

Porter County Council

155 Indiana Avenue - Suite 207

Valparaiso, IN 46383

Phone: 219 465-3332

Fax: 219 465-1545

Email: council@porterco.org

Andy Bozak, President
District 1

Jeremy Rivas, Vice President
District 2

Karen Conover
District 3

Mike Jessen
District 4

Sylvia Graham
At-Large

Jeff Larson
At-Large

Dan Whitten
At-Large

February 1, 2018

The Porter County Council will meet on Tuesday, February 27th, 2018, at 5:30 p.m., in the County Administration Center, 155 Indiana - Suite 205 Valparaiso, Indiana.

AGENDA

Pledge of Allegiance & Roll Call

Approval of Council minutes for October 24, 2017 and November 28, 2017

First Reading

Superior Court II – Judge Clymer

General Fund – Superior Court II
1000-000-0202

Transfer
Reason

\$400 from 37100 Equipment to 34600 Liability Insurance
Additional money needed to pay increase in Judge's liability
insurance.

Superior Court III – Judge Jent

General Fund – Judge Jent
1000-000-0203

Transfer
Reason

\$200 from 31100 Legal to 34600 Liability Insurance
Additional money needed to pay increase in Judge's liability
insurance.

Memorial Opera House

MOH Manage
4915-000-0175

Additional
Reason

\$38,120.04 to 33400 Advertising
To appropriate the monthly dollars received from Indiana
Dunes Tourism to be used for marketing and advertising.

Emergency Management

Hazardous Substance Fund
1221-000-0360

Transfer
Reason

\$500 from 33300 Photo and Blue Print to 23500 Building
Maintenance.
Purchase of signage for building

Expo Center

Expo Center Fund
4005-000-9604 Transfer Reason \$374.92 from 39800 Event Expenses to 32100 Travel Transfers to reimburse Fair Board for State Convention on 1/5 – 1/7.

Highway Department

Motor Vehicle Highway (MVH) Fund
1176-000-0530 Additional Reason \$50,000 to 11300 Overtime Additional funds needed for overtime for snowplowing and salting.

Local Roads and Streets (LRS) Fund
1169-000-0530 Transfer Reason \$80,000 from 23620 Bituminous to 22610 Road Salt Additional funds needed to purchase additional salt.

CCMG Grant Fund
9400-000-0530 Transfer Reason \$249,700 from 23620 Bituminous to 39500 Contractual Bridge #1008 Clem Road Bridge

Porter County Substance Abuse

Porter County Substance Abuse
Council Grant Fund
1148-000-0000 Additional Reason \$41,056.06 to 50000 Local Government Remittances 2017 appropriation expired without administrative cost claim being submitted needs to be re-appropriated to process the claim in 2018.

Parks and Recreation

Land and Water Conservation Grant
8147-000-0803 Additional Reason \$200,000 to 39500 Contractual Services Reimbursable Grant for design, development and construction of new restrooms at Sunset Hill Farm County Park.

Non-Reverting Fund – Parks
1179-000-0803 Transfer Reason \$1,546 from 31300 Training and Education to 39300 Dues and Subscriptions Dues for Local, State and National Associations

Health Department

Health IIC Immunization Grant
8205-0000-0610 Additional Reason \$93 to 11200 Hourly \$146 to 12100 FICA \$1,116 to 21100 Office Supplies \$751 to 24100 Medical & Dental \$26,046 to 31300 Training and Education \$350 to 32300 Postage \$271 to 45400 Other Equipment Appropriate 2017 ISDH Immunization Grant Balances to 2018

Treasurer

Tax Sale Fees Fund
1203-000-0003 Additional Reason \$20,000 to 39500 Contractual Services 2017 Tax Sale Estimated Fees for Redemptions in 2018

- Interest Allocation – Exhibit A: Current Interest Allocation the Treasurer’s Office would like the Council to determine the allocation of monthly interest earned among various funds.

E-911

E-911 Surcharge Fund 1222-000-0303	Form 144	Director (Formerly – Deputy Director 911) Assistant Director (Formerly – Communications Manager) Quality Assurance Coordinator (Formerly – Quality Assurance Manager) 1st Class Telecommunicator (Changed from 35 to 34 @ \$39,131) Administrative Assistant (Formerly Executive Assistant changed from 1 to 2 @ \$42,032)
	Specialty	\$0 to \$1000 IDACS (1 @ \$1,000) \$0 to \$1000 CTO (Certified Training Officer) (10 @ \$1000 = \$10,000)
	Reason	Salaries increased from \$2,088,835 to \$2,102,736 (\$12,901) Specialty increased from \$0 to \$11,000 (\$11,000)

Clerk

General Fund – Clerk 1000-000-0001	Reduction	(\$68,016) to 11100 Salary
	Form 144	\$36,920 to \$0 Portage Coordinator Deputy Traffic (12 @ \$35,568 to 13 @ \$35,568) Deputy Records (4 @ \$34,008 to 2 @ 34,008)
	Reason	Salaries decreased from \$1,348,967 to \$1,279,599 To pay for equipment for early voting for Hebron and Union Twp and Balotar printer for mail-in ballots in Valparaiso.

Election Board

General Fund – Election Board 1000-000-0062	Additional Reason	\$68,016 to 45100 Data Processing Equipment To pay for equipment for early voting for Hebron and Union Twp and Balotar printer for mail-in ballots in Valparaiso.
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- ES&S Maintenance Agreement (Exhibit A) Purchase Agreement (Exhibit B)

Commissioners

Commissioners General Fund 1000-000-0068	Reduction Reason	(\$52,500) to 11100 Salaries Move E911 IT position out of Commissioners General Fund budget to the IT General Fund budget. Move will be effective 3/4/2018.
	Form 144 Reason	\$65,000 to \$0 E911 IT Move position to ITS Department General Fund.

Sheriff

Sheriff – General Fund 1000-000-0005	Additional Reason	\$30,416.30 to 45400 Other Equipment To purchase 2 fingerprint machines and equipment for County Court Building.
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Sheriff (Continued)

Sheriff – Overweight Vehicle 4201-000-0005	Additional Reason	\$42,000 to 44200 Motor Vehicles To purchase a new truck and equipment to modify
Pros – IPAC Grant 8114-000-0005	Additional Reason	\$10,000 to 45400 Other Equipment Drug Prosecution Fund (Pros-IPAC Grant) approved by Prosecutor Gensel to use for New Sheriff Drug Task Force received 11/17/17 use to purchase Surveillance Equipment.

Jail

Jail – General Fund 1000-000-0380	Reduction Form 144	(\$48,300) from 11100 Salaries \$59,800 to \$0 E911 IT
	Reason	Salaries decreased from \$832,221 to \$767,221 Move IT Network Manager Position from Jail General Fund to the IT Department General Fund effective 3/4/2018
Inmate Processing Fund 4911-000-0380	Additional Reason	\$28,000 to 44200 Motor Vehicles To purchase new jail transport van and equipment to modify.
	Additional Reason	\$24,300 to 61000 Fund Transfer This is an internal transfer for matching funds for ICJI Grant in 2017 from 4911 to Grant Fund.

ITS

General Fund - ITS 1000-000-0106	Additional Reason	\$158,500 to 11100 Salaries For 1 New Employee (Public Safety Systems Administrator effective 3/4/18) and 2 Employee Transfers. (Move IT Network Manager position out of Jail General Fund at \$59,800 into the IT Department at \$65,000 to parity the other employees in the IT department retroactive to 1-1-18.) (And move E911 IT position out of Commissioners General Fund budget into the IT General Fund budget effective 3/4/2018)
	Additional Reason	\$15,000 to 11300 Overtime Need overtime money to complete IT two year infrastructure Plan for 2018.
	Additional Reason	\$350,000 to 45100 Data Processing Equipment. This amount was not approved at budget time. We waited until after our IT Audit.
	Form 144	\$0 to \$65,000 Public Safety Systems Administrator (New) \$0 to \$65,000 E911 IT (Position from Commissioner GF) \$0 to \$65,000 IT Network Manager (Position from Jail GF)
	Reason	Salaries increased from \$372,406 to \$567,406. One new position and two positions from (Commissioners GF and Jail GF)

- Power Point Presentation – IT Assessment.

Second Reading

Attorney's Report

Any other matter that may properly come before the Council

Meeting adjourned