

# Porter County Council

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District 2

Karen Conover  
District 3

Mike Jessen  
District 4

Sylvia Graham  
At-Large

Jeff Larson  
At-Large

Dan Whitten  
At-Large

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April 2, 2018

The Porter County Council will meet on Tuesday, April 24th, 2018, at 5:30 p.m., in the Porter County Administration Center, 155 Indiana - Suite 205 Valparaiso, Indiana.

## AGENDA

Pledge of Allegiance & Roll Call

Approval of Budget minutes for September 26th, 2017, October 11th, 2017 Council minutes for February 27th, 2018.

First Reading

### Commissioners

Porter County Revenue Bond Project Fund  
4801-000-0068

Transfer

\$3,641,500 from 39500 Contractual Services to 42100 Building Purchase

Reason

Purchase of 157 Franklin Street Valparaiso part of Capital Improvement Project plan.

### Adult Probation

Adult Probation – General Fund  
1000-000-0274

Additional Reason

\$36,355 to 11100 Salaries

Creating a position for former Assistant Chief as we are anticipating a new ACPO in the near future. We will hire from within and we will adjust this amount at a later date.

Form 144 Reason

\$0 to \$36,355 Probation Officer

Creating a position for former Assistant Chief.

Probation User Fees Fund (PUF)  
2101-000-0274

Additional Reason

\$12,868 to 11100 Salaries

Creating a position for former ACPO who is returning to Line Officer with a \$10,000 pay reduction. ACPO position is now vacate and awaiting a new assistant with a \$10,000 pay stipend.

Form 144 Reason

\$0 to \$12,868 Probation Officer

Creating a position for former Assistant Chief.

Porter County Council Agenda

April 24, 2018

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**Public Defender**

Public Defender Supplemental Fund 1200-000-0271	Transfer	\$9,000 from 31300 Training & Education to 13110 Legal Services
	Reason	Legal Service line depleted we have a few appeals and conflicts cases pending.

**Recorder**

Recorder's Perpetuation Fund 1189-000-0004	Additional Reason	\$300 to 31300 Training and Education Request from unappropriated Fund 1189 (Recorder's Perpetuation Fund) for upcoming training expenses.
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**Parks and Recreation**

Parks – Non-Reverting Fund 1179-000-0803	Transfer Reason	\$18,928 from 11100 Salaries to 11200 Hourly Transfer Office Coordinator Salary to new Part Time staff (Public Relations and Event/Rental Coordinators)
	Transfer Reason	\$272 from 11100 Salaries to 39300 Dues and Subscriptions National Recreation and Parks Association Membership balance
	Transfer Reason	\$7,860 from 12200 Medical/Life Insurance to 11200 Hourly Cost associated with two new part time staff
	Transfer Reason	\$830 from 12200 Medical/Life Insurance to 12100 FICA Additional FICA cost associated with part time staff
	Transfer Reason	\$2,150.40 from 12300 PERF to 11200 Hourly Cost associated with two new part time staff
	Form 144 Reason	\$31,200 to \$0 Office Coordinator Up to \$15 Public Relations Coordinator Up to \$15 Events & Rental Coordinator Transferred Office Coordinator to new Part-Time Staff (Public Relations & Events & Rental Coordinators)
Parks – General Fund 1000-000-0803	Form 144	\$39,000 to \$0 Communications Director \$0 to \$38,000 Office Coordinator

**Clerk**

General Fund – Clerk 1000-000-0001	Transfer Reason	\$15,000 from 11100 Salaries to 39500 Contractual Services Contract with Caring Place to provide services for individuals requesting Protective Orders.
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**Election Board**

General Fund – Election Board 1000-000-0062	Transfer Reason	\$70,000 from 22520 Ballots and Coding to 36100 Maintenance Agreements Need to transfer money to correct line item for Maintenance of equipment.
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**Prosecutor**

Prosecutor Deferral Fund 2501-000-0009	Additional Reason	\$2,274 to 12100 FICA One grant employee is not using grant paid insurance so 10% is allowed to be divided among the four grant employees. And one part-time employee till 9/30/18 at \$12.00 hourly.
	Additional Reason	\$2,442 to 12300 PERF One grant employee is not using grant paid insurance so 10% is allowed to be divided among the four grant employees. And one part-time employee till 9/30/18 at \$12.00 hourly.
VOCA/Domestic Violence Grant Fund 8112-000-0008	Additional Reason	\$21,805 to 11100 Salaries One grant employee is not using grant paid insurance so 10% is allowed to be divided among the four grant employees
	Additional Reason	\$7,920 to 11200 Hourly One grant employee is not using grant paid insurance so 10% is allowed to be divided among the four grant employees. And one part-time employee till 9/30/18 at \$12.00 hourly.
	Form 144	\$31,000 to \$32,000 Victim Advocate \$31,000 to \$32,000 Victim Advocate \$31,000 to \$32,000 Victim Advocate \$28,000 to \$32,000 Victim Advocate Part time up to \$12

**Sheriff**

Sheriff – General Fund 1000-000-0005	Additional Reason	\$4,874.43 to 11100 Salaries To cover change of 1st Class Patrol to Captain position in 2017. Was to be put in Sheriff General Fund in 2018 Budget but was missed. Effective date 4/29.
	Form 144 Reason	\$0 to \$63,356 Captain (2 @ \$63,356 to 3 @ \$63,356) \$55,901 to \$0 Captain Increasing Captain from 2 to 3 @ \$63,356 and moving partial amount out of User Fee into General Fund Salaries.
Sheriff User Fee Fund 2505-000-0005	Reduction Reason	(\$4,874.43) from 11100 Salaries To cover change of 1st Class Patrol to Captain Position in 2017. Was to be put in Sheriff General Fund at time of 2018 Budgets but was misses Effective date 4/29
	Form 144 Reason	\$7,455 to \$0 Captain Moving partial amount out of User Fee into General Fund
Drug Task Force 4010-000-0005	Additional Reason	\$1,000 to 32200 Telephone To cover Verizon Jet Pack Invoices

**Jail**

Jail 1217 (Fed/DOC) – General Fund 1000-000-9601	Additional Reason	\$6,691.80 to 39500 Contractual Services Maliowski Consulting to negotiate an increase in FED monies received that are deposited in this fund 1000.9601
Jail – General Fund 1000-000-0380	Transfer Reason	\$30,000 from 11100 Salaries to 11300 Overtime Needed to cover Overtime in Jail due to low staffing using OT to cover.

**Health Department**

Health General  
1159-000-0610

Form 144     \$49,641 to \$0 PHN (5 @ \$49,614 to 4 @ \$49,614)  
                  \$0 to \$48,055 PHN  
Reason        Effective date April 29th, 2018 Nurse promoted from within  
                  \$47,555 to \$48,055 and reduced one position from 5 to 4 @  
                  \$49,641 PHN

**Second Reading**

**Attorney's Report**

**Any other matter that may properly come before the Council**

**Meeting adjourned**