

**PORTER COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
TUESDAY, January 19, 2016  
1:00 P.M.**

**(The entire meeting is available to watch on the Porter County website.)**

The regular meeting of the Porter County Board of Commissioners convened at 1:00 p.m. on Tuesday, January 19, 2016 in the Commissioners' Chambers of the Administration Center.

Those present were: Commissioners John Evans, Laura Blaney and Jeff Good; County Attorney Scott McClure; Administrative Assistant Michelle Strader and Recording Secretary Kathy Merle.

**Call to Order/Pledge**

President Evans called the meeting to order with the Pledge of Allegiance.

**Approval of Minutes**

Com. Blaney moved to approve the minutes of May 5<sup>th</sup>, May 19<sup>th</sup>, November 17<sup>th</sup> and December 1<sup>st</sup>, 2015, Com. Good seconded, motion carried.

**Approval of Payroll**

Com. Good moved to approve the payroll of January 11<sup>th</sup>, 2016, Com. Blaney seconded, motion carried.

**Approval of Claims**

Com. Good moved to approve the claims of January 7<sup>th</sup>, 2016, Com. Blaney seconded, motion carried.

**Board Appointment to the Redevelopment Commission.**

Com. Evans, This is one we held off from the last time.

Com. Evans moved to appoint Dave Burrus and Ric Frataccia, Com. Blaney seconded, motion carried.

**An Ordinance Establishing a Fund for Deposit of Proceeds from the Indiana State Department of Health Immunization Grant to the Porter County Health Department – Atty. Dave Hollenbeck – 1<sup>st</sup> Reading**

Com. Evans, I'm not seeing Dave Hollenbeck. We'll first meeting for the County Attorney and he can tell us what it's about.

Atty. McClure, This is an ordinance that would allow a fund to be established so when we get the proceeds from the State Department of Health that we can put those proceeds into this fund that doesn't revert and the fund remain in tack with whatever deposits come in and not

get intermingled in other funds or revert to the General Fund or anything like that. This is in good form and order and I would recommend that you approve it.

Com. Evans, Good, thank you and again welcome to your new role.

Atty. McClure, Thank you.

Com. Blaney moved to approve an ordinance establishing a fund for deposit of proceeds from the Indiana State Department of Health Immunization Grant 1<sup>st</sup> Reading, Com. Good seconded, motion carried.

### **An Ordinance Creating a Storm Water Management Program and Storm Water Management Board – 1<sup>st</sup> Reading**

Atty. McClure, So this ordinance is a revision to our previous where we adopted the Storm Water Management Board. This basically is doing two things, one is that White Oak Conservancy District after the passage of our original ordinance had gone back and done the necessary court procedures to remove themselves from the responsibility of flood control and approving drainage so they are now again a part of our overall area that we are responsible for and then also as part of this amendment would be to put together the Storm Water Advisory Board. We're looking at a board here that would have seven members and one would be from the Board of Commissioners, one from the County Council and there would be three, one citizen member appointed by the Board of Commissioners from each of the three districts, two at large and the Surveyor would also be on that board as well. Again, those are the two things taking care of I think it's in good form and recommend it.

### **An Ordinance of Porter County Indiana for Title 14 of the Porter County Code – 1<sup>st</sup> Reading**

Atty. McClure, Basically this ordinance in hand with the Storm Water Management Board the purpose of this ordinance revision is to reorganize the Plan Commission office to allow for one point of contact for permitting, business and development, inspection code enforcement, economic development, redevelopment, storm water management. It puts all under basically once office. The new system would basically have the department serving Storm Water, Storm Water Advisory, Drainage Board, Plan Commission, Development Review Committee, Board of Zoning Appeals and the Redevelopment Commission. I've reviewed this and I would recommend it is in good form and order.

Com. Evans, Questions, statements?

Com. Good moved to approve an ordinance of Porter County Indiana for Title 14 of the Porter County Code, Com. Blaney seconded, motion carried.

### **Mike Anton and Leigh Westergren, Anton Insurance A Letter Confirming a Mutual One-time Agreement between Payor and Franciscan St. Elizabeth Health.**

Mike Anton, Just a couple of contractual issues Commissioners that we want pass by you. First we had forwarded to for your approval a short term single case agreement extension

with Franciscan Alliance to include the Lafayette facility. We ask that you approve that under the basic second terms and that's a onetime thing, because Lafayette runs in a different district and we're talking to the Franciscan Alliance about extending services to that district. As same as we have in Porter County, we just became aware of the Purdue issue that we have students there. So they need to continue that discount, but this is on the one that we're dealing with presently and we'll continue to negotiate to extend that contract on a permanent basis.

Com. Evans, Have you reviewed that Scott?

Atty. McClure, Kathy is that the one that we took off of the agenda?

Kathy Merle, No that was the other one that we took off. The other one was the amendment.

Atty. McClure, Yes, I have reviewed it and it's in good form.

Com. Evans, Questions?

Com. Blaney moved to approve a letter confirming a mutual one-time agreement between Payor and Franciscan St. Elizabeth Health, Com. Good seconded, motion carried.

### **INETICO Letters of Agreement with I.U. Health and the Community Health System**

Mike Anton, We forwarded to you a draft of an amendment I think Scott you have that and what I would ask for today is you just accept that in concept as it is presented, because that was kind of an unfinished draft. There were some adjustments to be made in terms of final wording, but INETICO just wants to have your approval of them proceeding on that basis with that contract. They don't want finalize the deal and then have the Board of Commissioners come back (Inaudible). So we're just asking for your permission to continue with that negotiation of finalizing we would bring that final contract back for approval.

Com. Evans, Questions?

Com. Blaney moved to approve the letter of agreement with INETICO I.U. Health and Community Health Systems, Com. Good seconded, motion carried.

### **Presentation of Summary Plan Document**

Leigh Westergren, Commissioners you have a copy of the summary plan description, the SPD which BAS took over and redid for the County. We had them make some changes to the way SPD reads and as far as out of pocket max it needed some clarification and improvements over the expiring SPD. We have gone through this with a fine tooth comb and looks to be in good order. So we ask that you approve the SPD and which then we'll send it to print and distribute to each of the employees.

Com. Evans, Questions, issues, deletions, corrections?

Com. Blaney moved to approve, Com. Good seconded, motion carried.

Leigh Westergren, Just for your general consumption at this time on March 1<sup>st</sup> the I.U. Health physicians will be leaving PHCS network. We've asked that they run a disruption report and we have twenty six members who currently use I.U. Health physicians. We're in

conversations right now with BAS as to whether we can offer those people the possibility of switching from the PHCS PPO to the 1<sup>st</sup> Health PPO, which would then allow them to have access those providers. The dollar disruption by doing this is about \$360,000.00 those would be the discounts we would be receiving by those providers being in the I.U. PHCS network. Should those people continue to use physicians then not only will they pay more, but the County could be negatively affected. So we're looking for a solution to the situation.

Com. Evans, I'm hoping that some place down the road that this comes together because Community Health Systems who owns Porter Regional Hospital recently purchased I.U. Health that is my understanding.

Mike Anton, I talked to CEO Steve Lund about that particular arrangement thinking that would cut short some of this conversation that it would just be a matter of a couple of months and they were going to finalize the deal. As it turns out it appears that Community Health Systems is only going to purchase roughly 70% of that organization and I.U. Health will retain 30% or thereabouts or however they finalize it. It won't come together probably until June at the earliest and it will be a separate entity in fact. So he's just suggesting that we hold still for the time being and once they finalize the deal that he'll facilitate arrangements to contact that entity as to however it's created and we'll have to negotiate a separate deal.

Com. Evans, Okay, that been the kind of way it's been going all along, but I know it's created a lot more work for you and for your office and staff. Truthfully I think the County has enjoyed close to about a \$3 million savings over the past year in the reduction of our health care cost because of it.

Mike Anton, Thank you for that kind comment. I would also say that INETICO is working diligently on these issues. They've got Porter County on the forefront of their radar screen and we're constantly in communications about these contracts. Hopefully, obviously as we go forward we want this to kind of settle down and just operate. Not be coming back here every two weeks to present a new set of terms on a particular deal.

Leigh Westergren, Unless you really enjoy that (Inaudible).

Com. Evans, We really enjoy saving money is what we enjoy. As long as you can keep doing that come back as often as you want. Thank you both very much.

**Mike Jabo, DLZ Indiana  
RFQ's for the new Animal Shelter Design-Build Project**

Com. Evans, I don't see Mike so I guess Jeff.....

Com. Good, He's here.

Mike Jabo, Good Afternoon Commissioners I'll preface it as Commissioner Good would like to address we did have the Technical Review Committee meeting. We did receive three proposals for qualifications and the committee met. Maybe I'll Commissioner Good (Inaudible) and make reference to that.

Com. Good, Thank you Mike. The Technical Review Committee met yesterday regarding the RFQ proposals for the Animal Shelter. We ended up with a total of three responses for the RFQ. Once we then took the RFQ's internally we met and what was done at that meeting, which was about over about three hours was we go down and we have a tier

rating system for each company that put in for the proposal. Out of that rating each individual member of the Technical Services Committee which is myself and two other gentlemen we rated each team that came in for the qualifications. Out of the three teams the final numbers and what I'm going to do is read averages. They are scored independently by each three people but they're combined as an average. The number 1 rank I should say was Larson-Danielson Construction Company with an average score of 276.67 out of 300. Number 2 was Garriup and M2KE Design, so they're coming in as a team 246.67 and then the third was Core, Epoch Architects & Millies Engineering Firm and Abonmarche, which is a civil that is a four company team, their average score 207.3. They are the third ranking. Based on those three rankings and based on how we move forward with this it was always the intent of the group to get down to three people to move to the next process, which is the RFP process, Request for Proposals. We have three rankings, I think we have our three competitive bidders to take this to the next level and we will now begin to the Technical Services Committee to start moving towards putting our program together for the RFP process. What that means is that we will be writing up a program that basically says what the building needs to house, what the nuts and bolts of the buildings are, the type of services, the rooms all of the things that go into an animal shelter. It will be written into a program. That program will then be solicited to those three candidates that we just talked about and what they will do is put together their best design budget process and present to the Technical Review Committee their best foot forward for the design concept and pricing of the Animal Shelter. Step 1 is completed, we now move to Step 2. There is a lot of time, there is a lot of meetings that are going at this, but I really truly feel we're moving in the right direction. I felt very confident with all three qualification rankings of three companies. They're all very capable, they're all very well thought of in the area and so we feel that we're off to a good start. That we really have three very good players who want to put a good Animal Shelter forward and obviously do it in the most cost effective way for the County as well too. It's a little bit longer process then what takes normally, but I also think out of this we're going to get a good design and I also think we're going to have a really good competitive environment too, so we can get this shelter done for the best price possible. I also know that Commissioner Blaney has assembled a group together with various stake holders and she is meeting with them on a similar track from an input standpoint and I will now turn it over to Commissioner Blaney to give that update.

Com. Blaney, The Advisory Committee also met last week and we just had introductions and Stephen Kromkowski came and explained the process as Jeff did here to all of the various groups. We have a rescue group represented, the Council, the Fair Board, the Expo, the Shelter. So the various groups like that just there to give input so we don't step on any toes or duplicate services or forget something important in our new Shelter. In that group we also have a veterinarian. We have a smaller group within that group that is going to really help us to determine what things need to be in the Shelter and of course that includes our Shelter director Toni. It went really well.

Com. Good, Just for anybody who is following, we do have a timeline that we put together so we're trying to hold to these dates as best as we can. The next update or the next plan of action for the Technical Review Committee we are looking to issue the request for proposals to the design builders on February 17<sup>th</sup>. Then follow up with an April 7<sup>th</sup> date to when those RFP people will have to submit to us by their proposals. So February 17<sup>th</sup> it goes out, April 7<sup>th</sup> it comes back. Those our next target that we have and that's what the committee and everybody is working towards. That will give you a little bit more foresight of where we're going. Thank you.

Mike Jabo, Also at our meeting we talked about things that the County can do to expedite the smooth process as well.

Com. Evans, I think it's moving along very nicely and we should note that our new Facility's Director Matt is in the process of getting the existing buildings out of the way at the Expo Center so that construction can begin as soon as possible at the sight. It is all coming together. Anybody else have anything to add? Thank you very much, thanks for the update. One thing before you go Mike we have discussed several times the intersection by your house at 700 North and Meridian Road and I've had renewed interest there again. I thought we were going to put up a flashing light.

Mike Jabo, It will be a flashing light and we worked with Ray Riddell the County Highway Engineer. We took a look at some of the crash data and having lived in that area I noticed that the intersection is quite dark. There is no dusk to dawn lighting of any kind down there. We will put an optional light in the design maybe on opposite corners is some roadway luminars to light the intersection as well. The issue has been first the right-of-way going back to the Commissioner records in the 1800's to find out who did own the right-of-way. The GIS shows that (Inaudible) in the center of the road. So we did find Commissioners' records for both roadways eventually. It shows that you do have the right-of-way. We did not want to put it off on a private property. The thing we're working with now is working with utilities. There is a pipeline that crossed the intersection diagonally. Maybe a national type company that owns the pipeline, plus if you look up there is a lot of wires overhead. We'll try to get a design so everybody doesn't have to move all of the utilities and we can squeeze it in there. It requires coordination with the utilities. We're looking forward that this could be done by the co-process because it is relatively inexpensive and we hope to have those in your meeting say in March.

Com. Evans, One little house keeping thing, we talked about the ordinance creating the storm water management program and advisory board. We're going to take applications for the advisory board portion and we'd like to make those selections if we could at our next meeting, which is February 2<sup>nd</sup>. Anyone interested in serving on that body again to reiterate what the Council said there will be three citizens appointment according to the Commissioners' Districts, three at large appointments, Council will have an appointment and the Commissioners' will have an appointment.

Com. Good, Two at large.

Com. Evans, Two at large, I'm sorry and they will be based on a staggering term basis so that the whole board is not going to leave at once.

Com. Good, Yes I would just like to preface that on John's comments if anybody is interested in doing this, I know from my perspective I'm going to be looking at skill sets. I'm going to be looking at understanding drainage. I do not want this to turn into a bunch of political appointments so for me skill sets are going to be very important. We're tasked with very important things here to do. We've got a lot of heavy lifting to do in the first several months and I want to make sure that we get very qualified people who are willing to put in the time and effort, because this is going to take some very heavy lifting in the first several years and we need to have those type of people on board. Not trying to deter anybody from doing it, but on the other hand I just want it to be stated in the records that we want some folks in here that really have the County's best interest at heart and can really take this thing and move it forward. This is a big journey we're taking off into. I just wanted to make that comment.

Com. Evans, Thank you for that, it is called an advisory board and we very much need the advice, but we want the advice of people that they know what they're advising us about so

there you have it. Let say the 29<sup>th</sup> of this month would be the deadline for applications if you're interested in that body.

**A Contract for Animal Control and the Animal Shelter Service between Porter County Indiana and Beverly Shores, Indiana.**

Com. Evans, Scott I think this is one of the ones that typically go out to the municipalities and they agreed and now it's come back to us for acceptance.

Atty. McClure, That's correct.

Com. Blaney, This is the last one right?

Atty. McClure, Well almost.

Com. Evans, Well I guess I kind of got called on the carpet about these contracts the other day, because I was told we never offered one to the City of Portage, but I was also told before that the City of Portage wasn't interested in it. If it's not too much work could we figure out what the contract for the City of Portage would cost them and make it available to them once the new shelter is opened so they're not in the dark and we can say we offered it to everyone.

Atty. McClure, No problem.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

**Investment Consulting Agreement between Porter County Indiana and Capital Cities, LLC**

Atty. McClure, This is the actual contract between the Commissioners and the Council and Capital Cities for the consulting that they have been doing with us so far. We held off to do this at the beginning of the year, we could have maybe done it in November but then we didn't want to get into the whole November, December etc. problem. So I've reviewed this and actually it's part of drafting, but it's in good form and order. Again it's pursuant to the RFP that they've produced it's for the flat rate of \$65,000.00 for the year.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

**Office Holders/Department Heads**

**Sundae Schoon – Voter's Registration  
Ellis Systems Corporation – Equipment Service Agreement**

Sundae Schoon, Ellis Systems is like a rolodex system that we hold all of the master voter's registrations in and it basically just works like a rolodex, it circles around so we have room for everybody's master voter registration card. This is our annual maintenance contract that we have them every year.

Com. Evans, Wouldn't that be easier to put that on a computer?

Sundae Schoon, It would be but we have to keep them unfortunately. Yes that would be great.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

**Ray Riddell – Porter County Highway Engineer  
LPA Consulting Contract between the Porter County Board of Commissioners and DLZ  
Indiana**

Com. Evans, This is an agreement for the Highway Department to use DLZ in its engineering capacity.

Ray Riddell, That's correct, it's for site distance at intersection improvements at various locations. On County Road 100 South from 2000 ft. west of 725 West to 1500 ft. east of County Road 500 West.

Com. Evans, And the site requirements are.....I mean the distance requirements are our requirements are the federal.....

Ray Riddell, We are using federal monies. So we won't have to be meeting the State's requirements.

Com. Evans, To stay within those monitors I got it. Questions?

Com. Blaney moved to approve, Com. Good seconded, motion carried.

Ray Riddell, We did have some good news to add to that point to NIRPC we preliminary received an additional \$900,000.00 for this project.

Com. Evans, And it still has to stay within those parameters right?

Ray Riddell, That's correct.

**Vicki Urbanik – Porter County Auditor  
RDS Contract – Employee 1095C On-line Access**

Vicki Urbanik, The RDS contract stems from the new Affordable Care Act. This is a requirement of all applicable large employers that involves preparing the 1094 and 1095C information. Similar to the W2's employees will be able to access the 1095 forms summarizing the health insurance online. This is a software proposal that will allow us to copulate those forms and allow the employees access.

Com. Evans, Questions?

Com. Blaney moved to approve, Com. Good seconded, motion carried.

**Peterson Consulting Services, Inc. - Fixed Asset Annual Report.**

Vicki Urbanik, This is a proposal that you have approved for a number of years. This is for the fixed asset report that is integrated with our annual report that we prepare. This is CPA firm that prepares a GASB compliant fixed asset financial statement complete with depreciation schedules. Largely they work with the Highway Department, but there are other County fixed assets that will appear on this report.

Com. Evan, If memory serves me I think they're about one of the only two in Indiana that do this type of thing.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

**Alison Cox – Juvenile Center Director  
Agreement between the Porter County Board of Commissioner and the Board of Commissioners of Jasper County**

Com. Evans, So this is to keep their wayward sons.

Conna Steen, The contract that we do as you know each year. One change that I would bring to your attention is on Page 4. Last year we held 100 beds and this year they've asked for 200 beds.

Com. Evans, Is that going to be a problem for you?

Conna Steen, Not at all.

Com. Evans, And the price per day that they are paying?

Conna Steen, \$102.00.

Com. Evans, Then that hasn't changed in a few years.

Conna Steen, No it hasn't.

Com. Evans, Questions?

Com. Blaney moved to approve, Com. Good seconded, motion carried.

**Annetta Jones – Purdue Extension Director  
Amendment #1 Attachment A – Extension Contractual Services Agreement between Purdue University and Porter County Government**

Joan Grott, I'm Joan Grott and I can do my best to answer any questions.

Com. Evans, Just tell us what the amendment involves.

Joan Grott, It's our annual service agreement between Purdue University Extension Service and the County. I understand there have been no changes and the amount has been budgeted.

Com. Blaney moved to approve, Com. Good seconded, motion carried.

**WITHDRAWN - Michelle Clancy – Porter County Treasurer  
The Master's Touch - eNotices Proposal**

**Report From Commissioners**

**All Districts:**

1. The Porter County Engineering Department collected a grand total of \$157,063.20 in 2015 from miscellaneous permits (\$47,300.00) and

Road Agreements (\$101,063.20). This is an increase of \$7,156.80 from 2014.

**North District:**

1. Supplemental Agreement No. 1 in the amount of \$13,900 by and between Porter County and Beam, Longest and Neff, L.L.C., to provide professional engineering services for the construction observation for Porter County replacement bridge no. 156, Porter Avenue over Coffee Creek. Recommend Approval.

Com. Evans moved to approve, Com. Blaney seconded, motion carried.

Com. Evans, And by the way that is a beautiful bridge. That is really a nice, it's an addition to the town, it's wide, it's spacious. It really is a nice bridge.

**Correspondence**

**2015 Porter County Highway Year End Report**

**Treasurer's Monthly Report – December 2015**

Com. Evans, Anyone wish to address this body?

With no further business, the meeting was recessed at 1:37 p.m.

BOARD OF COMMISSIONERS  
PORTER COUNTY, INDIANA

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John A. Evans

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Laura M. Blaney

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Jeffrey J. Good

Attest: \_\_\_\_\_  
Vicki Urbanik, Auditor