. Whitten, It's up to you, do you want to approve those tonight?

Mr. Jessen, Have those been dutifully distributed to everybody before today?

Mr. Whitten, Ah, Mr. Chairman, I have seen the September 22<sup>nd</sup>, 2016 meeting minutes and would make a motion to approve them.

Ms. Graham, Second.

Mr. Jessen, Motion on the floor and a second to approve the September 22<sup>nd</sup>, 2016 budget meeting minutes. Any discussion? All in favor signify by saying Aye? All those opposed? Motion carries.

## **Motion passed on a unanimous voice vote**

Mr. Bozak, Mr. Chairman, I was curious when the Foundation meeting will work? When will that...

Mr. Whitten, Well that what I am going to talk about with the other matters that may come before the Council. That's a wonderful question.

Mr. Jessen, And Harold you mentioned you had nothing to report?

Attorney Harold Harper, I have nothing to report.

Mr. Jessen, Ok we do have a special guest with us tonight, Steven...and I apologize I can't recall your last name.

Eagle Scout Steven Mayersky, Mayersky.

Mr. Jessen, Ok...

(Laughter)

Mr. Jessen, I am going to trust you on that and he is working toward his Eagle Scout and what I'd like is for a second, is for you to explain a little bit about what he is doing in that process and why he is here tonight.

Eagle Scout Steven Mayersky, Tonight I am here because in order to get one of my requirements for community in the...or citizenship in the community. I need to

attend a board meeting for a Town or Council meeting. Thank you, like a Town Council meeting or Porter County Council meeting. And for Eagle I need to get a total of I believe, eight (8) Eagle required merit badges and right now I am working on the three citizenships to get to Eagle.

Mr. Jessen, We appreciate you being here and we wish you the best of luck in your endeavor toward Eagle Scout. And we wish you only the best...so thanks for coming.

Eagle Scout Steven Mayerski, Thank you for having me.

**Any other matter that may properly come before the Council**

Mr. Jessen, And we move on to any other matter that may properly come before the Council.

Mr. Whitten, Ok, Mr. Chairman I have a follow-up to the question then...so I really think since we have had our Foundation trigger date, December 31<sup>st</sup> is for lack of a better term past now. So we know how much...pending certain money will be coming into the County. But, what we need to talk about and I am the Chairman of the Foundation Board so, I am going to be asking that we have a Foundation meeting.

I'd like to talk about a few things at the Foundation meeting, just too kind of get your heads turning in that direction. One is the mechanism by which we want the funds to come into the County...that would be the first thing I'd like to talk about. And if the Foundation or I'd like the Foundation to start thinking about looking forward at the Not-for-Profits that are currently in the Hospital Interest, do we want to have a process by which a particular not-for-profit, this would be my suggestion..but I want to hear all ten, where they could come to request in the future money from interest earned. For two reasons, one is I would suggest that we let the not-for-profits know...or certainly the ones that are in there now, that it's not a guarantee every year. I would suggest that as a Foundation we have clear parameters by which they can apply for those monies. Criteria, my personal perspective I don't think we should just say we are going to give you \$400,000 dollars to fund your operations. I would like to hear the programs that they intend to fund and some of things that they intend to do with that money and we can see and prioritize which of those requesting agencies programs we feel as a Foundation Board are the most pressing or highest priorities. So that would be something I'd like to discuss at the Foundation meeting and at the time we can talk about the exact amount of money that is coming in and how we kind of want to move forward with that.

As you guys may know, certainly those that have been on the Foundation, the Foundation is a case in first impression in the State of Indiana. There has been no county that has done this before us, although there is a couple that are thinking and trying to do it behind us. So, they are kind of watching us to see our success and failures in that arena and our mechanisms to get those things done that we want to get done.

Other things that we are probably going to talk about in the Foundation are some of the stuff that we are talking about for the last couple of years. And that some of these capital projects that we would like to see funded and completed. So I would like to get priorities from the Foundation on what we think might be first, second or third down the line. I really think...we are required to have a Foundation meeting once per quarter. Normally I would have suggested toward the end of March, but I think that the sooner the better since we have to sort of layout the funding mechanisms for this first year, so I would like to do it in February. So I don't know what everybody's calendar looks like, perhaps we could have Joy send out to all the Foundation members and again we have non-voting members that sit on that board with us, a mass email saying the Foundation Chairman would like to have the Foundation meeting in February how does your calendars look? It shouldn't take us long but I would really like to have some meaningful discussions. To enjoy the fruits of our labor as they say. That's all I have to say about that.

Ms. Conover, So we should...you are thinking Grant request processes?



Mr. Whitten, I think so...I think that's just me and I'm kind of wondering because I am hearing from maybe other Foundation members that they don't want to even talk about Grant requests yet until we figure out some of these other liabilities that we might have. Things like the 800 megahertz, they want to get that nailed down, which makes sense. And how much we think of the Hospital Interest that we are going to need to do those sorts of things, but we can have that kind of global conversation and I think that it's only fair to the not-for-profits that already have been getting interest money that they need to understand what the playing field is moving forward. Because a couple of them it could be rather catastrophic to them like Family Youth Services and Council on Aging it's a big chunk of their budget. So, that's my suggestion.

Mr. Jessen, That makes sense, so Joy you will take care of that?

Ms. Blakely, Yes, I will.

Mr. Jessen, Feedback and time to meet, any other matter that may come before the Council, other than that I'd like to entertain a motion to adjourn?

Mr. Whitten, Move to adjourn Mr. Chairman.

Ms. Graham, Second.

Mr. Jessen, Motion to adjourn so moved.

There being no further business, meeting was adjourned.

**PORTER COUNTY COUNCIL  
PORTER COUNTY, INDIANA**

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Andy Bozak

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Karen Conover

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Sylvia Graham

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Mike Jessen

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Jeff Larson

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Jeremy Rivas

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Dan Whitten

Attest: \_\_\_\_\_  
Vicki Urbanik, Auditor