

# Porter County Council

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Andy Bozak, President  
District 1

Jeremy Rivas, Vice President  
District 2

Karen Conover  
District 3

Mike Jessen  
District 4

Sylvia Graham  
At-Large

Jeff Larson  
At-Large

Dan Whitten  
At-Large

October 15, 2018

The Porter County Council will meet on Tuesday, October 30th, 2018, at 5:30 p.m., in the Porter County Administration Center, 155 Indiana - Suite 205 Valparaiso, Indiana.

## AGENDA

Pledge of Allegiance & Roll Call

Approval of Council minutes for Budget Meeting First Reading September 18<sup>th</sup>, 2018 and Second Reading September 20<sup>th</sup> and 26<sup>th</sup>, 2018.

First Reading

### Commissioners

General Fund - Commissioners  
1000-000-0068

Transfer	\$6,000 from 32200 Telephone to 39790 Veteran's Burial
Reason	Veteran's Burial account is depleted.
Transfer	\$359 from 37100 Equipment Rental to 31300 Training and Education
Reason	To pay for upcoming training.

### Circuit Court – Judge Harper

General Fund – Circuit Court 1  
1000-000-0232

Transfer	\$4,000 from 39780 Care of Patients & Inmates to 11200 Hourly
Reason	Part-time Law Clerk.

### General Courts – Judge Bradford

General Fund - General Court  
1000-000-0226

Transfer	\$480 to 13500 Jurors Expenses to 24300 Law Books
Reason	To cover monthly bill for Law Books.

### Extension Office (Tabled from 9-24-2018)

General Fund – Extension Office  
1000-000-0011

Transfer	\$5,200 from 11100 Salaries to 44100 Machinery & Equipment Over \$100
Reason	Purchase new copy machine.

**Veterans Services**

Veteran's Services Donation Fund  
4112-000-0012                      Additional Reason                      \$500 to 39910 Other Services and Charges  
Planning to make a contribution to USS Indiana  
Commissioning Committee.

**Porter County Substance Abuse**

Counter Measure Fees Fund  
1148-000-3000                      Additional Reason                      \$180,000 to 5000 Grant Fund PC Substance Abuse Council  
Grant Funding out to the Community from the Counter  
  
Measures fees received from the Courts in 2018.

**Surveyor**

Surveyor Perpetuation Fund  
1202-000-0006                      Additional Reason                      \$40,000 to 45400 Other Equipment  
1. To purchase new Trimble R10 Model 2 GPS.  
2. Purchase of additional Private Land Surveyor records.  
3. Purchase miscellaneous survey equipment.

General Fund – Surveyor  
1000-000-0006                      Transfer Reason                      \$3,000 from 11100 Salaries to 11200 Hourly  
Funds available due to salary employee taking unpaid leave  
of absence.

**Recorder**

Recorder's Perpetuation Fund  
1189-000-0004                      Transfer                      \$3,500 from 45100 Data Processing Equipment to 44400  
Furniture/Fixtures Over \$100  
1. To purchase a Master File hanging plat filing cabinet  
2. To purchase two (2) new computer tables for public  
access area

Form 144 Reason                      Hourly up to \$16.00 (Effective 10/29)  
Increase hourly from up to \$10.00 to up to \$16.00. Hourly  
employee has been assigned a new job responsibility that  
requires a more technical skill-set.

**Development and Storm Water Management**

Cumulative Bridge  
1135-000-0079                      Transfer Reason                      \$54,000 from 31200 Consultants to 45400 Other Equipment  
To purchase tractor with mowing deck.

Transfer Reason                      \$80,000 from 31200 Consultants to 23610 Culverts  
To purchase 15' culvert for Henderson Ditch

**Parks and Recreation**

General Fund - Parks  
1000-000-0803                      Transfer                      \$17,000 from 11200 Hourly to 36200 Building and  
Structures  
\$500 from 32100 Travel to 36200 Building and Structures  
\$500 from 31200 Consultants to 36200 Building and  
Structures  
Reason                      \$4,500 from 35100 Power to 36200 Building and Structures  
Seal coating of parking lot and driveway and/or septic field  
repairs.

**Highway Department**

Motor Vehicle Highway Fund (MVH)  
1176-000-0530

Transfer Reason \$3,500 from 11100 Salaries to 11200 Hourly  
Needed to finish year.  
Transfer Reason \$30,000 from 11100 Salaries to 11300 Overtime  
To cover possible snow event.

**Sheriff**

Sheriff Pension Trust  
1193-000-005

Additional Reason \$35,000 to 12300 PERF  
Money generated from Process Tax Warrants was increased  
by \$2 in 2017. This has provided more revenue to this fund  
that help lessen the Pension cost to the General fund.

General Fund – Sheriff Garage  
1000-000-0307

Additional Reason \$35,000 to 23200 Auto, Truck and Equipment  
Needed to help finish out the year for Auto Repair and  
Maintenance.

**Jail**

General Fund - Jail  
1000-000-0380

Transfer Reason \$36,000 From 11100 Salaries to 11300 Overtime  
To finished out year for overtime needed.

**EMA**

General Fund – EMA  
1000-000-0360

Transfer Reason \$1,800 from 22500 Other Supplies to 45400 Other  
Equipment  
Reason Television for command staff to allow viewing of ongoing  
news and future camera systems.  
Transfer Reason \$700 from 22500 Other Supplies to 45100 Data Processing  
Equipment.  
Reason Computer to allow volunteers to complete paperwork &  
develop information material to be distributed to the  
community.  
Transfer Reason \$4,572 from 36601 Siren Maintenance to 23500 Building  
Maintenance.  
Reason Access control system to secure and track access to siren  
parts as well as other EMA.  
Transfer Reason \$447 from 11100 Salaries to 45400 Other Equipment  
\$123 from 23400 from Small Tools to 45400 Other  
Equipment  
Reason Purchase of pressure washer to clean apparatus and  
apparatus floor.  
Transfer Reason \$105 from 22500 Other Supplies to 44400  
Furniture/Fixtures over \$100  
Reason Bench for men’s shower room.  
Transfer Reason \$2,961 from 11100 Salaries to 22200 Uniform & Clothing  
Uniforms for volunteers for call outs and planned  
deployments.  
Transfer Reason \$829 from 11100 Salaries to 23500 Building Maintenance  
Signage to be attached to front of building  
Transfer Reason \$263 from 11100 Salaries to 44100 Office Equipment over  
\$100  
Reason Purchase shredder for office staff.

**Adult Probation**

General Fund – Adult Probation - 2018  
1000-000-0274

Form 144	\$34,141 to \$33,807	Probation Officer
	\$31,456 to \$31,790	Probation Officer

Adult Probation User Fees - 2018  
2101-000-0274

Form 144	\$22,582 to \$0	Probation Officer
	\$4,936 to \$2,017	Probation Officer
	\$10,642 to \$3,965	Probation Officer
	\$11,645 to \$24,060	Probation Officer

Adult Probation Admin Fees - 2018  
2000-000-0274

Form 144	\$5,460 to \$0	Probation Officer
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Adult Probation - 2018  
2103-000-0274

Form 144	\$15,000 to \$0	Probation Officer
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**Second Reading**

**Attorney's Report**

**Any other matter that may properly come before the Council**

- Treasurer Michelle Clancy and Auditor Vicki Urbanik's proposal for monthly interest earnings fund reallocation.
- Porter County Redevelopment Commission (Expiring 12-31-2018)  
PC Redevelopment Commission 1 Year
- Citizens Appointments (Expiring 12-31-2018)  
Alcoholic Beverage Commission 1 Year  
Park Board 4 Years  
PTABOA Board 1 Year  
Regional Development Authority (Joint Appt.) 4 Years
- EDC Appointments (Expiring 12-31-2018)  
Chesterton EDC 1 Year  
Portage EDC 1 Year  
Valparaiso EDC 1 Year

**Meeting adjourned**