

Porter County Council

155 Indiana Avenue - Suite 207

Valparaiso, IN 46383

Phone: 219 465-3332

Fax: 219 465-1545

Email: council@porterco.org

Mike Jessen, President
District 4

Dan Whitten, Vice President
At-Large

Sylvia Graham
At-Large

Jeff Larson
At-Large

Andy Bozak
District 1

Jeremy Rivas
District 2

Karen Conover
District 3

February 15, 2017

The Porter County Council will meet on Tuesday, February 28th, 2017, at 5:30 p.m., in the County Administration Center, 155 Indiana - Suite 205 Valparaiso, Indiana.

AGENDA

Pledge of Allegiance & Roll Call

Approval of January 24th, 2017 Council Meeting Minutes and October 24th, 2016 Budget Meeting Minutes for the 2017 Budget.

First Reading

Commissioners

Hospital Proceeds Fund 4903-0000-30	Additional Reason	\$963,568.54 to 4210 Buildings Reappropriate buildings line item to pay for the Animal Shelter. The remaining \$963,568.54 was the unspent Appropriation from 2016.
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Animal Shelter Donations (ASCC) 4102-0000-30	Additional Reason	\$700,000 to 3950 Contractual Services \$220,000 to 4440 Furniture/Fixtures over \$100 \$80,000 to 4540 Other Equipment Appropriation required to complete construction of new Animal Shelter.
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Hospital Interest 4902-0000-30	Additional Reason	\$16,250 to 3950 Contractual Services To pay Capital Cities invoice billing period 10-1-16 to 12-31-16 for the Foundation
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General Courts – Judge Bradford

Jury Pay Fund 2500-2506-78	Additional Reason	\$70,000 to 1350 Jury Expenses Need funds appropriated from account.
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Court Interpreter Grant Fund 9108-0000-0078	Additional Reason	\$4,161.70 to 3170 Court Interpreter Balance of approvals from 2016 to be put in for 2017
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Superior Court 1 – Judge Bradford

General Fund - Superior Court 1 1000-1082-82	Transfer Reason	\$10 from 3110 Legal to 3720 Software Court Reporter software for T. Loftis increased for 2017
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Memorial Opera House

Memorial Opera House Fund 4915-0000-44	Additional Reason	\$25,000 to 3340 Advertising We need to appropriate funds received from Dunes Tourism to pay for specialized advertising and marketing throughout the year.
	Additional Reason	\$13,000 to 3950 Contractual Services We need to appropriate funds received from Dunes Tourism to pay for marketing specialist Amanda Dietrich’s contract.
Anderson Grant Fund 9300-0000-44	Additional Reason	\$6,411.44 to 4540 Other Equipment We need to appropriate remaining funds from 2016 that were not included on the 2017 budget.

Highway Department

Cumulative Bridge Fund 1135-0000-91	Additional Reason	\$100,000 to 3950 Contractual Services The additional is needed for Bridge invoices
Community Crossing Grant Fund 9400-0000-91	Additional Reason	\$1,730,894 to 2362 Bituminous For paving roads on Community Crossings Projects
	Additional Reason	\$70,000 to 3950 Contractual Services Bridge 1008 invoices Community Crossing Project

Emergency Management

Hazardous Substance Fund 1221-0000-47	Transfer Reason	\$1,250 from 2250 Other Supplies to 6100 Interfund Transfer of Funds
	Transfer Reason	\$1,500 to 3220 Telephone to 1120 Hourly To cover anticipated 2017 Hazmat Team stipends

Prosecutor

VOCA/Domestic Violence Grant Fund 8112-0000-08	Additional Reason	\$10,000 to 3130 Training and Education This grant was approved after budget hearing and was allowed \$10,000 towards training and education.
OWI Fatal Drug Fund 9114-0000-08	Reduction Reason	\$1,900.77 to 3950 Contractual Services The actual Grant amount was \$20,839.61 not \$22,740.38 requiring a reduction of \$1,900.77. This fund needs to be exact not rounded.

Expo Center

PC Expo Center Fund 4005-0000-66	Additional Reason	\$20,000 to 3340 Advertising Increased advertising to reflect additional Tourism support
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Juvenile Probation

General Fund - Juvenile Probation 1000-1079-79	Form 144	Probation Officer \$50,335 to \$33,112 Probation Officer \$45,759 to 48,047
	Reason	Reduced Salary by \$17,223 from Probation Officer \$50,335 to \$33,112. Also need to increase a Probation Officer's Salary by \$2,288 to correct an error made during submission of the 2017 Budget. Employee should have received a 5% increase on salary due to reaching 5 years of employment and having a Masters Degree.

Parks and Recreation

Parks – Non-Reverting Fund 1179-0000-85	Additional Reason	\$3,547 to 3950 Contractual Services Completion of Community Needs Assessment Survey
	Additional Reason	\$7,750 to 4110 Land Purchase Acquisition of property adjacent to Brincka Cross Gardens County Park. Part of match for DNR grants
	Transfer Reason	\$14,500 from 2250 Other Supplies to 3980 Event Expenses Summer Camp field trip expenses need to be coded as "Event Expenses" rather than "Other Supplies"
PK-Brincka 2017 Grant Fund 8154-0000-85	Additional Reason	\$58,125 to 4110 Land Purchase Reimbursable grant amount for land purchase adjacent to Brincka Cross Gardens County Park
National Association of Realtors Grant 9205-0000-85	Additional Reason	\$7,500 to 3950 Contractual Services Completion of Community Needs Assessment Survey

Storm Water Management

Drain Construction/Reconstruction Fund (GDIF) 2600-0000-26	Additional Reason	\$31,908.98 to 3950 Contractual Services To pay for ditch maintenance
Drainage Maintenance (Ditch Fund) 2700-0000-26	Additional Reason	\$1,842,201.11 to 3950 Contractual Services To pay for ditch maintenance
Plan Commission 1180-0000-24	Transfer Reason	\$35,000 from 3120 Consultants to 3720 Software To pay for docuware scanning service
Storm Water Development 1182-0000-24	Transfer Reason	\$30,000 from 2360 Stones (aggregate) to 1120 Hourly Hourly pay for summer college interns
	Transfer Reason	\$25,000 from 2361 Culverts/Pipes to 4510 Data Processing Equipment Engineering Software for storm water analysis
	Transfer Reason	\$20,000 from 3120 Consultants to 4540 Other Equipment To purchase surveying equipment for engineering crews
	Transfer Reason	\$10,000 from 3120 Consultants to 3720 Software To pay for docuware scanning service
	Form 144	Part-time College Interns up to \$12.00 per hour

- Job Description Highway Engineer revisions (highlighted in yellow)

Health Department

Health 1159-0000-95	Form 144	Nursing Supervisor – Portage Office \$49,026 to \$0 PHN (4 @ \$47,706) to (5 @ \$47,706)
	Reason	Reduced Salary by \$1,320 changing from Nursing Supervisor – Portage Office \$49,026 to PHN \$47,706

Auditor

Rainy Day Fund 1186-2000-30	Additional Reason	\$3,750 to 3120 Consultants To pay NY Bank of Mellon for IRS Rebate Calculation required of the Jail Building Corporation’s first mortgage refunding bonds (payment #2 of 2)
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Council

General Fund - Council 1000-1025-25	Transfer	\$1,000 from 4440 Furniture/Fixtures over \$100 to 3130 Training and Education.
	Reason	For Training and Education line items

Second Reading

Attorney’s Report

Any other matter that may properly come before the Council

Meeting adjourned.