

Porter County Council

155 Indiana Avenue - Suite 207

Valparaiso, IN 46383

Phone: 219 465-3332

Fax: 219 465-1545

Email: council@porterco.org

Dan Whitten, President
At-Large

Karen Conover, Vice President
District 3

Sylvia Graham
At-Large

Bob Poparad
At-Large

Jim Biggs
District 1

Jeremy Rivas
District 2

Mike Jessen
District 4

November 15, 2016

The Porter County Council will meet on Tuesday, December 6, 2016, at 5:30 p.m., in the County Administration Center, 155 Indiana - Suite 205 Valparaiso, Indiana.

AGENDA

Pledge of Allegiance & Roll Call

First Reading

Approval of 2017 Budget Minutes and October 24th 2016 Council Meeting Minutes.

Porter Superior Court - #3

General Fund – Judge Jent 1000-1038-38	Transfer Reason	\$500 from 3110 Legal to 4440 Furniture/Fixtures Over \$100 Money is needed to purchase a new printer stand.
	Transfer Reason	\$100 from 3110 Legal to 2120 Office Fixtures under \$100 Money is needed to repair the arm of a chair.

Porter Circuit Court

General Fund – Judge Harper 1000-1081-81	Transfer Reason	\$400 from 3978 Care of Patients & Inmates to 3161 Mental Health/Drug Court Amount needed to cover amount of Juvenile Drug Court drug screening & kits.
	Transfer Reason	\$70 from 3978 Care of Patients & Inmates to 3630 Equipment Other Than Vehicles Amount needed to cover purchase of heater.
	Transfer Reason	\$3,260 from 3978 Care of Patients & Inmates to 3190 Family House. Amount needed to cover back invoices.
	Transfer Reason	

Memorial Opera House

Memorial Opera House 4915-0000-44	Transfer Reason	\$2,500 from 3991 Other Services to 2230 Food and Groceries. For reimbursement of food and grocery expenses throughout the year. Reimbursement for purchases needed for product costs related to productions and concerts.
	Transfer Reason	

Maintenance

General Fund – Commissioners
1000-1030-30 Transfer \$2,000 from 2330 to Household and Bedding to 2220
Uniforms and Clothing.
Reason For new uniforms and buyout from vendor from weekly
service. Employees now wash their own.

Veterans

General Fund – Veterans Affairs
1000-1027-27 Transfer \$750 from 1120 Hourly to 3161 Veterans Assistance
Reason For donation targeted to Homeless Veterans at New Creation
for medication and medical supplies.

Treasurer

Tax Sale Fees
1203-0000-03 Additional \$28,810 to 3950 Contractual Services
Reason To pay 2016 Invoice #2016329; #2016399; #2016458;
2016528; 2016558 for a Total \$28,810 for Tax Sale fees.

Planning Commission

Planning and Zoning Impact
1180-0000-24 Transfer \$2,000 from 3120 Consultants to 3320 Legal Notices
Reason Request transfer for the public hearing cases legal
notices published in the papers.

Highway Department

MVH (Motor Vehicle Highway)
1176-0000-91 Transfer \$1,000 from 2210 Gas, Fuel & Lubrication to 1120 Hourly
Reason For part-time Clerical to the end of year.

Transfer \$500 from 2210 Gas, Fuel & Lubrication to 3630 Equipment
Reason Other Than Vehicles.
For chain saw repairs.

Transfer \$4,500 from 2362 Bituminous to 2320 Auto, Truck and
Reason Equipment.
For vehicle repairs.

Health Department

INLHDTA
1206-0000-95 Transfer \$1,000 from 2410 Medical & Dental to 3130 Training &
Education.
Reason To cover staff expenses for Educational Seminars till end of
the year.

Local Health Maintenance Fund
1168-0000-95 Transfer \$500 from 2410 Medical & Dental to 1210 to FICA
Reason To cover insufficient amount in line item through 12-31-2016

Health General
1159-0000-95 Transfer \$12,000 from 2410 Medical & Dental to 1110 Salaries
Reason To cover budget shortfall due to the under appropriation in
October 2015.

Coroner

General Fund - Coroner
1000-1007-07 Transfer \$150 from 3140 Medical & Hospital Service to 3930 Dues
and Subscriptions.
Reason For yearly IN State Coroners Association Membership (ISCA)
dues, short amount to cover two of the deputies

Weights and Measures

General Fund–Weights & Measures 1000-1028-28	Transfer	\$200 from 3130 Training & Education to 4440 Furniture/Fixtures Over \$100.
	Reason	For new furniture.
	Transfer	\$350 from 3130 Training & Education to 2340 Small Tools.
	Reason	For New Tools.
	Transfer	\$350 from 3130 Training & Education to 2220 Uniforms & Clothing.
	Reason	For Clothing

IV-D Court

General Fund IV-D Court 1000-1040-40	Transfer Reason	\$300 from 2110 Office Supplies to 1120 Hourly To cover hourly pay for remaining year.
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Parks and Recreation

National Assoc Realtors Park Grant 9205-0000-85	Additional Reason	\$16,500 to 3950 Contractual Services Reimbursable Grant for development and delivery of Master Plan Needs Survey.
Parks Non-Reverting 1179-0000-85	Transfer Reason	\$7,750 from 1120 Hourly to 4110 Land Purchase For Brincka Cross Gardens Land Acquisition.

Porter County Commissioners

Commissioners – General Fund 1000-1030-30	Transfer Reason	\$9,000 from 1120 Hourly to 3950 Contractual Services. Transfer for Museum United Way program.
	Transfer Reason	\$80,000 from 3230 Postage to 3950 Contractual Services. Jail Security Project payments to finish the year.
	Transfer	\$15,000 from 3230 Postage to 1241 Longevity \$150,000 from 2210 Gas, Fuel & Lubrication to 1241 Longevity.
	Reason	Payment for second Longevity Payment.
	Transfer Reason	\$5,000 from 1110 Salaries to 3950 Contractual Services. For Legal Fees
	Transfer	\$10,000 from 3976 Co Prop Assessed Benefits to 3220 Telephone. \$20,000 from 3710 Equipment to 3220 Telephone. \$20,000 from 3420 Building/Liability/Comp Coverage to 3220 Telephone \$3,000 from 3979 Veterans Burial to 3220 Telephone
	Reason	For Internet and Telephone Annual Service Fees.
Cumulative Capital Development 1138-0000-30	Transfer Reason	\$10,000 from 4320 Roads and Taxiways to 3510 Power A shortage in fund to pay electric.
	Transfer Reason	\$20,000 from 4320 Roads and Taxiways to 3520 Water and Sewage. Fund depleted.

Porter County Commissioners (Continued)

CEDIT – Commissioner Projects 1112-2090-30	Transfer Reason	\$40,000 from 3610 Maintenance Agreements to 3510 Power Power line item depleted.
	Transfer Reason	\$60,000 from 3610 Maintenance Agreements to 3520 Water and Sewage. Water Line item depleted.
	Transfer Reason	\$135,000 from 3610 Maintenance Agreements to 3950 Contractual Services Jail Medical Contract line item depleted.

Kankakee Valley Historical Society

Collier Grant Fund 8400-0000-30	Additional Reason	\$15,000 to 3120 Consultants PC Commissioners & Kankakee Valley Historical Society (KVHS) received a Grant of \$15,000 for the historic preservation plan of Collier Lodge in Kouts through the Indiana Community & Rural Affairs (OCRA).
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PCCRVC (Tourism)

Innkeepers Tax Collections 7304-1070-3000	Additional Reason	\$1,000 to 3520 Water and Sewage Because Indiana Water has been under billing us.
	Additional Reason	\$10,000 to 3950 Contractual Services For the Porter County bike route maintenance – new bike signs and posts needed.
	Additional Reason	\$20,000 to 4210 Buildings For Parking lot asphalt seal coating, crack sealing and striping done in 2016. 1 HVAC roof top unit is broken and needs replacement.
	Additional Reason	\$2,500 to 4510 Data Processing Equipment For QuickBooks point of sales hardware and front desk

Sheriff

General Fund - Sheriff 1000-1005-05	Additional Reason	\$16,172.28 to 1130 Overtime For Specialty Services Overtime reimbursement for September.
	Additional Reason	\$30,000 to 1130 Overtime To pay out all 2016 Specialty services Overtime covering October, November and December. All reimbursements from these agency's will go back to the General Fund including unused additional.
	Transfer Reason	\$1,200 from 1340 Boards to 1120 Hourly To cover Sheriff Process Servicicers for the remaining of the year.
2016 Form 144		Sheriff \$139,112 to \$142,062
County User Fee – Sheriff 2500-2505-05	Transfer Reason	\$3,500 from 2220 to Uniform and Clothing to 1120 Hourly To cover hourly pay for remaining year.

Sheriff – Jail

Community Corrections 1122-0000-32	Transfer	\$20,000 from 2410 Medical and Dental to 2330 Household and Bedding
	Reason	To cover shortages updating bedding, Inmate uniforms – Inmate population increases during 2016 needing extra household supplies.

Clerk

ARRA Incentive Fund 8894-0000-01	Additional Reason	\$1,304.98 to 4410 Office Equipment over \$100 To purchase of Scanning Equipment. computer and printer needs replacement.
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Porter County Substance Abuse – Tabled from last meeting

Drug Free Community Grant 1148-0000-30	Additional Reason	\$190,000 to 5000 Local Government Remittances For Grant Funding out to the Community from the Counter Measure fees received from the Courts.
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ITS

General Fund – ITS 1000-1050-50	Transfer Reason	\$1,250 from 1110 Salaries to 1120 Hourly Need hourly line item to pay part-time worker.
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Voters Registration

Voters Registration General Fund 1000-1022-22	Transfer Reason	\$24,984.61 from 1130 Overtime to 1120 Hourly To cover payroll for part-time Election workers.
	Transfer Reason	\$1030.17 from 3730 Lease Purchase to 2250 Other Supplies Transfer to pay for new phones from IT Department.

Election Board

Election Board General Fund 1000-1021-21	Additional Reason	\$50,000 to 3710 Equipment To Pay Elections Systems & Software (ES & S) Invoices.
	Transfer Reason	\$7,000 from 2252 Ballots and Coding to 1340 Polling Place Boards \$5,554.30 from 3710 Equipment to 1340 Polling Place Boards To cover payroll for poll workers.

Auditor

General Fund – Auditor 1000-1002-02	Form 144	Deputy Auditor – Budget & Finance Director Increase from \$38,000 to \$39,000 Deputy Auditor – Property Tax Deputy Decrease from \$39,000 to 38,000
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Second Reading

Adoption of 2017 Salary Ordinance

Budget Minutes

Attorney’s Report

Any other matter that may properly come before the Council

Meeting adjourned.